

July 2004

## Department of Public Safety

Volume 8

**CAMPUS EMERGENCY**  
Dial.....762-5666 or from  
any campus pay phone DIAL  
#1

**NON-EMERGENCY**  
Dial.....762-0222 or from  
any campus pay phone DIAL  
#9

# “Your Public Safety Department”

## Mott Community College

The Public Safety Department is responsible for **security and emergency response** at Mott Community College.

The Department is located in Room 200 of the Facilities Management Building on the Main Campus and in Room 1150 of the Curtice-Mott Building. Staffing is provided 24 hours a day, 7 days a week by certified police officers, trained safety officers and student officers.

The Public Safety Department patrols the main campus and the area encompassing a one mile radius around the campus, including the Flint Cultural Center and Kearsley Park.

The campus has an emergency Public Address System as well as sirens. Follow “take shelter” or “evacuation orders” in a calm, quick manner. Civil Defense Warnings will also be broadcast over the MCC TV system.

### Emergency & Crime Reporting

#### Main Campus

Emergency Call Box

(810) 762-5666 (25666 on college phone) or #“1” on campus pay phone

#### Lapeer Extension

(810) 667-4166

#### Southern Lakes Branch Campus

(810) 750-8585

**Immediately report all emergencies, fires or crimes.**

#### **MEDICAL ASSISTANCE or PERSONAL INJURY:**

Call the Emergency number (810) 762-5666 or #1 on campus pay phones. The department will provide basic first aid and contact an ambulance or additional assistance if necessary.

#### **AUTOMOBILE ACCIDENT REPORTS:**

Immediately report on the **Emergency number (810) 762-5666 or #1 on campus pay phones**. **Do not contact the Flint Police Department**. They will not take a report on college property. When you call, indicate whether there is an injury and the make and color of the vehicles involved.

#### **FIRE ALARMS AND EXTINGUISHERS:**

In the event of a fire, immediately vacate the building at the sound of an alarm. Never use an elevator during a fire alarm. If you discover a fire, no matter how small, activate the nearest fire pull box and then contact the Department of Public Safety (810) 762-5666 or #1 on campus pay phones.

Do not try to fight a fire yourself unless you know how to properly use a fire extinguisher or the fire is small and contained.

If you discharge or observe a discharged fire extinguisher, contact the Department of Public Safety. The fire extinguisher will be replaced with a properly filled extinguisher.

**The Department of Public Safety provides many services for the MCC students, faculty, staff and visitors. In addition to their availability in emergency situations, the Department provides non-emergency assistance.**

#### **MOTT COMMUNITY COLLEGE PUBLIC SAFETY**

##### **Non-emergency services**

(810) 762-0222 (20222 on college phone) or # “9” on-campus pay phone

##### **Non-emergency calls include:**

Personal Escorts, Lost and Found, Lost Car, Requests for Student Notification of a Personal Emergency, Car Problems such as Dead Car Battery, Frozen Door Lock, Flat Tire, & Keys Locked in Car.

**OVER**

# “Your Public Safety Department” Mott Community College

## PREVENTION PROGRAMS AND SAFETY TIP

The Public Safety Department of Mott Community College works to prevent crimes from occurring rather than react to them after the fact. MCC has a comprehensive Crime Prevention Program which is based upon the dual concepts of eliminating or minimizing criminal opportunities, whenever possible, and encouraging the college community to be responsible for their own security and the security of

### Prevention Programs:

- **Escort Program**
- **Security Patrols**
- **Crime Reporting**
- **Closed Circuit Television Surveillance**
- **Electronic Alarm Systems**
- **Whistle Alert Program**
- **Office Watch Program**

- **Escort Program**—Provides a Public Safety escort, available upon request, for persons walking on campus (Main Campus). For an escort, call 762-0222 or #9 on campus pay phone.
- **Security Patrols**—Public Safety personnel are assigned to continuously patrol all areas of the campus 24 hours per day, all year long.
- **Crime Reporting**—Efforts are made to advise members of the campus community on a timely basis about campus crime and related crime problems. (See Crime Statistics).
- **Closed Circuit Television Surveillance**—Cameras cover surface parking along Horrigan Drive (Main Campus).
- **Electronic Alarm Systems**—Electronic alarms are installed on MCC’s Main Campus, with the system being expanded.
- **Whistle Alert Program**—Students or employees can get a free, high-quality whistle to use in the event of a threat or attack.
- **Office Watch Program**—A formal network of employees who act as the “Eyes and Ears” of the Public Safety Department to report

### Safety Tip

- **If you feel that you are being followed go to an office, a highly visible area or a place where there are people who can see you. Call the Public Safety Department at 20222 from any campus phone or #9**

**This newsletter is provided to Mott Community College campus by the Public Safety Department.**

**Director.. Chief Clydell Duncan**  
**Editor..... Lt. Colin Perry**  
**Secretary.. Officer Beverly Davis**

### NEED INFORMATION

**Should you have a comment, concern or question regarding the operations of the Mott Community College Department of Public Safety, please feel free to call...**

**Chief Clydell Duncan at...762-5681**

**or**

**Lt. Colin Perry at..... 762-0274**

### EMERGENCY PHONE NUMBERS

All pay phone calls are FREE! Please report all crimes!

#### CAMPUS EMERGENCY

Dial.....762-5666  
or from any campus pay phone DIAL #1

#### NON-EMERGENCY requests for service

Dial.....762-0222  
or from any campus pay phone DIAL #9

#### WEATHER RELATED EMERGENCIES

Follow Evacuation Instructions posted in each classroom and office.