

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, JANUARY 23, 2006
VOLUME 37

SCHEDULED MEETING:
7:30 p.m.

BOARD CONFERENCE ROOM:
North Ballroom,
Prah College Center

TRUSTEES PRESENT:

James Bettendorf
Lenore Croudy
Andrew (Andy) Everman
Ehren J. Gonzales
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER:

Lenore Croudy, Chairman
Regular Board Meeting: 7:32 p.m. to 8:25 p.m.

Certified As Correct:

Lenore Croudy, Chairman



James B. Bettendorf, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, January 23, 2006
Volume 37

Official Minutes of Regular Meeting of January 23, 2006

COMMITTEE OF THE WHOLE SESSION:

The Committee of the Whole session consisted of a discussion on Chapter 4 of the Establishing and Sustaining Learning Centered Community Colleges. This month the discussion leader was Trustee Bettendorf. The discussion was followed by a report by President Shaink on the development of the MCC Strategic Plan for 2007-2012.

I. CALL TO ORDER:

Chairman Croudy called the meeting to order at 7:32 p.m.

II. ADDITIONS TO THE AGENDA

Trustee Everman stated that he had requested several items be placed on the agenda for the past four months, and they still have not been added. Those items are a joint meeting with the Flint Board of Education; a joint meeting with the Genesee Intermediate School District; a joint meeting with the Genesee County Board of Commissioners; a request that an action plan be developed regarding a pandemic such as the Avian Bird flu; appointment of a representative from MCC to the Michigan Energy Cooperative; and the conferring of Emeritus status upon Caroline Stearns.

Chairman Croudy stated that it was her understanding that those items had been discussed at the sub-committee meetings.

Trustee Everman stated that according to board policy 1630, any trustee can place an item on the agenda.

Attorney Delaney stated that a trustee can request something be placed on the agenda for discussion. He added that to have an item approved the item must go through the committee process and have the committee recommend the item for approval by the full board.

Trustee Everman requested that all of the referenced items be placed on the agenda for the February 27, 2006 board meeting.

Chairman Croudy directed that the items brought forward by Trustee Everman be added to the board agenda for discussion under Section XII. Miscellaneous Business at next month's meeting.

Chairman Croudy stated that there was one amended item this month, Item 1.38, the Naming of the Presidential Conference Center.

Trustee Bettendorf read the resolution in its entirety.

MOVED BY TRUSTEE BETTENDORF, SUPPORTED BY TRUSTEE SNELL, THAT ITEM 1.38 BE APPROVED AS AMENDED.

ALL PRESENT VOTED AYE. MOTION PASSED.

III. ADOPTION OF AGENDA

MOVED BY TRUSTEE SNELL, SUPPORTED BY TRUSTEE GONZALES, THAT THE AGENDA BE APPROVED WITH AMENDED RESOLUTION 1.38.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

ITEM 1.35, APPROVAL OF LEASE FOR NORTHERN TIER CENTER:

Chairman Croudy stated that there were several individuals present who wished to address the Board on this issue.

Patricia Walker (current student at Northern Tier and Clio resident), Dan Roberts (current student at Northern Tier) and Henry Hatter (Clio community leader) all addressed the Board of Trustees in support of the lease for the Northern Tier Center.

Chairman Croudy thanked the community members for their comments and support.

MOVED BY TRUSTEE EVERMAN THAT THIS ITEM, 1.35, NOT BE APPROVED AT THIS TIME.

THERE WAS NO SUPPORT. MOTION FAILED.

CHAIRMAN CROUDY ASKED FOR A MOTION TO APPROVE ITEM 1.35.

MOVED BY TRUSTEE GONZALES, SUPPORTED BY TRUSTEE KOEGEL, THAT ITEM 1.35 BE APPROVED AS PRESENTED.

During discussion of the item, Trustee Everman asked about several items related to the lease. Those items appear as Attachment A.

Administrators and Board Attorney Delaney answered Trustee Everman's questions to the best of their ability on short notice.

At the conclusion of the discussion, Trustee Everman stated, for the record, that he supports the Northern Tier Center, but does not believe that MCC can afford this lease at this time. For that reason, he will vote against the motion.

Chairman Croudy called for the vote on the motion:

SIX AYE VOTES. ONE NAY (EVERMAN). MOTION PASSED.

COMMUNICATIONS

There were no communications to the Board this month.

VI. COMMENTS FROM THE PUBLIC

Desiree Londrigan, Site Coordinator for the Northern Tier Center, thanked the Board for approving the lease, for their support and their vision. She stated that the site will be successful, that they will increase enrollment at the site.

Tom Yost, Clio City Administrator, thanked the Board for supporting the Northern Tier Center, and thanked MCC for their presence in the Clio area.

Chris Ptasnik, current student at the Northern Tier Center, stated that if it were not for the Northern Tier Center, he would not be going to college. He currently has his Associates Degree from MCC and is working toward a teaching degree at a four year college.

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VII. APPROVAL OF MINUTES:

Trustee Everman requested several corrections be made to the minutes. Those corrections appear as Attachment B.

Discussion followed regarding the delivery of the minutes (two business days prior to the board meeting) and the process that should be followed when requesting changes. Trustee Gonzales suggested that Trustees forward any changes that they would like in writing to Carol Andrus prior to the board meeting.

MOVED BY TRUSTEE KOEGEL, SUPPORTED BY TRUSTEE GONZALES, THAT THE REGULAR BOARD MEETING MINUTES OF DECEMBER 19, 2005 BE APPROVED WITH THE ADDITION OF THE CORRECTIONS SUPPLIED BY TRUSTEE EVERMAN.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Gonzales): Trustee Turner reported that the Personnel Committee met on January 18, 2006. Minutes from that meeting appear as Attachment C.
2. Finance (Koegel, Everman, Snell): Trustee Koegel reported that the Finance Committee also met on January 18, 2006. Minutes from that meeting appear as Attachment D.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

MOVED BY TRUSTEE GONZALES, SUPPORTED BY TRUSTEE SNELL, THAT ITEMS 1.36 AND 1.37 BE APPROVED EN MASSE.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Action Items:

MOVED BY TRUSTEE BETTENDORF, SUPPORTED BY TRUSTEE TURNER, THAT ITEM 1.39, DESIGNATION OF JANUARY 2006 AS SCHOOL BOARD RECOGNITION MONTH, BE APPROVED AS PRESENTED.

Secretary Bettendorf read the resolution in its entirety.

ALL PRESENT VOTED AYE. MOTION PASSED.

MOVED BY TRUSTEE BETTENDORF, SUPPORTED BY TRUSTEE SNELL, THAT ITEM 1.40, THE AMENDED BUDGET FOR 2005-2006, BE APPROVED AS PRESENTED.

Secretary Bettendorf read the resolution in its entirety.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President Shaink distributed the President's Executive Summary to each trustee, and noted several important upcoming events.

He thanked the members of the Clio community who had attended the meeting in support of the Northern Tier site lease. He also thanked all of the individuals who worked on the lease.

President Shaink then asked Mark Kennedy to introduce the new employees who were present. Those employees were: Carol Van Buren, Secretary for the RTC/M-TEC; Jennifer Fillion, Anthropology Instructor; and Deborah Kuhl, Support Specialist in Science Education.

XII. MISCELLANEOUS BUSINESS:

COMMENTS FROM BOARD MEMBERS (Item 4.06):

Trustee Bettendorf stated that he was impressed with the number of individuals who came to the Board meeting to support the Northern Tier site.

Trustee Gonzales had no comments.

Trustee Snell thanked Trustee Bettendorf for leading the workshop book discussion. He encouraged more interaction by all trustees in these discussions. He also stated that he was glad to see the level of community involvement in developing the strategic plan that the President reported on. He stated that these activities put the “community” back in the community college and that it is very exciting.

Trustee Koegel had no comments.

Trustee Everman stated that he was looking forward to the opening of the Math and Science facilities in Gorman and to the tour. He also stated that he had enjoyed the book discussion and thanked Trustee Bettendorf for his skill in leading the discussion. He thanked the members of the Clio community who attended the board meeting, and stated that he supports the Northern Tier site – he just has concerns about the costs. He requested that the Town Hall schedule be added to the Upcoming Events schedule in the board update. He also requested that the dates for the MCC Board meetings be sent to Dale Kildee, who indicated to Trustee Everman that he would like to stop in if he is in town.

Trustee Turner welcomed the new employees present to MCC family. She stated that in her opinion the strategic plan has a lot of teeth in it” and that she appreciated President Shaink’s presentation during the workshop. She also commented on the level of support from the Clio community and stated that she thought the Northern Tier site was a good thing for MCC.

Chairman Croudy thanked Trustee Bettendorf for leading the book discussion and Michael Kelly for putting the board meeting schedule in the newspaper. She stated that MCC has lost two very special people this month -- Frank DeLorenzo and Faye Joseph – and she asked President Shaink to provide some background on each of them.

President Shaink shared some memories of both individuals. A moment of silence was observed in their honor.

Chairman Croudy then thanked all of the staff for the excellent job they do.

XIII. EXECUTIVE SESSION

There was no executive session.

XIV. ADJOURNMENT

Chairman Croudy declared the meeting adjourned at 8:25 p.m.

ATTACHMENT C

PERSONNEL COMMITTEE

January 18, 2006, 12:00 noon, CM 1019

Present: Turner, Bettendorf. Gonzales absent.

Trustee Turner called the Board Personnel Committee meeting to order on Wednesday, January 18, 2006.

Individual Action Item (during Special Presentations at Board Meeting)

Kelli Sproule provided an overview of a proposed lease agreement for new space for the Northern Tier Center with S & T Migaldi Property Management and Land Development. A draft copy of the lease agreement was also provided for trustee review. Scott Jenkins, Mark Hope, Larry Koehler and Mike Bower were present to answer questions related to the lease. The new location is necessary to accommodate increased enrollment which is projected to double within the next five years. The current site is at capacity, and is in need of substantial capital improvements. The lease for the new location, in the former Pamida building on Clio Road, will be on the Board agenda for approval on Monday night. If approved, MCC plans to begin offering classes at the new location beginning Winter semester 2007.

Consent Agenda:

Treasurer's Report: Kelli Sproule provided a brief overview of the budget for the month of December, 2005.

Use and Finance Statement: Kelli Sproule stated that MCC is required by the State of Michigan and its Joint Capital Outlay Subcommittee Policy to submit a Use and Finance statement for approval by the Legislative Joint Capital Outlay Subcommittee for any construction project in excess of \$1.0 million.

Individual Action Items:

Naming of Presidential Conference Center: President Shaink stated that a request has been received to name the MCC Presidential Conference Center in honor of an individual. The family of this individual has worked closely with the Foundation for MCC office, and followed the established process for the naming of buildings and rooms. A ceremony will be held on February 13, 2006 to formally announce the name of the individual. It was noted that the naming of the building is contingent upon receipt of complete funding, or a promissory note.

FINANCE COMMITTEE

January 18, 2006, 12:00 noon, CM 1019

Present: Koegel, Everman, Snell.

Trustee Koegel called the Board Finance Committee meeting to order on Wednesday, January 18, 2006.

Individual Action Item (during Special Presentations at Board Meeting)

Kelli Sproule provided an overview of a proposed lease agreement for new space for the Northern Tier Center with S & T Migaldi Property Management and Land Development. A draft copy of the lease agreement was also provided for trustee review. Scott Jenkins, Mark Hope, Larry Koehler and Mike Bower were present to answer questions related to the lease. The new location is necessary to accommodate increased enrollment which is projected to double within the next five years. The current site is at capacity, and is in need of substantial capital improvements. The lease for the new location, in the former Pamida building on Clio Road, will be on the Board agenda for approval on Monday night. If approved, MCC plans to begin offering classes at the new location beginning Winter semester 2007.

Consent Agenda:

Treasurer's Report: Kelli Sproule provided a brief overview of the budget for the month of December, 2005.

Use and Finance Statement: Kelli Sproule stated that MCC is required by the State of Michigan and its Joint Capital Outlay Subcommittee Policy to submit a Use and Finance statement for approval by the Legislative Joint Capital Outlay Subcommittee for any construction project in excess of \$1.0 million. Trustee Everman suggested amending the wording of the resolution, however Board Attorney Jim Delaney recommended that the Board approve the resolution as written since it is the recommended wording from the State of Michigan. This may be discussed in more detail at the Board of Trustees meeting.

Individual Action Items:

Naming of Presidential Conference Center: President Shaink stated that a request has been received to name the MCC Presidential Conference Center in honor of an individual. The family of this individual has worked closely with the Foundation for MCC office, and followed the established process for the naming of buildings and rooms. A ceremony will be held on February 13, 2006 to formally announce the name of the

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individual. It was noted that the naming of the building is contingent upon receipt of complete funding, or a promissory note.

Designation of January as School Board Recognition Month: Dr. Shaink stated that School Board Recognition month is celebrated each year in January.

Amended 2005-2006 Budget: Kelli Sproule reviewed the amendments to the budget and answered questions related to specific line items. She stated that total revenues are approximately \$1.0 million, or 1.7% higher than the original 2005-06 budget. The general fund balance is expected to be \$4.7 million at the end of this fiscal year, June 30, 2006.

Other/Discussion Items:

Staffing Transactions Report: Mark Kennedy reviewed the staffing transactions report.

Executive Session:

Employee Update: Mark Kennedy provided an update on employee related issues.

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Other/Discussion Items:

Staffing Transactions Report: Mark Kennedy reviewed the staffing transactions report. The issue of reporting ethnicity on the staffing transactions report was discussed. It was determined that the report should remain unchanged.

Executive Session:

Employee Update: Mark Kennedy provided an update on employee related issues.