

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, JANUARY 25, 2010
VOLUME 41

SCHEDULED MEETING:
7:30 p.m.

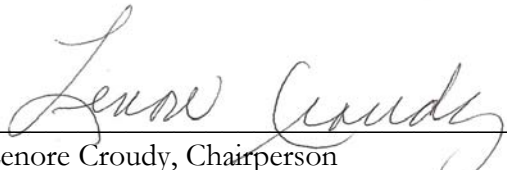
BOARD CONFERENCE ROOM:
Applewood Café
Prah! College Center

TRUSTEES PRESENT:
Lenore Croudy
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

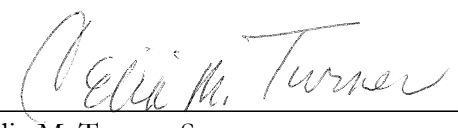
TRUSTEES ABSENT:
James Bettendorf

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:34 p.m. to 8:49 p.m.

Certified As Correct:



Lenore Croudy, Chairperson



Celia M. Turner, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, January 25, 2010
Volume 41

Minutes of Regular Meeting of January 25, 2010

COMMITTEE OF THE WHOLE SESSION:

Chair Croudy began the Committee of the Whole session by introducing President Shaink. Dr. Shaink announced that the first part of the presentation was to showcase the new lighting system in the Mott Memorial Building Auditorium, a project the Board approved last year. He called on Dr. Amy Fugate, Vice President of Academic Affairs, who explained that replacing the old lighting system was necessary as components for the old system were no longer being made, and the lighting system created conditions in which the stage temperature would rise to high levels. She then introduced Mary Cusack, Dean, Fine Arts Division, and Jeff Bussure, Technical Assistant, who expanded on this, pointing out benefits of the new system, including energy-saving lower wattage, and the absence of heat generation. They also said that the new system has a variety of pre-set programmable options, and then provided a demonstration of just some of the lighting systems capabilities.

Dean Cusack then introduced Mary Procopio, Faculty Member, Fine Arts Division, who provided an update on the Haitian guests students at the College, and told how she became involved the project to provide a cultural exchange. She discussed the school in Port-au-Prince where the students taught, giving a history, and its current post-earthquake condition. She also talked about the students' roles on campus, as students in classes such as Music Theory, and also giving presentations about their heritage and culture in other classes. The five students introduced themselves and some provided a personal history of how they became interested in music and what it means for them to be at Mott. They then performed excerpts from selected pieces, and finally performed a Haitian folk song along with Ms. Procopio.

The session ended at approximately 7:24p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:34 p.m. She asked for a moment of silence in memoriam for former Board member Ernest Hamady, former Flint Mayor James Rutherford, and those who died as a result of the earthquake in Haiti.

A moment of silence was held in their honor.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Trustee Everman moved that the agenda be adopted. Vice-Chair Snell seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Shaink, who introduced Larry Gawthrop, Chief Financial Officer, who delivered a brief overview of the amended budgets for the 2009-10. He explained the goals to align the process with Board policy, and then detailed changes in revenues, expenditures, reserves, and transfers, providing a comparison between the amended and initial budgets. Mr. Gawthrop presented a future outlook based on projected property taxes and the impact they make on College funds, tuition and fee funding, state funding, and controllable costs.

V. COMMUNICATIONS

Secretary Turner read a communication from Trustee Bettendorf, announcing that, as a result of health concerns, he was resigning from the Board.

Jim Delaney, Board Attorney, explained the process, based on Board policy and election law, for filling a vacancy. He instructed the Chair to read the policy, as it would constitute a public announcement.

Chair Croudy asked Secretary Turner to read the policy on her behalf.

Chair Croudy suggested a Special Meeting for the purpose of appointing a new Trustee to be held on February 15, 2010. She also advised Trustees to submit any potential interview questions to the President's Office .

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

SECRETARY TURNER MOVED THAT THE REGULAR BOARD MEETING MINUTES OF DECEMBER 21, 2009 BE APPROVED. VICE-CHAIR SNELL SECONDED THE MOTION.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Joseph): Secretary Turner reported that the Personnel Committee met on January 20, 2010. Notes from that meeting appear as Attachment A.
2. Finance/Audit (Koegel, Everman, Snell): Treasurer Koegel reported that the Finance/Audit Committee also met on January 20, 2010. Notes from that meeting appear as Attachment B.
3. Policy (Joseph, Snell, Turner): Trustee Joseph reported that the Policy Committee met on January 19, 2010. Notes from that meeting appear as Attachment C.

IX. UNFINISHED BUSINESS

Chair Croudy called for a motion to approve Item 1.29, Amendments to Board Policy Section 7000 (Students).

MOVED BY TRUSTEE JOSEPH, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.29 BE APPROVED.

Trustee Everman moved that Section 7700 (Disability Services), be reinstated. Treasurer Koegel seconded the motion. During discussion, it was explained that the section, and its legal references, were incorporated into a new section, 7115 (Student Development), which is more encompassing of Disability Services and other similar programs that the College provides.

Chair Croudy called for a vote on the reinstatement of Section 7700.

ONE AYE (EVERMAN), FIVE NAYS. MOTION FAILED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.29.

FIVE AYE VOTES, ONE NAY VOTE (EVERMAN). MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.30, Amendments to Board Policy Section 8000 (Public, Organizational, Governmental and Media Relations).

MOVED BY TRUSTEE JOSEPH, SECONDED BY SECRETARY TURNER THAT ITEM 1.30 BE APPROVED.

There was no discussion.

Chair Croudy called for the vote on Item 1.30.

FIVE AYE VOTES, ONE NAY VOTE (EVERMAN). MOTION PASSED. TRUSTEE EVERMAN REQUESTED THAT IT BE ENTERED INTO THE RECORD THAT HIS NAY VOTE WAS DUE TO THE ELIMINATION OF SECTION 8150 (RELATIONS WITH FEDERAL GOVERNMENTAL AUTHORITIES).

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY SECRETARY TURNER, SECONDED BY TRUSTEE JOSEPH THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.31, Treasurer's Report for December 2009, Item 1.32, New Certificate Program – Art and Design Foundation, Item 1.33 New Certificate Program –

Early Childhood Education Infant and Toddler, Item, 1.34, New Certificate Program – Transportation, Distribution, and Logistics, and Item 1.35, New Certificate Program – Welding.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.36, Recognition of Contributions of Ernest Hamady.

MOVED BY TRUSTEE JOSEPH, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.36 BE APPROVED.

Chair Croudy requested that Secretary read the resolution aloud.

Treasurer Koegel and Trustee Joseph shared brief memories of Mr. Hamady. Following that, there was no further discussion.

Chair Croudy called for the vote on Item 1.36.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.37, 2009-10 Amended Budgets.

MOVED BY SECRETARY TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.37 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.37.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to accept the first reading of Item 1.38, Amendments to Board Policy 1005 (Definitions).

MOVED BY TRUSTEE JOSEPH, SECONDED BY SECRETARY TURNER THAT THE FIRST READING OF ITEM 1.38 BE ACCEPTED.

There was no discussion.

Chair Croudy called for the vote on Item 1.38.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink began by distributing the Executive Summary, and then called on Mark Kennedy, Chief Human Resources Officer, to introduce new employees Matt Cooper. He announced upcoming dates including Board Committee meetings, the Genesee District Library Blanch History Luncheon, the NAACP Freedom Fund Dinner, and the MCCA Board of Directors Spring Meeting, which

is hosted by MCC. Dr. Shaink thanked Dr. Fugate, Dean Cusack, Mr. Bussure, and Ms. Procopio for the presentation, as well as the guest students from Haiti. He then discussed some of the College's relief efforts.

Dr. Shaink also thanked Mr. Gawthrop for his very professional presentation on the amended budgets, and then called on Scott Jenkins, Vice President for Student & Administrative Services to deliver a brief presentation regarding a \$3.6 million grant the College was recently awarded. Vice President Jenkins explained that the grant is to aid Career Pathways in Green Industries, showing how through partnerships between the College and several partnerships in the area and with the state, "green" jobs will be developed to meet a growing need.

President Shaink presented a narrative and written report on the College's lobbying efforts in Lansing and Washington, DC.

Finally, Dr. Shaink highlighted the most recent issue of *Trustee Quarterly*, a publication of the ACCT, which featured a story and interview with U.S. Congressman Dale Kildee, in which he is photographed in front of the Regional Technology Center (which bears his name), and in which he also references the College's partnership with Mott Middle College. The magazine also recognizes long-serving Trustees across the nation, several of whom serve on the MCC Board.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.07):

Trustee Joseph thanked the Policy Committee and all those who assisted them for their work over the past 16 months, and also thanked the evening's presenters.

Treasurer Koegel had no comments.

Trustee Everman had no comments.

Vice-Chair Snell acknowledged Father Bettendorf's resignation, commending him for serving with dignity, adding that it was the end of an era for a great man. He described the presenters this evening as outstanding, and complimented how some of the certificate programs approved by the Board tonight were structured to include professional certification.

Secretary Turner praised the energy-saving measures caused by the new lighting in the MMB Auditorium and discussed the benefits the new system will have for students. She thanked Vice Presidents Jenkins and Fugate for their presentations, and welcomed Mr. Cooper to the College. Finally, she said that she was saddened by Father Bettendorf's resignation.

Chair Cloudy thanked President Shaink and his staff for all that they do, and conveyed her appreciation for her fellow Board members. She also commented that she would miss Father Bettendorf.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Cloudy declared the meeting adjourned at 8:49 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

PERSONNEL COMMITTEE

Wednesday, January 20, 2010, 4:00 p.m., CM 1019

Present: Turner, Joseph (via telephone)

Absent: Bettendorf

The meeting was called to order at 4:02 p.m. by Trustee Turner.

Unfinished Business

Amendments to Board Policy Section 7000 (Students)

Amendments to Board Policy Section 8000 (Public, Organizational, Government, and Media Relations): Copies of both resolutions, along with a copy of both sections with recommended changes, was included for review. Both resolutions will be presented to the Board at Monday's meeting for a second reading and approval.

Consent Agenda

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of December 2009. He reported that total revenues were approximately \$43.2 million, representing 60.8% of the annual budget, 7.2% higher than last year at this time. Expenditures year-to-date were at \$29.5 million, representing 41.6% of the annual budget. Tuition and fee revenues were \$26.9 million, and property taxes were \$10.5 million. The regularly scheduled state appropriation payment was received as scheduled.

New Certificate Program – Early Childhood Education Infant & Toddler

New Certificate Program – Art and Design Foundation

New Certificate Program – Transportation, Distribution, & Logistics

New Certificate Program – Welding: Copies of the resolutions were included for review. Dr. Amy Fugate, Vice President for Academic Affairs provided background and rationale for the creation of the new certificate programs.

Individual Items

2009-10 Amended Budgets: Mr. Gawthrop provided a brief overview of the 2009-10 amended budgets, highlighting that there were no drastic or severe changes from the previous budget. A more detailed report will be made during Special Presentations at Monday's Board meeting.

Amendments to Board Policy Section 1005 (Definitions): As the members of the Personnel Committee were in attendance at the Policy Committee meeting, there was no discussion. The resolution will be presented for a first reading at Monday's meeting.

Other

Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed the Staffing Transactions Report for December 2009.

Scott Jenkins, Vice President for Student & Administrative Services, provided a status update on the Library renovation project, and where it stands with the State of Michigan and the bidding process.

President Shaink also announced that a resolution would be presented at Monday's meeting to recognize former Trustee Ernest Hamady, who died last week.

Trustee Turner adjourned the meeting at 4:45 p.m.

FINANCE/AUDIT COMMITTEE

Wednesday, January 20, 2010, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:00 p.m. by Trustee Koegel.

Unfinished Business

Amendments to Board Policy Section 7000 (Students)

Amendments to Board Policy Section 8000 (Public, Organizational, Government, and Media Relations):

Copies of both resolutions, along with a copy of both sections with recommended changes, was included for review. Jim Delaney, Board Attorney, explained that the Policy Committee conducted a final review of both sections and made minor, grammatical changes. Both resolutions will be presented to the Board at Monday's meeting for a second reading and approval.

Consent Agenda

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of December 2009. He reported that total revenues were approximately \$43.2 million, representing 60.8% of the annual budget, 7.2% higher than last year at this time. Expenditures year-to-date were at \$29.5 million, representing 41.6% of the annual budget. Tuition and fee revenues were \$26.9 million, and property taxes were \$10.5 million. The regularly scheduled state appropriation payment was received as scheduled.

New Certificate Program – Early Childhood Education Infant & Toddler

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New Certificate Program – Welding: Copies of the resolutions were included for review. Dr. Amy Fugate, Vice President for Academic Affairs provided background and rationale for the creation of the new certificate programs.

Individual Items

2009-10 Amended Budgets: Mr. Gawthrop provided a brief overview of the 2009-10 amended budgets, highlighting that there were no drastic or severe changes from the previous budget. A more detailed report will be made during Special Presentations at Monday's Board meeting.

Amendments to Board Policy Section 1005 (Definitions): Mr. Delaney explained that the Policy Committee reviewed a compiled list of terms that required definition/clarification at yesterday's meeting, and would be bringing them forth for a first reading at Monday's meeting.

Other

Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed the Staffing Transactions Report for December 2009.

Trustee Everman inquired about the status of his suggestion of a reunion of past and present Trustees. President Shaik said that he would discuss the issue with Chair Croudy.

Scott Jenkins, Vice President for Student & Administrative Services, provided a status update on the Library renovation project, and where it stands with the State of Michigan and the bidding process.

Trustee Everman asked about the status of the MCC Wrestling Club. Mr. Jenkins explained that while they still maintain club status, they continue to compete against many nationally-ranked teams, and to move them to actual team status would require, as per Title IX, a women's program as well.

Trustee Everman then suggested a presentation in April on "green" courses and initiatives at the College, in conjunction with Earth Day.

Dr. Fugate then discussed the College's guest Music students from Haiti, announcing that the students have successfully contacted their families, who all survived the earthquake.

President Shaink also announced that a resolution would be presented at Monday's meeting to recognize former Trustee Ernest Hamady, who died last week.

Trustee Koegel adjourned the meeting at 12:58 p.m.

POLICY COMMITTEE

Tuesday, January 19, 2010, 3:00 p.m., CM 1019

Present: Joseph, Snell, Turner

The meeting was called to order at 3:00 p.m. by Trustee Joseph.

The Policy Committee conducted and completed a final review of Section 7000 (Students) and Section 8000 (Public, Organizational, Government, and Media Relations). Both will be presented for approval at the January 25 Board meeting.

The Committee also reviewed additions and amendments to Section 1005 (Definitions). These will be presented for a first reading at the January 25 Board meeting.

Trustee Joseph adjourned the meeting at 3:58 p.m.