

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
OFFICIAL MINUTES OF REGULAR MEETING, JANUARY 26, 2009  
VOLUME 40

SCHEDULED MEETING:  
7:30 p.m.

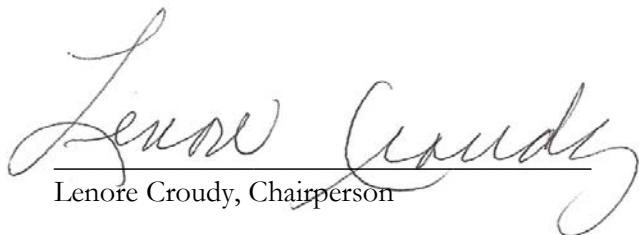
BOARD CONFERENCE ROOM:  
Applewood Café  
Prah! College Center

TRUSTEES PRESENT:  
Lenore Croudy  
James Bettendorf  
Andrew (Andy) Everman  
Sally Shaheen Joseph (excused self from meeting approx. 8:20p.m.)  
Albert J. Koegel  
John L. Snell, Jr.  
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairperson  
Regular Board Meeting: 7:29 p.m. to 9:17 p.m.

Certified As Correct:

  
\_\_\_\_\_  
Lenore Croudy, Chairperson

  
\_\_\_\_\_  
James B. Bettendorf, Secretary

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
Regular Meeting, January 26, 2009  
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Minutes of Regular Meeting of January 26, 2009

COMMITTEE OF THE WHOLE SESSION:

Dr. Shaink began the Committee of the Whole Session by briefly discussing the College's economic outlook. He then introduced Larry Gawthrop, Chief Financial Officer, to provide a more detailed report. Mr. Gawthrop's presentation first dealt with the conceptual framework of the budget process, including making sure the framework supported the College's Strategic Plan, avoided reductions in overall staffing, and was aligned with Board policies. He then presented a seven-year budget forecast, highlighting the history and fluctuations of the College's major revenue trends (tuition, property taxes, and state aid), and the changes in state aid vs. student FTE. Mr. Gawthrop also reviewed expense and revenue assumptions based on the forecast. He then showed key points of a possible future outlook, based on possible changes in revenue, retirement rates, and reserve funding, among other factors.

Mr. Gawthrop then discussed the proposed amended budgets for 2008-09, citing that there were no significant changes in the net result of the amended General Fund. Finally, he talked about budget constraints, explained the minimum reserves as required by Board policy, Physical Plant and capital funding, and the debt portion of property taxes.

The session ended at 7:22p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:29p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Secretary Bettendorf moved that the agenda be adopted. Trustee Turner seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Scott Jenkins, Vice President for Student & Administrative Services, and Larry Koehler, Executive Director, Physical Plant. Vice President Jenkins provided historical background on the College's energy conservation programs, including recent initiatives to upgrade systems, as well as the energy plan itself. Mr. Koehler identified utility trends from 2003-2008, and highlighted several of the College's current "green" initiatives.

President Shaink called upon Vice President Jenkins again to deliver an update on Workforce Development Initiatives, such as the Career Pathways Initiative, student access preparation, No Worker

Left Behind programs, and initiatives that allow participants to move to credit-based programs. He pointed out that 4300 individuals were registered through Workforce Development.

#### V. COMMUNICATIONS

There were no communications.

#### VI. COMMENTS FROM THE PUBLIC

Dr. Brian Ivory, President, Mott Community College Education Association, addressed the Board, providing comments regarding the issue of class cancellations. Dr. Ivory submitted to each Board member a copy of his testimony as well as a copy of the October 2008 issue of the *Forward*, the MCCEA newsletter. In his testimony, Dr. Ivory referenced a presentation on this issue by Dr. Amy Fugate, Vice President of Academic Affairs, pointing out instances where he, on behalf of the union, possessed a divergent viewpoint.

Dr. Bruce Dutra, MCCEA Grievance Officer, addressed the Board on this issue as well, as a continuation of Dr. Ivory's comments. Dr. Dutra also submitted copies of his testimony to Board members. With his testimony, Dr. Dutra focused on the cancellation of a specific Philosophy class as well as the cancellation of classes at the College's extension sites, again providing an account of the issues from the perspective of the faculty union.

#### VII. APPROVAL OF MINUTES

Trustee Everman requested that the minutes be amended to reflect his previous requests that representatives of the faculty union be given the opportunity to discuss the issue of class cancellations, preferably during the Committee of the Whole, so that the Board may compare and contrast the perspectives of the union and the administration on this issue. He added that this was the third month in which this request has been made, and the minutes have not referenced this.

VICE CHAIR SNELL MOVED THAT THE REGULAR BOARD MEETING MINUTES OF DECEMBER 22, 2008 BE APPROVED AS CORRECTED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote on the motion to approve the December 22, 2008 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

#### VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Joseph): Trustee Turner reported that the Personnel Committee met on January 15, 2009. Notes from that meeting appear as Attachment A.
2. Finance/Audit (Koegel, Everman, Snell): Vice Chair Snell reported that the Finance/Audit Committee also met on January 21, 2009. Notes from that meeting appear as Attachment B.

3. Policy (Joseph, Snell, Turner): Trustee Joseph reported that the Policy Committee met on January 12, 2009. Notes from that meeting appear as Attachment C.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.19, Treasurer's Report for December 2008.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.20, 2008-09 Amended Budgets.

MOVED BY SECRETARY BETTENDORF, SECONDED BY TRUSTEE TURNER THAT ITEM 1.20 BE APPROVED.

Trustee Everman discussed key performance indicators, benchmarks, and standards put on the College, citing a previous presentation he made to the Board. He expressed his intention to oppose the resolution, and recommended that all the College's finances be thoroughly looked at.

There was no further discussion.

Chair Croudy called for the vote on Item 1.20.

FIVE AYES, ONE NAY (EVERMAN). MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.21, Copier Leases.

MOVED BY TRUSTEE TURNER, SECONDED BY SECRETARY BETTENDORF THAT ITEM 1.21 BE APPROVED.

There was no discussion.

Chair Croudy called for the vote on Item 1.21.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.22, Storage Area Network (SAN) Replacement Equipment.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE CHAIR SNELL THAT ITEM 1.22 BE APPROVED.

There was no discussion.

Chair Croudy called for the vote on Item 1.22.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to receive the first reading of Item 1.23, Amendments to Board Policy Section 20000 (Administration).

MOVED BY VICE CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT THE FIRST READING OF ITEM 1.23 BE RECEIVED.

Trustee Everman cited a proposed addition to the section that gives the President the ability to request from the Board a temporary waiver of Board policy. He stated his opposition to the proposal and felt it should be struck. He then questioned Trustee Turner regarding the proposed addition, believing her to be its author. Trustee Turner explained that all policy sections are worked on and agreed upon by the Policy Committee as a whole. She also extended the opportunity to all Board members to share any concerns and/or recommendations with the Committee via written submission.

There was no further discussion.

Chair Croudy called for the vote on Item 1.23.

FIVE AYES, ONE NAY (EVERMAN). THE READING IS RECEIVED AND WILL BE BROUGHT FORTH FOR A FULL VOTE AT THE NEXT MEETING.

## XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink began by distributing the Executive Summary, and then introduced Mark Kennedy, Chief Human Resource Officer, who then introduced new hires Jeremy Lynd, John Tyler, and Sgt. Dunell Chaney. Dr. Shaink then listed upcoming events, including the MCCA Board of Directors Meeting on January 30-31, the ACCT Legislative Summit February 9-11, and the Vertigo Theatrics production of *Judy Garland: The World's Greatest Entertainer*, starring Trustee Joseph. He also announced that Chair Croudy would be receiving an award from the Genesee District Library, as part of the GDL's annual Black History Month Bruch and Program. He then called on Lennetta Coney, Executive Director, College and Community Development and President, Foundation for Mott Community College, to give information on upcoming events around campus to commemorate Black History Month. Ms. Coney highlighted several events, including live entertainment and special meals every Wednesday at Applewood Café, and a recital featuring Negro spirituals on February 17. She also said that around the end of the month, Douglas Blackmon of the *Wall Street Journal* would be appearing on campus, adding that Mr. Blackmon is familiar with the Mott campus, having written articles regarding Dr. Lillie McCain and her ancestry. Dr. Shaink ended his report by thanking Larry Gawthrop for his workshop and Scott Jenkins and Larry Koehler for their presentations.

## XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.06):

Trustee Everman cited a column he wrote, recently published in the *Flint Journal*, and the response he has received as a result of it. He said that he has been approached to draft future columns, and assured everyone that he would make sure their names were spelled correctly.

Treasurer Koegel had no comment.

Secretary Bettendorf commented on how impressed he was with the thoroughness of efforts to keep everyone informed about the College's progress.

Vice Chair Snell expressed concern over cancellations, saying he understood the frustrations some students experience upon discovering a class has been cancelled. He said he hopes those numbers can be reduced, and thanked Dr. Ivory and Dr. Dutra for bringing those concerns to the Board.

Trustee Turner thanked Dr. Ivory and Dr. Dutra for bringing their perspective to the Board. She also thanked Larry Gawthrop and his team for their work on budget forecasting, Scott Jenkins and his team for their work to bridge gaps in the community, and Larry Koehler for providing a better viewpoint with his presentation. Finally, she commended Trustee Everman for bringing his concerns regarding the policy revision process forward, and reiterated the Policy Committee's position of submitting recommendations and/or suggestions in writing to the Committee.

Chair Croudy thanked all the presenters, as well as the representatives from the faculty union for their testimonies. She said how much she enjoyed the Board members, and urged everyone to see Trustee Joseph's performance. She also mentioned the Genesee District Library Brunch, where, in addition to her being honored, singer/actress/activist Ruby Dee would be the featured speaker. Finally, she commented on the Youth Leadership programs she helps coordinate, citing that they will have participants from the Michigan School for the Deaf.

## XIII. EXECUTIVE SESSION

There was no Executive Session.

## XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 9:17 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

## ATTACHMENT A

**PERSONNEL COMMITTEE**

Thursday, January 15, 2009, 12:00 p.m., CM 1019

Present: Turner, Bettendorf, Joseph

The meeting was called to order at 12:13 p.m. by Trustee Turner.

**Consent Agenda**

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of December 2008. He noted that total revenues were \$38.6 million, which was 1.2% ahead of last year at this time. He cited that the expenditures year-to-date were at \$27.6 million, which was 0.7% lower in spending than this time last year.

**Individual Items**

2008-09 Amended Budgets: A copy of the resolution was included for review. Larry Gawthrop provided an overview on the changes in the budgets. A more detailed report will be provided during the Committee of the Whole, and the resolution will be presented for approval at Monday's meeting.

Copier Leases: A copy of the resolution was included for review. Larry Gawthrop explained the rationale for the lease agreement. The resolution will be presented for approval at Monday's meeting.

Storage Area Network (SAN) Replacement Equipment: A copy of the resolution was included for review. Amy Fugate, Vice President of Academic Affairs, provided background on the resolution, which will be presented for approval at Monday's meeting.

Amendments to Board Policy Section 2000 (Administration) – First Reading: A copy of the resolution, as well as a copy of Section 2000 of the Board Policy Manual with proposed revisions, was included for review. The resolution will be presented for a first reading at Monday's meeting.

**Other**

Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed the Staffing Transactions Report for December 2008. He also provided an overview of staffing regular positions.

Trustee Turner adjourned the meeting at 1:32 p.m.

## ATTACHMENT B

**FINANCE/AUDIT COMMITTEE**

Wednesday, January 21, 2009, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:02 p.m. by Trustee Koegel.

**Consent Agenda**

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of December 2008. He noted that total revenues were \$38.6 million, which was 1.2% ahead of last year at this time. He cited that the expenditures year-to-date were at \$27.6 million, which was 0.7% lower in spending than this time last year.

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Amendments to Board Policy Section 2000 (Administration) – First Reading: A copy of the resolution, as well as a copy of Section 2000 of the Board Policy Manual with proposed revisions, was included for review. The resolution will be presented for a first reading at Monday's meeting.

**Other**

Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed the Staffing Transactions Report for December 2008. He also provided an overview of staffing regular positions.

Trustee Koegel adjourned the meeting at 12:35 p.m.

ATTACHMENT C

**POLICY COMMITTEE**

Monday, January 12, 2009, 3:00 p.m., CM 1019

Present: Joseph, Snell, Turner

The meeting was called to order at 3:03 p.m. by Trustee Joseph.

The committee completed their review of Section 2000 (Administration). It was decided to bring the section before the full Board for a first reading at the January 26 meeting. There was also further review of Section 5810 and 5811, and a proposed new section, 5812.

Trustee Joseph adjourned the meeting at 4:51 p.m.