

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF SPECIAL MEETING, FEBRUARY 15, 2010
VOLUME 41

SCHEDULED MEETING:
12:30 p.m.

BOARD CONFERENCE ROOM:
Regional Technology Center
Room 1301

TRUSTEES PRESENT:
Lenore Croudy
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

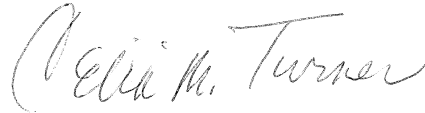
TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairperson
Special Board Meeting: 12:30 p.m. to 7:22 p.m.

Certified As Correct:



Lenore Croudy, Chairman



Celia M. Turner, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Special Meeting, February 15, 2010
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Minutes of Special Meeting of February 15, 2010

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 12:30 p.m. She explained that the purpose for the meeting was to interview candidates to fill a vacancy on the Board.

II. ADOPTION OF THE AGENDA

Chair Croudy began discussion on the interview process, including selected interview questions, and the Trustee assigned to ask each question. Trustee Everman said that he had four questions of his own design, and requested that he be permitted to ask one of them. It was explained that Trustees were asked to submit questions by February 3, and no questions were received by that date. Trustee Everman replied that if he were not allowed to ask his question, he would recuse himself from the process and leave the meeting. The Board agreed to allow Trustee Everman to ask one of his questions, in addition to the question assigned to him. Following this, there was no further discussion or objection to the adoption of the agenda.

III. COMMENTS FROM THE PUBLIC

There were no comments from the public.

IV. NEW BUSINESS

Chair Croudy began each interview with an introduction of Board members, and provided an outline of the process by which interviews would be conducted. A copy of the process appears as Attachment A. A copy of the interview questions appear as Attachment B.

Candidates were interviewed according to the agenda, with informal recesses between interviews, and a scheduled recess for dinner.

VI. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 7:22 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

Candidate Selection Process for MCC Board of Trustee Vacancy

- The Board will follow a patterned interview process in which each candidate is asked the same set of questions. The Chairperson will select six questions from the list of potential questions provided to the candidates and assign a question to each Board member.
- Each candidate will be allotted two minutes per question. The Board Attorney will serve as timekeeper.
- After the completion of the interviews, each Board member will be asked to submit a list of their top five candidates, in rank order ; 1 being their first choice, 2 being their second choice, and so forth. All candidates beyond a fifth place ranking will be assigned a ranking of 6.
- All rankings will be recorded on a tally sheet. Candidates will be listed in order of lowest total score to highest.
- The Board may choose to vote on the candidates based on this initial ranking, or may conduct a second round, in which they will list their top *three* candidates in rank order. Following this, the Board may choose to conduct a final vote.

Mott Community College
Board of Trustees
Interview Questions

1. Give a brief description of your background. Include any skills and abilities that you possess which would make you an excellent member of the MCC Board of Trustees. **(Croudy)**
2. What is the role of Mott Community College in the community it serves? **(Snell)**
3. Describe how you would interact with other Board members and the College President. **(Turner)**
4. If appointed to this position, do you plan to seek election in May 2011? **(Koegel)**
- 5a. Though the College has hired a number of new full-time faculty members, we still have a large number of part-time faculty. How do you feel about this? **(Everman)**
- 5b. In your opinion, what are the key responsibilities of a Mott Community College Trustee? **(Everman)**
6. What personal values and/or characteristics do you believe a Board member needs to possess to be effective? **(Joseph)**

Wrap-Up: Do you have a question for us? **(Croudy)**

Candidates will be limited to two (2) minutes per question. Jim Delaney will act as timekeeper.