

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
OFFICIAL MINUTES OF REGULAR MEETING, FEBRUARY 26, 2007  
VOLUME 38

SCHEDULED MEETING:  
7:30 p.m.

BOARD CONFERENCE ROOM:  
Commons Area,  
Lapeer Extension Center

TRUSTEES PRESENT:  
Lenore Croudy  
Andrew (Andy) Everman  
Ehren Gonzales  
Albert J. Koegel  
John L. Snell, Jr.  
Celia M. Turner

TRUSTEES ABSENT:  
James Bettendorf

PRESIDING OFFICER: Lenore Croudy, Chairman  
Regular Board Meeting: 7:30 p.m. to 8:40 p.m.

Certified As Correct:

*Signature on File*

*Signature on File*

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Lenore Croudy, Chairman

\_\_\_\_\_  
James Bettendorf, Secretary

BOARD OF TRUSTEES  
 CHARLES STEWART MOTT COMMUNITY COLLEGE  
 Regular Meeting, February 26, 2007  
 Volume 38

Minutes of Regular Meeting of February 26, 2007

COMMITTEE OF THE WHOLE SESSION:

The Committee of the Whole session consisted of a presentation by Dr. Marv Pichla, Director of the Thumb Area Michigan Works!, who briefly described the organization's philosophy and training program for area employers and workers. Wanda Dowdall also conducted a brief tour of the Lapeer facilities. The session concluded at 7:20 p.m.

I. CALL TO ORDER:

Chairman Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

MOVED BY TRUSTEE EVERMAN THAT AN ITEM TO APPROVE/ENDORSE A PROJECT WHEREBY CURRENT ART STUDENTS CAN DONATE WORKS OF ART TO THE WALTER REED HOSPITAL BE ADDED TO THE AGENDA.

FURTHER MOVED BY TRUSTEE GONZALES THAT THIS ITEM BE TABLED UNTIL ADDITIONAL INFORMATION COULD BE OBTAINED AND DISCUSSED IN SUB-COMMITTEE MEETINGS.

After some discussion, President Shaink recommended that this matter be handled by the administration, specifically the Vice President of Academic Affairs, Amy Fugate.

TRUSTEE GONZALES WITHDREW THE MOTION.

Chairman Croudy called for a second in support of Trustee Everman's original motion.

THERE WAS NO SUPPORT. MOTION FAILED.

III. ADOPTION OF AGENDA

Chairman Croudy called for a motion to adopt the agenda.

MOVED BY TRUSTEE SNELL, SUPPORTED BY TRUSTEE GONZALES THAT THE BOARD ADOPT THE AGENDA AS PRESENTED.

Chairman Croudy called for a vote on the adoption of the agenda as presented.

ALL PRESENT VOTED AYE. MOTION PASSED.

#### IV. SPECIAL PRESENTATIONS

Chairman Croudy called on President Shaink who introduced Amy Fugate, Vice President for Academic Affairs. Dr. Fugate introduced Bernie Cunningham, full-time Math instructor at MCC, who gave a brief update on the recent K-12 Math Competition held at MCC. Several students from Lapeer East high school, whose team tied for 2<sup>nd</sup> in the overall competition, were also on hand to share their experiences. This is the second year that Mott has hosted the Math competition. Over 152 students from 21 school districts located in Genesee, Lapeer, Shiawassee and Tuscola counties competed in the all-day event.

Dr. Fugate also introduced Jennifer Fillion, full-time Anthropology instructor at MCC, who talked about the College's expanding Anthropology program. Ms. Fillion stated that plans are underway to move the Forensic Anthropology lab and class to the Lapeer Campus in Fall 2007, and to do an actual "dig" in the courtyard area so that other students/visitors can watch the progress of the class.

#### V. COMMUNICATIONS

There were no communications to the Board this month.

#### VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

#### VII. APPROVAL OF MINUTES

MOVED BY TRUSTEE SNELL, SUPPORTED BY TRUSTEE GONZALES, THAT THE REGULAR BOARD MEETING MINUTES OF JANUARY 22, 2007, BE APPROVED AS PRESENTED.

Chairman Croudy called for a vote on the motion to approve the January 22, 2007, meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

#### VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Gonzales): Trustee Turner reported that the Personnel Committee met on February 21, 2007. Notes from that meeting appear as Attachment A.
2. Finance (Koegel, Everman, Snell): Trustee Koegel reported that the Finance Committee also met on February 21, 2007. Notes from that meeting appear as Attachment B.

3. MCCA Board of Directors Meeting (Croudy, Shaink): Chairman Croudy reported on the MCCA Board of Directors Meeting that took place on February 2-3, 2007 at Macomb Community College. Handouts from the meeting were also shared.
4. National Legislative Seminar (Croudy, Gonzales, Turner, Shaink): Trustee Gonzales gave a brief update on items discussed at the ACCT Board of Directors meetings that were held during the National Legislative Conference (NLS) on February 11-14, 2007 in Washington, DC. Trustee Turner stated that the ACCT Membership Committee focused on ways to enhance communication with trustees. President Shaink reported on federal legislative priorities that were presented during the NLS, the President's 2007 budget, and meetings with legislators. Several handouts highlighting legislative priorities and other information were shared with board members.

#### IX. UNFINISHED BUSINESS

There was no unfinished business.

#### X. NEW BUSINESS

##### Consent Agenda:

Chairman Croudy called for a motion to approve the consent agenda.

MOVED BY TRUSTEE GONZALES, SUPPORTED BY TRUSTEE SNELL THAT THE BOARD APPROVE THE CONSENT AGENDA.

CHAIRMAN CROUDY CALLED FOR A VOTE ON THE CONSENT AGENDA, ITEMS 1.30 AND 1.31.

ALL PRESENT VOTED AYE. MOTION PASSED.

#### XI. ADMINISTRATIVE ITEMS

##### President's Report:

President Shaink distributed the executive summary report and referred to the staffing transactions report. He noted important upcoming dates including the All-Michigan Academic Team/PTK Luncheon Program on March 6, and the Legislative Breakfast scheduled for March 23. Trustee Everman asked if local legislators had been invited to this meeting. President Shaink responded that they had not as has been past practice. Trustee Everman suggested that Representative Stahl be invited to attend and requested that an agenda for the meeting be provided to all trustees the Friday before board sub-committee meetings.

President Shaink then introduced Mike Bower, Executive Dean of Continuing Education, who announced that MCC had just signed an agreement to be the sole-provider of non-credit training courses and programs for Local 659 employees and retirees (approximately 15,000 individuals) starting Spring 2007. President Shaink then passed out a copy of a strategic planning flowchart and

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updated the board on strategic planning efforts to date. He thanked all of the community members

who attended the board dinner and workshop including: Joe Black, VP, Lapeer County Bank & Trust; Joe Keena, Superintendent, LISD; Dale Kerbyson, Manager, City of Lapeer; Betty McCauley, Co-Director, Chatfield Charter School; Marv Pichla, Director, Thumb Area Michigan Works!; Bill Sprague, Mayor, City of Lapeer; and Debbie Thompson, Superintendent, Lapeer Community Schools. He also thanked Wanda Dowdall and her staff for their hospitality and assistance.

President Shaink acknowledged and congratulated Chief Theresa Stephens Lock and Dr. Lillie McCain, both MCC employees, for having received a Black History Month Award from the Genesee District Library at a special presentation on Saturday. He also congratulated Chairman Croudy for receiving an award for community service from the Vernon Chapel AME on the occasion of their 2<sup>nd</sup> Annual Brotherhood Luncheon. He mentioned that the MCC Lady Bears basketball team had won the State Championship on Saturday, and will now progress to the Regional Tournament this weekend.

He then called on Mark Kennedy to introduce new employees. Mr. Kennedy introduced: Shun Smith, Supervisor, Grounds Operation; Lisa Turner, Public Safety Officer; Michael Mishler, Public Safety Officer; Curt Brown, Public Safety Officer; and Nichole Woods, Accountant.

Trustee Everman asked why MCC no longer had a Gerontology Program. President Shaink responded that he would look into the matter and report back.

## XII. MISCELLANEOUS BUSINESS

### COMMENTS FROM BOARD MEMBERS (Item 4.07):

Trustee Turner congratulated all of the award winners and thanked them for their good work at MCC and in the community. She also thanked Marv Pichla for an informative and entertaining board workshop presentation, and Wanda Dowdall and staff for their hard work and dedication.

Trustee Snell commented on how impressed he was by the community spirit, as well as partnerships and collaborations happening in Lapeer.

Trustee Everman reminded everyone that tomorrow night at 6:30 p.m. he would be at the Flint Public Library giving a presentation on the Great Water Heist. He also reminded the group that on March 1 he would be in Livonia to be honored at the MPLP (Michigan Political Leadership Program).

Trustee Koegel had no comments.

Trustee Gonzales had no comments.

Chairman Croudy thanked all of the staff members for the excellent job they do. She then encouraged all trustees, staff and community members to attend events at MCC like art exhibits, concerts, and sporting events.

XIII. EXECUTIVE SESSION

There was no executive session.

XIV. ADJOURNMENT

Chairman Croudy declared the meeting adjourned at 8:40 p.m.

PERSONNEL COMMITTEE MINUTES  
(Turner, Bettendorf, Gonzales (via phone))  
Wednesday, February 21, 2007, 4:00 p.m., CM 1019

Trustee Turner called the Personnel Committee meeting to order on Wednesday, February 21<sup>st</sup> at 4:05 pm.

Consent Agenda Items:

Treasurer's Report for January 2007: Kelli Sproule provided a brief overview of the Treasurer's report for the month of January. She noted the revenue and expenditures sections and indicated that potential changes to state appropriations remain uncertain. She also noted the timing of student loan disbursements.

Bid Award – Cognos Licensing: Ms. Sproule reported that the licenses would allow employees to archive data on Cognos from Datatel and that it would be an update to a new version. She also indicated that the price reflected a 50 percent discount and that it could only be purchased from Cognos. Trustee Turner inquired about the frequency of re-licensing. Ms. Sproule indicated that there was annual maintenance, but no re-licensing. Trustee Turner wondered if the cost included support and Ms. Sproule indicated that it did not.

**Other:**

Staffing Transactions Report: Mark Kennedy reviewed the staffing transaction report. He referenced the full-time hires, temporary full-time hires, part-time hires and retirements. Trustee Gonzales inquired about how Kelly Services was paid. Mr. Kennedy indicated that because of the deal with Kelly Services the college could make a temporary employee permanent sooner without additional cost.

Employee Update: Mr. Kennedy discussed recruiting and the colleges plans for success in the marketplace. Dr. Amy Fugate explained some of the work done by Academic Affairs and the deans to enhance the ability of HR to make more strategic hires for the college. Trustee Turner inquired about the process and stakeholder satisfaction. Mr. Kennedy then informed the committee of a discussion about the Emeritus status of former employee discussed at the Finance Committee.

Other: Scott Jenkins apprised the committee of a discussion that took place at the Finance Committee about funds available for retraining employees of companies that qualify for NAFTA-TRA retraining funds and the college's role in the process.

Mr. Jenkins also updated the committee about the renovations to the Prah! College Center. He indicated that a hearing was set for March 8<sup>th</sup> and that if approved the contractors would be released to begin the project.

Trustee Turner mentioned the success that was had on the trip to Washington DC.

The meeting adjourned at 4:30pm.

FINANCE COMMITTEE MINUTES

(Koegel, Everman, Snell)

Wednesday, February 21, 2007, 12:00 noon, CM 1019

Trustee Koegel called the board finance committee to order on Wednesday, February 21st at 12:05 pm.

Consent Agenda Items:

Treasurer's Report for January 2007: Kelli Sproule provided a brief overview of the Treasurer's report for the month of January. She noted the review and expenditures sections and indicated that potential changes to state appropriations remain uncertain. Trustee Snell inquired about state cuts and a discussion ensued about potential cuts. Ms. Sproule noted that a total of \$10.9 million could be cut from community colleges appropriations and MCC's share could be approximately \$750,000. The committee also discussed funding of pensions as well as the college's fund balance which stands at 9.5 percent of operating expenses. Trustee Snell asked about funding for the proposed No Worker Left Behind program. Ms Sproule indicated that it would likely be from federal funds. Because of cuts in state funding, she also indicated that the college could have to consider a tuition increase that might be higher than the rate of inflation. Trustee Koegel asked about a deadline for legislators to determine a budget. Ms. Sproule indicated that government agencies could not go over their budget for the fiscal year and that the fiscal year ended October 1<sup>st</sup>.

Bid Award – Cognos Licensing: Ms. Sproule reported that the licenses would allow employees to archive data on Cognos from Datatel. She also indicated that the price reflected a 50 percent discount and that it could only be purchased from Cognos. Trustee Koegel asked about annual support costs and adding additional users. Ms. Sproule replied that it was about \$30,000 per year for support and that this should be enough users.

Other:

Staffing Transactions Report: Mark Kennedy reviewed the staffing transaction report. He referenced the full-time hires, temporary full-time hires, part-time hires and retirements.

Employee Update: Trustee Koegel asked about an operations position. Mr. Kennedy indicated the position had been reclassified. Trustee Everman indicated that a retiree had not been granted Emeritus status. Mr. Kennedy indicated he would double-check but that, likely, it had been granted.

Other: Trustee Everman mentioned his presentations last year about financing and federal funding. He then questioned whether NAFTA funds for retraining were being capitalized on by the college and indicated that other organizations were doing a better job pursuing these funds. Vice President Jenkins responded by explaining to the committee that, NAFTA-TRA funds are awarded by the state to Career Alliance and issued through Mott's Employment Service One Stop Center (ESOSC) in Shiawassee County and the Genesee County Community Action Resource Department GCCARD in Genesee County. He went on to indicate that individuals and the affected company must be certified via the state prior to being eligible for TRA and that all companies experiencing layoffs can request rapid response services and presentations, but not all

of them will be approved for TRA. He noted that the college was an agent for disbursement of the funds and those employers/employees that qualified were informed about where to go to get the funds as a part of the Rapid Response visit to the company. He also indicated that once the eligible employee reports to the ESOSC, this provides another informational opportunity regarding access to funds. Once approved, the client must select a program and the education/training institution of their choice and has up to two years to complete the program.

Vice President Jenkins made clear that other colleges may receive more TRA funding; however, it could be because they charged more for tuition.

Trustee Snell asked for an update on the Prael College Center renovations. Mr. Jenkins indicated that all preparations had been made and that approval from the Joint Capital Outlay Subcommittee was the only unresolved issue prior to starting the project. He went on to describe the activities he and others have undertaken to obtain the approval.