

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
OFFICIAL MINUTES OF REGULAR MEETING, MARCH 23, 2009  
VOLUME 40

SCHEDULED MEETING:  
7:30 p.m.

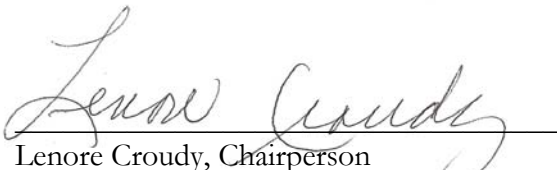
BOARD CONFERENCE ROOM:  
Event Center  
Mott Library

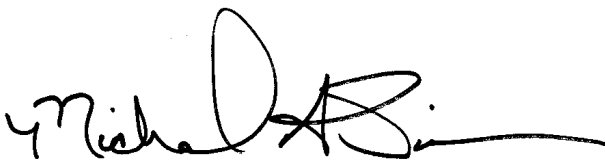
TRUSTEES PRESENT:  
Lenore Croudy  
Andrew (Andy) Everman  
Albert J. Koegel  
John L. Snell, Jr.  
Celia M. Turner

TRUSTEES ABSENT:  
James Bettendorf  
Sally Shaheen Joseph

PRESIDING OFFICER: Lenore Croudy, Chairperson  
Regular Board Meeting: 7:31 p.m. to 8:11 p.m.

Certified As Correct:

  
\_\_\_\_\_  
Lenore Croudy, Chairperson

  
\_\_\_\_\_  
Michael Simon, Assistant Secretary

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
Regular Meeting, March 23, 2009  
Volume 40

Minutes of Regular Meeting of March 23, 2009

COMMITTEE OF THE WHOLE SESSION:

Dr. Shaink began the Committee of the Whole Session by briefly introducing Dr. Amy Fugate, Vice President for Academic Affairs. Dr. Fugate explained that this month's workshop detailed several renovation projects scheduled to take place in the coming months.

Dr. Fugate then introduced Mary Cusack, Dean, Fine Arts Division, who announced that the College is one of 183 institutions who will be receiving a collection of photographs, courtesy of the Andy Warhol Foundation. One condition of receiving the display was to have facilities with proper environmental controls, which means equipping the Visual Arts and Design Center with climate control equipment. Dean Cusack introduced Faculty member Cate Smith, who expanded on this, saying that the upgrades to the VADC would create a better environment for students and reduces the cost of replacing heat-sensitive equipment.

Dean Cusack then discussed plans to utilize existing space within the Mott Memorial Building, combining academic and support services resources by housing Educational Media Services, and also serving as a central location for an Entertainment Technology program. She explained how entertainment technology is a burgeoning industry with projected job growth, and as a result, a curriculum is currently in development. She also detailed several academic advantages to having the central location.

Chris Bolla, Manager, Education Media Production, added to Dean Cusack's comments by offering several service advantages, such as the consolidation of services, increased efficiency with equipment and personnel, and improved quality of educational content. Sheila Swyrtek, Faculty Member, Science & Math Division, presented an example of this, showcasing a DVD produced by EMS, used as an aid in her Geology class. With the disc, students are able to receive information on rocks and minerals in a high-quality, state-of-the-art fashion.

Larry Koehler, Executive Director, Physical Plant, briefly highlighted a rendering of the proposed renovations.

Dr. Fugate then introduced Cheryl Bassett, Chief Technology Officer, who discussed how academic and administrative support services were recently merged to create one Information Technology Services office. She introduced Michelle Robinson, Manager, Computing Support Services, and Curtis Mitchell, Faculty and Staff Support Technician, who talked about some of the challenges the department has faced in areas such as privacy and security issues, communication and response time delays, and even finding the location of the office. As a result, renovations have been proposed which would create a more user-friendly area for students, faculty, and staff.

Scott Jenkins, Vice President, Student & Administrative Services, then introduced Chuck Thiel, Executive Director, Corporate Services, and Southern Lakes Branch Center Site Director. Mr. Thiel provided historical background on the Southern Lakes Branch Center, and also discussed programs and services

currently offered, including credit and non-credit programs, as well as tenant-based programs. He discussed the SLBC's future outlook, and detailed renovation plans, which he added would be the first such renovations to student services areas within the SLBC since 1992. He also commended his staff, stating that they were the right staff to see these projects put together.

Mr. Koehler again briefly highlighted a rendering of the renovations.

The workshop concluded at 7:25 p.m.

#### I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:31p.m. She announced that Secretary Bettendorf and Trustee Joseph would not be in attendance. Trustee Everman requested a moment of silence in honor of former MCC Professor Cy Leder, who recently died. There was no objection.

A moment of silence was held in honor of Professor Leder.

#### II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

#### III. ADOPTION OF AGENDA

Vice-Chair Snell moved that the agenda be adopted. Trustee Everman seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

#### IV. SPECIAL PRESENTATIONS

President Shaink called on Larry Gawthrop, Chief Financial Officer, who delivered a presentation on tuition and fee recommendations for the Fall 2009 semester. He cited several guideposts to making the recommendation to the Board, referring to remarks made by the State of Michigan in regard to maintaining state aid allocations, use of the portion of funds received from the federal stimulus bill and no further erosion of taxable values county-wide. He showed the current seven-year forecast, and contrasted it with a similar forecast, this one reflecting a Fall 2009 tuition freeze. He concluded by reiterating the proposed resolution to not increase tuition and fees for the Fall 2009 semester, and the need to re-assess this in the coming months.

#### V. COMMUNICATIONS

There were no communications.

#### VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

## VII. APPROVAL OF MINUTES

VICE CHAIR SNELL MOVED THAT THE REGULAR BOARD MEETING MINUTES OF FEBRUARY 23, 2009 BE APPROVED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote on the motion to approve the February 23, 2009 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

## VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf [absent], Joseph [absent], Croudy): Trustee Turner reported that the Personnel Committee met on March 18, 2009. Notes from that meeting appear as Attachment A.
2. Finance/Audit (Koegel, Everman, Snell): Treasurer Koegel reported that the Finance/Audit Committee also met on March 18, 2009. Notes from that meeting appear as Attachment B.
3. Policy (Joseph, Snell, Turner): Vice-Chair Snell reported that the Policy Committee met on March 9, 2009. Notes from that meeting appear as Attachment C.

## IX. UNFINISHED BUSINESS

Chair Croudy called for a motion to approve Item 1.28, Amendments to Board Policy Section 5810 (Use of Equipment and Vehicles), 5811 (Computer Privacy), and the Creation of Section 5812 (Ownership/Operation/Supervision of Network(s)).

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT ITEM 1.28 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.28.

FOUR AYES, ONE NAY (EVERMAN). MOTION PASSED.

## X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.29, Treasurer's Report for February 2009.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.30, Tuition and Fee Rates.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.30 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.30.

ALL PRESENT VOTED AYE. MOTION PASSED.

Vice-Chair Snell moved that the following items be voted on and approved concurrently:

Item 1.31, New Certificate Program – Automotive Technology Heating and Air Conditioning and Electrical Systems

Item 1.32, New Certificate Program – Automotive Technology Brakes and Suspension Systems

Item 1.33, New Certificate Program – Automotive Technology Automotive Drivetrains

Item 1.34, New Certificate Program – Engine Performance and Electrical Systems

Item 1.35, New Certificate Program – Automotive Technology Powertrain

Trustee Everman seconded the motion.

There was no discussion or opposition.

Chair Croudy called for the vote on Items 1.31 – 1.35.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.36, Approval of Sabbaticals.

MOVED BY TRUSTEE TURNER, SECONDED BY TRUSTEE EVERMAN THAT ITEM 1.36 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.36.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.37, Approval of Professional-Technical Bargaining Agreement.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.37 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.37.

FOUR AYES, ONE NAY (EVERMAN). MOTION PASSED. TRUSTEE EVERMAN REQUESTED THAT THE RECORD REFLECT HIS NAY VOTE WAS DUE TO THE FACT THAT HE HAD NOT SEEN A COPY OF THE CONTRACT. HE THEN REQUESTED THAT A COPY OF THE CONTRACT BE SENT TO ALL TRUSTEES.

Chair Croudy called for a motion to approve Item 1.38, Approval of Maintenance and Operations (M&O) Collective Bargaining Agreement.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.38 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.38.

FOUR AYES, ONE NAY (EVERMAN). MOTION PASSED. TRUSTEE EVERMAN REQUESTED THAT THE RECORD REFLECT HIS NAY VOTE WAS DUE TO THE FACT THAT HE HAD NOT SEEN A COPY OF THE CONTRACT. HE THEN REQUESTED THAT A COPY OF THE CONTRACT BE SENT TO ALL TRUSTEES.

Chair Croudy called for a motion to receive the first reading of Item 1.39, Amendments to Board Policy Section 3000 (Fiscal Management).

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT THE FIRST READING OF ITEM 1.39 BE RECEIVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.39.

ALL PRESENT VOTED AYE. THE FIRST READING IS RECEIVED AND WILL BE BROUGHT FORTH FOR A FINAL VOTE AT THE NEXT MEETING.

## XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink began by distributing the Executive Summary, and introduced Ronda Hitchcock, Supervisor, HR Services, who then introduced new employee Jessica Himstedt. President Shaink then listed upcoming events, including the American Association of Community Colleges Annual Convention on April 4-7 and the Michigan Community College Association Board of Directors Meeting on April 24-25, among others. He also highlighted MCC's commencement exercises on May 2, and announced that Alicia Booker, Director of Career Alliance, would be the commencement speaker. He then asked Lennetta Coney, President of the Foundation for Mott Community College, to come forward and discuss

several upcoming events, including a discussion on stem cell research, as part of the Ballenger Eminent Persons Lecture Series, taking place on March 25, and a discussion on race relations, featuring MCC Professor Lillie McCain, Joe McCain (brother of U.S. Senator John McCain), and Wall Street Journal reporter Douglas Blackmon, which takes place March 31. President Shaink then thanked all the workshop presenters as well as Larry Gawthrop for his presentation on tuition rates. He urged everyone to see the “Horse Drawn” exhibit, currently on display in the Visual Arts and Design Center, and handed out flyer’s regarding Earth Day events. He then asked Dean Cusack to come forward, who reported the success of several art students in the recent Flint ADDY Awards student competition. Finally, President Shaink mentioned the return of Professor Bettie Goodman from a teaching experience in Poland.

## XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.08):

Trustee Turner thanked all the presenters for their hard work, saying they did an excellent job.

Trustee Everman commended the workshop presentation, and remanded the remaining time for comments to the Chair.

Vice-Chair Snell said how much he enjoyed the workshop, as well as Vice President Jenkins’s comments about looking for efficiency, economy, and user-friendliness with his projects. He also commented that he appreciates the College for not wanting to raise tuition and fees, but doesn’t trust the State of Michigan to uphold their end of the bargain.

Treasurer Koegel mirrored Vice-Chair Snell’s comments, stating that he was pleased with not raising tuition, but doubts that the State will honor its promises.

Chair Croudy said how much she appreciated everyone and the reports that were made.

## XIII. EXECUTIVE SESSION

There was no Executive Session.

## XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:11 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

## ATTACHMENT A

**PERSONNEL COMMITTEE**

Thursday, March 18, 2009, 4:00 p.m., CM 1019

Present: Turner, Bettendorf [absent], Joseph [absent], Croudy

The meeting was called to order at 4:04 p.m. by Trustee Turner.

Approval of Professional-Technical Bargaining AgreementApproval of Maintenance and Operations (M&O) Collective Bargaining Agreement

Copies of both resolutions were included for review. Mark Kennedy, Chief Human Resources Officer, provided a brief status update on bargaining, and introduced Labor Consultant Al Luce, who has been extensively involved in the negotiation process. They provided highlights of the P-T and M&O bargaining, including a revised pension option, and cost-reducing measures such as health care coverage from Consolidated Benefits Trust (CBT). Mr. Kennedy provided detailed information on CBT and their process for finding the most cost-effective avenues in the areas of consumerism, education, and wellness, adding that the coverage offered to employees by CBT is identical to MESSA, with some improvements. The resolution will be presented for approval at Monday's meeting.

**Consent Agenda**Treasurer's Report for February 2009

Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of February 2009. He noted that total revenues were \$52 million, representing 73% of the annual budget, slightly behind last year at this time. Expenditures year-to-date were at \$39.1 million, representing 55% of the annual, 2.7% lower than this time last year.

**Unfinished Business**Amendments to Board Policy Section 5810 (Use of Equipment and Vehicles), 5811 (Computer Privacy), and Creation of 5812 (Ownership/Operation/Supervision of Network(s))

A copy of the resolution and of the proposed amended section was provided for review. Jim Delaney, Board Attorney, stated that the Policy Committee reviewed the sections again and made no significant changes, nor had there been any submitted. The resolution will be presented for approval at Monday's meeting.

**Individual Items**Tuition and Fee Rates

A copy of the resolution was included for review. Larry Gawthrop discussed the commitments made by the State in regarding to funding allocations, stating that the resolution was drafted to reflect this. President Shaink commented how community colleges throughout the state have been debating the issue. He added that the Administration would need to review this issue later on in the year, based on the State's actions and the economic state at that time. The resolution will be presented for approval at Monday's meeting.

New Certificate Program – Automotive Technology Heating and Air Conditioning and Electrical Systems

New Certificate Program – Automotive Technology Brakes and Suspension Systems

New Certificate Program – Automotive Technology Automotive Drivetrains

New Certificate Program – Engine Performance and Electrical Systems

New Certificate Program – Automotive Technology Powertrain

Dr. Amy Fugate, Vice President of Academic Affairs, discussed all five resolutions, providing background and rationale. Copies of the resolutions were included for review. She discussed several benefits to having the certificate programs, commending the members of the faculty who stepped up to the challenge to develop the programs. The resolution will be presented for approval at Monday's meeting.

#### Approval of Sabbaticals

A copy of the resolution was included for review, and a list of the sabbaticals were included in the staffing transaction report. Mark Kennedy cited that state law requires the Board approve sabbaticals. The resolution will be presented for approval at Monday's meeting.

#### Amendments to Section 3000 (Fiscal Management) – First Reading

A copy of the resolution, as well as a copy of Section 3000 of the Board Policy Manual with proposed revisions, was included for review. The resolution will be presented for a first reading at Monday's meeting.

#### **Other**

#### Staffing Transactions Report

Mark Kennedy, Chief Human Resources Officer, reviewed staffing information for February 2009.

Trustee Turner adjourned the meeting at 5:06 p.m.

## ATTACHMENT B

**FINANCE/AUDIT COMMITTEE**

Wednesday, March 18, 2009, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:00 p.m. by Trustee Koegel.

Approval of Professional-Technical Bargaining Agreement

Approval of Maintenance and Operations (M&O) Collective Bargaining Agreement

Copies of both resolutions were included for review. Mark Kennedy, Chief Human Resources Officer, provided a brief status update on bargaining, and introduced Labor Consultant Al Luce, who has been extensively involved in the negotiation process. They provided highlights of the P-T and M&O bargaining, including a revised pension option, and cost-reducing measures such as health care coverage from Consolidated Benefits Trust (CBT). Mr. Kennedy provided detailed information on CBT and their process for finding the most cost-effective avenues in the areas of consumerism, education, and wellness. The resolution will be presented for approval at Monday's meeting.

**Consent Agenda**

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**Unfinished Business**

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**Individual Items**

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Dr. Amy Fugate, Vice President of Academic Affairs, discussed all five resolutions, providing background and rationale. Copies of the resolutions were included for review. She discussed several benefits to having the certificate programs, and commended the advisory committees for their role in reviewing curriculum and making recommendations for changes. Scott Jenkins, Vice President for Student & Administrative Services, commented that Dr. Fugate's work throughout the process has helped fulfill particular needs. The resolution will be presented for approval at Monday's meeting.

#### Approval of Sabbaticals

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#### Amendments to Section 3000 (Fiscal Management) – First Reading

A copy of the resolution, as well as a copy of Section 3000 of the Board Policy Manual with proposed revisions, was included for review. The resolution will be presented for a first reading at Monday's meeting.

#### **Other**

##### Staffing Transactions Report

Mark Kennedy, Chief Human Resources Officer, reviewed staffing information for February 2009.

Trustee Koegel adjourned the meeting at 1:17 p.m.

ATTACHMENT C

**POLICY COMMITTEE**

Monday, March 9, 2009, 3:00 p.m., CM 1019

Present: Joseph, Snell, Turner

The meeting was called to order at 3:05 p.m. by Trustee Joseph.

The committee conducted a final review of Sections 5810 and 5811, and the proposed Section 5812, following its first reading at the February 23 Board meeting. The sections will be presented for final approval at the March 23 Board meeting.

The committee completed their review of Section 3000 (Fiscal Management). It was decided to bring the section before the Board for a first reading at the March 23 meeting.

Trustee Joseph adjourned the meeting at 5:17 p.m.