

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, APRIL 26, 2010
VOLUME 41

SCHEDULED MEETING:
7:30 p.m.

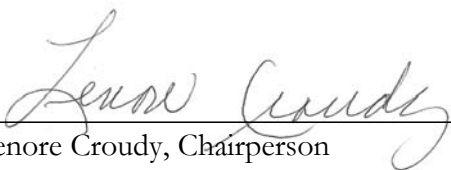
BOARD CONFERENCE ROOM:
Applewood Café
Prah! College Center

TRUSTEES PRESENT:
Lenore Croudy
Andrew (Andy) Everman
Pamela M. Faris
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

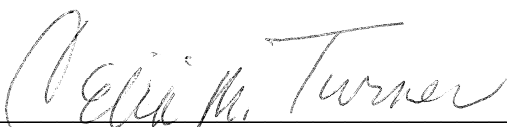
TRUSTEES ABSENT:
Sally Shaheen Joseph

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:30 p.m. to 8:46 p.m.

Certified As Correct:



Lenore Croudy, Chairperson



Celia M. Turner, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, April 26, 2010
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Minutes of Regular Meeting of April 26, 2010

COMMITTEE OF THE WHOLE SESSION:

Chair Croudy began the Committee of the Whole session by introducing President Shaink. Dr. Shaink called on Dr. Amy Fugate, Vice President of Academic Affairs, who explained that, to help foster greater outreach with K-12 teachers and students, the College got involved with the Science Olympiad, a competition/showcase designed to increase interest and participation in science. Dr. Fugate introduced Johanna Brown, Dean, Science and Math Division, who in turn introduced Debbie Kuhl, Support Specialist for Science Education, Sue Ellen Hange, Chemistry, Brian Feige, Biology, and Jeremy Lynd, Biology Support Specialist, along with MCC student and Olympiad participant Renee Blakemore. They explained the history of the Science Olympiad as well as the rules and objectives students must meet in the competition. They also touted that the College's program was regarded as the state's best run, and that an MCC student would be serving as State Supervisor this year. The faculty and student brought along several model bridge designs, to highlight one of the Olympiad events, and discussed some of the other events in which students participate.

Dr. Fugate then called on Lori Trombo, Executive Dean, Professional Development and Experiential Education, and Bill Reich, Director, Center for Teaching and Learning, to discuss Professional Development. After acknowledging Mary Cusack, Dean, Fine Arts Division, in the audience, as a member of the Professional Development Advisory Council, Dean Trombo provided history on professional development at the College, from its beginnings in the Committee for Excellence in Teaching and Learning, which provided workshops for faculty, to the development of an AQIP committee tasked with identifying mechanisms by which professional growth and personal enrichment can be developed for use by all employees. Dean Trombo and Mr. Reich then provided an overview of past events and the feedback received, and also upcoming events to benefit faculty, staff, and even Trustees. They also discussed future plans, including the relocation of the CTL to the Mott Library after renovations have been completed.

Following a brief question and answer segment, the session ended at 7:28p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Treasurer Koegel moved that the agenda be adopted. Vice-Chair Snell seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Shaink, who introduced Dr. Fugate. Dr. Fugate proudly introduced Sherrie Foster, a member of the Honors Program and Phi Theta Kappa Honor Society, who represented the College on the All-State Academic Team, sponsored by USA Today and Coca-Cola, and was selected as a Coca-Cola Silver Scholar, placing her among the top 150 community college students in the country.

Dr. Fugate also introduced Bobbi Coates, also an Honors Program and PTK member, who received an Honorable Mention award from the All-State Academic Team, as well as the Phil Braun Award, given to the graduating student with the highest GPA.

Dr. Fugate commended the work of PTK Advisor Brenda Zicha, and introduced Krista Black, Sociology, who would be serving as PTK Co-Advisor with Ms. Zicha next year.

Dr. Fugate then introduced Margaret Brainard, Dean, Social Sciences Division, and Becky Garske, Early Childhood Education, who discussed the work that they had done to receive national accreditation from the National Association for the Education of Young Children (NAEYC), and were happy to announce that, after seven years of hard work, the program received its accreditation. Dr. Fugate praised Dean Brainard and Ms. Garske for their tremendous work to receive this distinction, and announced that this would likely be Dean Brainard's last presentation to the Board, as she was retiring this year.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

VICE-CHAIR SNELL MOVED THAT THE REGULAR BOARD MEETING MINUTES OF MARCH 22, 2010 BE APPROVED. TRUSTEE FARIS SECONDED THE MOTION.

Trustee Everman commented that the minutes should reflect his request for a full report to the Board regarding the status of the fire protection grant given to the City of Flint, the status of fire protection in the city, and its impact on the College. Chair Croudy confirmed that the minutes reflected Trustee Everman's comments, and that no formal request from the Board was made for the College to generate a report.

Chair Croudy called for a vote to approve the minutes of March 22, 2010.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Faris, Joseph): Secretary Turner reported that the Personnel Committee met on March 17, 2010. Notes from that meeting appear as Attachment A.
2. Finance/Audit (Koegel, Everman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on March 17, 2010. Notes from that meeting appear as Attachment B.

Trustee Everman commented that the Finance/Audit Committee minutes should reference a discussion regarding the possibility of a footbridge erected over Gilkey Creek, so that the Personnel Committee would have knowledge that the discussion took place, acknowledging that his own comments made the discussion known to the members of the Personnel Committee as well as the public. President Shaink reminded Trustee Everman that the minutes reflect a summary of the meeting's actions.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY TRUSTEE EVERMAN, SECONDED BY SECRETARY TURNER THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.43, Treasurer's Report for March 2010, Item 1.44, New Certificate of Achievement – Robotic Programming and Control, and Item 1.45, Approval of Sabbaticals.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.46, Equipment for Smart Room Upgrades – Purchase Award.

MOVED BY VICE-CHAIR SNELL, SECONDED BY SECRETARY TURNER THAT ITEM 1.42 BE APPROVED.

Trustee Faris expressed her hope that at some point soon the subject of preferential treatment offered to Michigan-based companies in the bidding process be discussed. Trustee Everman inquired as to the legality of such an action; Jim Delaney, Board Attorney responded that the law allowed for the College to consider preferential treatment to Michigan-based companies, and that if desired by the Board, the issue could be looked at again.

Chair Croudy called for the vote on Item 1.46.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink distributed the Executive Summary, and highlighted upcoming dates, including the Honors Reception, Pre-Commencement Brunch, ADN Pinning Ceremony, and of course, Commencement. He reminded the Board to arrive at 1 p.m. for staging and regalia. He then mentioned the recent death of Dorothy Lee, a longtime community leader and supporter of the College, and that he would send a letter on behalf of the Board and the College along with Lennetta Coney, President, Foundation for MCC, as she planned to attend the funeral. He then called on Ms. Coney, who gave brief comments on Mrs. Lee, and also provided an update on the 4th Annual Mott, Motown, & More Lip Sync show benefit.

President Shaink thanked all the Workshop presenters as well as Ms. Foster and Ms. Coats for their accomplishments. He also congratulated Dean Brainard and Ms. Garske for all their hard work on behalf of the College. Dr. Shaink then announced that Steve Schmidt, Men's Basketball Head Coach, was being inducted this weekend into the NJCAA Hall of Fame.

Finally, President Shaink called on Mark Kennedy, Chief Human Resources Officer, who introduced new employees Officer Kraig Brueck and Chulindra Cooks.

Chair Croudy requested a moment of silence in memoriam of Mrs. Lee. Trustee Everman requested that James Hodges, an MCC student who recently died as well, be included. There was no objection.

A moment of silence was held in their honor.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.10):

Trustee Everman wished Secretary Turner good luck with the Lip Sync show, and commended the workshop presentation. He reminded everyone of his request a few months ago for a presentation on "green" courses, and said he hoped it could happen in the near future.

Treasurer Koegel had no comments.

Secretary Turner echoed Trustee Everman's comments on the Science Olympiad presentation, and commended the participants as well as the All-Academic Team Scholars for representing the College well. She also commented on Coach Schmidt being honored by the NJCAA, and welcomed the new employees.

Vice-Chair Snell also congratulated the workshop presenters and the honor students, and, referring to Professional Development, acknowledged how ideas from AQIP were bearing fruit. He also inquired about whether the College would have some formal recognition for Coach Schmidt.

Trustee Faris commented how the College family continues to get bigger and stronger. She thanked the College staff and union members for sharing their information and knowledge with her, and congratulated all the students this evening.

Chair Croudy had no additional comments.

XIII. EXECUTIVE SESSION

Chair Croudy called for a motion to adjourn to an Executive Session in the Genesee Room for the purpose of discussing issues related to collective bargaining strategies.

MOVED BY TRUSTEE EVERMAN, SECONDED BY TRUSTEE FARIS, THAT THE BOARD ADJOURN TO AN EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING STRATEGIES.

A ROLL CALL VOTE WAS TAKEN.

KOEGEL – AYE
FARIS – AYE
SNELL – AYE

EVERMAN – AYE
TURNER – AYE
CROUDY – AYE

SIX AYE VOTES. NO NAY VOTES. MOTION PASSED.

The Board adjourned to Executive Session at 8:09 p.m.

The Board reconvened at 8:45 p.m.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:46 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

PERSONNEL COMMITTEE

Wednesday, April 21, 2010, 4:00 p.m., CM 1019

Present: Turner, Faris, Croudy

Absent: Joseph

The meeting was called to order at 4:02 p.m. by Trustee Turner.

Consent Agenda

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of March 2010. He reported that total revenues were approximately \$60.3 million, representing 80.6% of the annual budget, which is slightly ahead of last year at this time. Expenditures year-to-date were at \$47.8 million, representing 63.8% of the annual budget. Tuition and fee revenues were \$29.1 million, and property taxes were \$20.7 million. The state appropriation payment was received as scheduled.

Per the committee's request, Larry Koehler, Executive Director, Physical Plant, provided an update on the status of the Mott Library renovations, explaining that things are right on target. He said he was pleased that the contractor, and thus much of the labor and materials, would be local, and gave an overview on what the completed upgrades would look like. He predicted completion in mid-December, in time for the Winter 2011 semester.

New Certificate of Achievement – Robotic Programming and Control: A copy of the resolution was provided for review. Cheryl Bassett, Chief Technology Officer, provided background, stating that the certificate will help develop multiple skills in electronics, CAD, IT, and other disciplines. The resolution will be presented for approval at Monday's meeting.

Approval of Sabbaticals: A copy of the resolution was included for review. Mark Kennedy, Chief Human Resources Officer, explained that the resolution is due to a requirement by the State Pension Board, and that there has been one sabbatical request. Mr. Kennedy added that the sabbatical will deal with integrating writing into non-writing courses. President Shaink relayed to the Committee Trustee Everman's suggestion that the faculty member deliver a presentation on his sabbatical study to the Board upon his return.

Individual Items

Equipment for Smart Room Upgrades – Purchase Award: A copy of the resolution was provided for review. Ms. Bassett discussed the use of smart rooms by faculty, and that the equipment purchased would update some of the older smart rooms. The resolution will be presented for approval at Monday's meeting.

Trustee Faris expressed her view that the bid process should give preferential consideration to Michigan firms. This prompted discussion on the big process, which currently provides preferential consideration for bids from District bidders.

Other

Staffing Transactions Report: Mr. Kennedy reviewed the Staffing Transactions Report for March 2010.

The Committee was also briefed on discussions that occurred during the Finance/Audit Committee meeting regarding parking availability and the condition of bridges in the city of Flint, particularly the bridge leading to the new Physical Plant building.

President Shaink provided everyone with information regarding the announcement by Diplomat Pharmacy to consolidate operations in Flint, and will employ up to 1000 people over the next five years.

Trustee Turner adjourned the meeting at 5:00 p.m.

FINANCE/AUDIT COMMITTEE

Wednesday, April 21, 2010, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:04 p.m. by Trustee Koegel.

Consent Agenda

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of March 2010. He reported that total revenues were approximately \$60.3 million, representing 80.6% of the annual budget, which is slightly ahead of last year at this time. Expenditures year-to-date were at \$47.8 million, representing 63.8% of the annual budget. Tuition and fee revenues were \$29.1 million, and property taxes were \$20.7 million. The state appropriation payment was received as scheduled.

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Approval of Sabbaticals: A copy of the resolution was included for review. Mark Kennedy, Chief Human Resources Officer, explained that the resolution is due to a requirement by the State Pension Board, and that there has been one sabbatical request. Trustee Everman suggested that the faculty member deliver a presentation on his sabbatical study to the Board upon his return.

Individual Items

Equipment for Smart Room Upgrades – Purchase Award: A copy of the resolution was provided for review. Ms. Bassett discussed the use of smart rooms by faculty, and that the equipment purchased would update some of the older smart rooms. The resolution will be presented for approval at Monday's meeting.

Other

Staffing Transactions Report: Mr. Kennedy reviewed the Staffing Transactions Report for March 2010.

There was then a discussion on Public Safety employees, the jurisdiction of College Public Safety, and the ability of Public Safety officers to issue tickets for parking violations outside of campus grounds. President Shaink explained that, due to a Community Policing grant, MCC officers patrol within a one mile radius of the Main Campus and, because they are a licensed police department, have the authority to cite violations. He added that the College receives no revenue from the tickets, and that tickets are given without preference or bias. A discussion on parking availability on campus was also held.

Larry Koehler, Executive Director, Physical Plant, discussed the issue of bridges in the city, particularly the bridge leading to the new Physical Plant building. He explained that the bridge's weight limit is five tons, and that the city of Flint has no funds available to reinforce and re-grade the bridges. As a result, large semi-trucks will not be able to take supplies to the Physical Plant building for the time being.

President Shaink provided everyone with information regarding the announcement by Diplomat Pharmacy to consolidate operations in Flint, and will employ up to 1000 people over the next five years.

Mr. Koehler provided an update on the status of the Mott Library renovations, explaining that things are on track currently. He said he was pleased that the contractor, and thus much of the labor and materials, would be local, and gave an overview on what the completed upgrades would look like. He predicted completion in mid-December, in time for the Winter 2011 semester.

Trustee Koegel adjourned the meeting at 1:01 p.m.