

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, APRIL 27, 2009
VOLUME 40

SCHEDULED MEETING:
7:30 p.m.

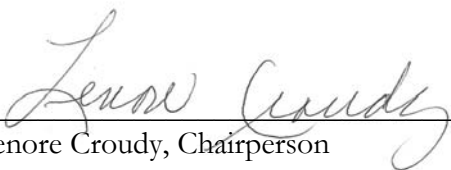
BOARD CONFERENCE ROOM:
Room 1301
Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

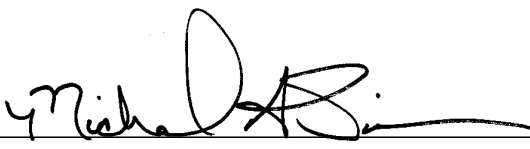
TRUSTEES ABSENT:
James Bettendorf

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:30 p.m. to 9:02 p.m.

Certified As Correct:



Lenore Croudy, Chairperson



Michael Simon, Assistant Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, April 27, 2009
Volume 40

Minutes of Regular Meeting of April 27, 2009

COMMITTEE OF THE WHOLE SESSION:

Dr. Shaink began the Committee of the Whole Session by calling on Dr. Amy Fugate, Vice President for Academic Affairs. Dr. Fugate introduced Dr. Clark Harris, Dean, Technology Division, who guided the Trustees through a tour of several programs and laboratories within the Regional Technology Center.

The tour included viewing the Automotive Lab, where Faculty Members Matt Roda and Dave Butke detailed automotive programs including hybrid and two-engine technology. The group then visited the HVAC Lab, where instructors Jon Eddy and Gary Haywood discussed the push for green technology in both residential and commercial systems. Dr. Harris then guided the group to the Welding Lab, where instructors Jim Jennings and Jerry Staley discussed their program, citing that those who complete the program come out certified. Finally, the group visited the Electronics Lab, where instructor Jason Slade discussed the programs that his students were currently working on and proposed new programs and projects they are working on and collaborating with other programs on.

The workshop concluded at 7:20 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Trustee Turner moved that the agenda be adopted. Treasurer Koegel seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Scott Jenkins, Vice President, Student & Administrative Services, who introduced Tom Healey, Athletic Director. Mr. Healey provided a history of the Wrestling Club's beginnings and introduced Paul Holdren, Advisor/Coach of the Wrestling Club. Mr. Healey also announced that DeAndre Nealy, a member of the MCC Men's Basketball team, received All-American Team acknowledgement, but was unable to attend the meeting due to an exam.

Coach Holdren described how the Wrestling Club began six years ago, with a goal to develop a program with national prominence. He added that the Club is small in number but big in commitment and heart. Mr.

Holdren introduced Assistant Coach Byron Smith and the members of the team, including those who achieved All-American status. President Shaink added that Coach Holdren is also a teacher at Mott Middle College, which further shows his commitment to young people.

At the end of the presentation, Chair Croudy called for a motion to approve Item 1.40, Resolution Honoring the 2008-2009 MCC Wrestling Club).

MOVED BY TRUSTEE TURNER, SECONDED BY TRUSTEE EVERMAN THAT ITEM 1.40 BE APPROVED.

Chair Croudy asked Trustee Turner to read the resolution.

There was no further discussion.

Chair Croudy called for the vote on Item 1.40.

ALL PRESENT VOTED AYE. MOTION PASSED.

A framed copy of the resolution was presented to Coach Holdren, and photos were taken of the Wrestling Bears, the Trustees, and Dr. Shaink.

President Shaink then introduced Mark Kennedy, Chief Human Resources Officer, who delivered a presentation on the collective bargaining process. Mr. Kennedy explained that the College has a continuous approach to collective bargaining, under the context of collaborative problem solving, where all parties involved try to bring problems and the interests contained within, to find resolutions. He provided a strategic overview of the process, citing Board policy and the College's Strategic Plan, and further detailed steps such as the identification of issues, bargaining itself, ratification, and finalization of the collective bargaining agreement.

Following Mr. Kennedy's presentation, Trustee Everman inquired about the College's security expenses, and its comparison to other institutions. Chair Croudy suggested that the issue be discussed at the next Finance/Audit Committee meeting. She added that the matter would be followed through, and requested that the minutes reflect this.

V. COMMUNICATIONS

There was one communication to the Board, received April 4, 2009, from Paul Gifford, Senior Associate Librarian, University of Michigan-Flint. Mr. Gifford's correspondence referred to a collection of manuscripts, photographs, and other materials belonging to former Flint attorney and U.S. Congressman Andrew J. Transue. These materials were donated by Mr. Transue's daughter Tamara Transue Royle, with the assistance of Trustee Everman. Trustee Everman explained how this came to be, highlighting his discovery that the Transue family and the Everman family were neighbors, and that Trustee Everman may have been named for Mr. Transue.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

TRUSTEE JOSEPH MOVED THAT THE REGULAR BOARD MEETING MINUTES OF MARCH 23, 2009 BE APPROVED. TRUSTEE TURNER SECONDED THE MOTION.

Chair Croudy called for a vote on the motion to approve the March 23, 2009 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf [absent], Joseph [absent], Croudy): Trustee Turner reported that the Personnel Committee met on March 18, 2009. Notes from that meeting appear as Attachment A.
2. Finance/Audit (Koegel, Everman, Snell): Treasurer Koegel reported that the Finance/Audit Committee also met on March 18, 2009. Notes from that meeting appear as Attachment B. Trustee Everman commented that the Finance/Audit Committee engaged in a discussion regarding the performance of due diligence as it relates to accepting the lowest bid during the bid process.
3. Policy (Joseph, Snell, Turner): Trustee Joseph reported that the Policy Committee met on March 9, 2009. Notes from that meeting appear as Attachment C.

Other Reports:

1. MCCA Board of Directors Meeting: President Shaink reported that the MCCA Board of Directors met April 24-25 at Kellogg Community College in Battle Creek, and presented handouts of information he received during the meeting. He explained that there was discussion regarding higher education partnerships and state appropriations. Chair Croudy added that there would be a Trustee Critical Issues workshop the day prior to the MCCA Summer Workshop, and encouraged all Trustees to participate.

IX. UNFINISHED BUSINESS

Chair Croudy called for a motion to approve Item 1.39, Amendments to Board Policy Section 3000 (Fiscal Management).

MOVED BY TRUSTEE JOSEPH, SECONDED BY TRUSTEE TURNER THAT ITEM 1.39 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.39.

FIVE AYES, ONE NAY (EVERMAN). MOTION PASSED.

X. NEW BUSINESSConsent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY TRUSTEE TURNER, SECONDED BY TRUSTEE EVERMAN THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.41, Treasurer's Report for March 2009, Item 1.42, New Certificate Program – Computer Repair Technician, Item 1.43, New Certificate Program – Computer Security, Item 1.44, New Certificate Program – Computer Applications Specialist, Item 1.45, New Certificate Program – Electronics and Electrical Technology, and Item 1.46, New Certificate Program – Medical Records Registries.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.47, New Associate Degree Program – Web Development.

MOVED BY TRUSTEE TURNER, SECONDED BY TRUSTEE JOSEPH THAT ITEM 1.47 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.47.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.48, Approval of Supervisory and Managerial Collective Bargaining Agreement.

MOVED BY TRUSTEE TURNER, SECONDED BY TRUSTEE EVERMAN THAT ITEM 1.48 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.48.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.49, VADC Air Conditioning Project

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.49 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.49.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.50, Media Technology Renovation – MMB Terrace Level.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.50 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.50.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.51, Media Technology Abatement – MMB Terrace Level.

MOVED BY TRUSTEE TURNER, SECONDED BY TRUSTEE JOSEPH THAT ITEM 1.51 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.51.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.52, ITS Department Renovation – Curtice-Mott Building.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.52 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.52.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.53, SLBC Student Services Renovation.

MOVED BY TRUSTEE JOSEPH, SECONDED BY TRUSTEE TURNER THAT ITEM 1.53 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.53.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.54, 2009 Parking Deck Repairs.

MOVED BY TRUSTEE TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.54 BE APPROVED.

There was no further discussion.

Chair Croudy called for the vote on Item 1.54.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink began by distributing the Executive Summary, and called upon Mark Kennedy, who introduced new employee Jody Bonamy. President Shaink then listed upcoming events, including Commencement Exercises, the Pre-Commencement Brunch, and the Motown, Mott, & More Celebrity Lip Sync Show, which he had Lennetta Coney, President of the Foundation for MCC address the Board with information. Dr. Shaink then acknowledged Paul Jordan and Sherry Bradish, Outstanding Faculty Member and Staff Member of the Year, respectively. He then thanked Dean Harris and the members of the Technology Division faculty for providing the tour and information on some of the programs housed within the RTC. He also thanked Paul Holdren, Tom Healey, and the members of the MCC Wrestling Bears for being wonderful ambassadors for the College. Dr. Shaink also mentioned that earlier he attended a meeting of local leaders regarding the 2010 U.S. Census, and finally called upon Vice President Jenkins to provide updated information on the recent reports of swine flu. Vice President Jenkins distributed handouts from the World Health Organization and the U.S. Department of Health & Human Services, and said that at this point, there was no indication that emergency steps need to be taken, but should the situation arise, the College has an emergency plan and is well prepared to handle the situation.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.09):

Treasurer Koegel had no comments.

Trustee Joseph initially had no comments, but later complimented the HVAC program.

Trustee Everman stated that he was looking forward to commencement, and then referenced the Trustee Scholarships, stating that he felt that the scholarships should be presented to students by Trustees, and as such, recommended that Trustees should sign up to make presentations to at least one school.

Vice-Chair Snell said how much he enjoyed the tour of the RTC, and thanked Dean Harris for showing the Trustees around. He added how impressed he was with the automotive and HVAC labs, and how the programs help strengthen the College's reputation. He also stated his hopes the swine flu doesn't turn into a pandemic.

Trustee Turner also thanked Dean Harris for the tour and presentation. She also commended Mark Kennedy on his presentation on collective bargaining, highlighting his efforts at not creating an adversarial role between the bargaining units and the administration. She then spoke about Vice President Jenkins's emergency plan and her confidence in the plan and in the commitment of the staff to protect the campus community. She congratulated the Wrestling Club again and thanked Coach Holdren for his work in developing young men, and commended Trustee Everman for his work to replant trees at Woodside Church and his work in securing donations for the archives at the University of Michigan-Flint.

Chair Croudy commended the staff for all their presentations and the work that they do on behalf of the College, and urged Trustees to contact the President's office and RSVP for upcoming events.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 9:02 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

ATTACHMENT A

PERSONNEL COMMITTEE

Monday, April 22, 2009, 4:00 p.m., CM 1019

Present: Turner, Bettendorf [absent], Joseph

The meeting was called to order at 4:06 p.m. by Trustee Turner.

Unfinished Business**Amendments to Board Policy Section 3000 (Fiscal Management)**

A copy of the resolution and of the proposed amended section was provided for review. There was little discussion, as Trustees Tuner and Joseph are members of the Policy Committee, and were already aware of the changes. The resolution will be presented for approval at Monday's meeting.

Consent Agenda**Treasurer's Report for March 2009**

Trustee Turner called on Larry Gawthrop, Chief Financial Officer, who reviewed the Treasurer's Report for the month of March 2009. He noted that total revenues were \$57.4 million, representing 80.6% of the annual budget, slightly behind last year at this time. Expenditures year-to-date were at \$44 million, representing 62% of the annual, equal to this time last year. During this time, there was discussion on General Motors' attempt to receive tax abatements, and the impact to the College, should their request be granted.

New Certificate Program – Computer Repair Technician**New Certificate Program – Computer Security****New Certificate Program – Computer Applications Specialist****New Certificate Program – Electronics and Electrical Technology****New Certificate Program – Medical Records Registries**

Trustee Turner called on Dr. Amy Fugate, Vice President of Academic Affairs, who discussed all five resolutions, providing background and rationale. She also discussed the resolution to approve a new Associate Degree program in Web Development (listed below). Copies of each resolution were included for review. Dr. Fugate discussed several of the benefits to having these certificate programs, and commended the faculty for playing such an integral role in reviewing curriculum and making recommendations for changes. The resolutions will be presented for approval at Monday's meeting.

Individual Items**Resolution Honoring the 2008-2009 MCC Wrestling Club**

A copy of the resolution was included for review. Scott Jenkins, Vice President for Student & Administrative Services, provided background on the Wrestling Club and their successful season. The resolution will be presented for approval at Monday's meeting, and representatives from the Wrestling Club will be on hand to report on the season.

New Associate Degree Program – Web Development

Dr. Fugate discussed this resolution earlier, while discussing resolutions regarding new certificate programs. A copy of the resolution was provided for review, and will be presented for approval at Monday's meeting.

Approval of Supervisory and Managerial Collective Bargaining Agreement

A copy of the resolution was included for review. Mark Kennedy, Chief Human Resources Officer, provided background on the bargaining process, and highlighted key points of the agreement. The resolution will be presented for approval at Monday's meeting.

VADC Air Conditioning ProjectMedia Technology Renovation – MMB Terrace LevelMedia Technology Renovation – Abatement – MMB Terrace LevelITS Department Renovation – Curtice-Mott BuildingSLBC Student Services Renovation2009 Parking Deck Repairs

A copy of each resolution was included for review. Scott Jenkins discussed each of the renovation projects and the bidding process that each project underwent. He cited that all but one of the winning bids were from companies within Genesee County. The resolutions will be presented for approval at Monday's meeting.

OtherStaffing Transactions Report

Trustee Turner called on Mark Kennedy, Chief Human Resources Officer, to review staffing information for March 2009.

Trustee Turner adjourned the meeting at 4:59 p.m.

ATTACHMENT B

FINANCE/AUDIT COMMITTEE

Wednesday, April 22, 2009, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:06 p.m. by Trustee Koegel.

Unfinished BusinessAmendments to Board Policy Section 3000 (Fiscal Management)

A copy of the resolution and of the proposed amended section was provided for review. Jim Delaney, Board Attorney, stated that the Policy Committee reviewed the section again and made minor changes, none of which caused a significant change to the document's content. The resolution will be presented for approval at Monday's meeting.

Consent AgendaTreasurer's Report for March 2009

Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of March 2009. He noted that total revenues were \$57.4 million, representing 80.6% of the annual budget, slightly behind last year at this time. Expenditures year-to-date were at \$44 million, representing 62% of the annual, equal to this time last year. During this time, there was discussion on General Motors' attempt to receive tax abatements, and the impact to the College, should their request be granted. There was also a brief status update on bond refunding.

New Certificate Program – Computer Repair TechnicianNew Certificate Program – Computer SecurityNew Certificate Program – Computer Applications SpecialistNew Certificate Program – Electronics and Electrical TechnologyNew Certificate Program – Medical Records Registries

Dr. Amy Fugate, Vice President of Academic Affairs, discussed all five resolutions, providing background and rationale. She also discussed the resolution to approve a new Associate Degree program in Web Development during this time. Copies of each resolution were included for review. Dr. Fugate discussed several of the benefits to having these certificate programs, and commended the faculty for playing such an integral role in reviewing curriculum and making recommendations for changes. The resolutions will be presented for approval at Monday's meeting.

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OtherStaffing Transactions Report

Mark Kennedy, Chief Human Resources Officer, reviewed staffing information for March 2009.

Trustee Koegel adjourned the meeting at 1:16 p.m.

ATTACHMENT C

POLICY COMMITTEE

Monday, April 20, 2009, 3:30 p.m., CM 1019

Present: Joseph, Snell, Turner

The meeting was called to order at 3:40 p.m. by Trustee Joseph.

The committee conducted a final review of Section 3000, following its first reading at the March 23 Board meeting. The section will be presented for full approval at the April 27 Board meeting.

Initial review of Section 4000 (Business Management/Facilities) began, and will be continued at next month's meeting.

Trustee Joseph adjourned the meeting at 5:30 p.m.