

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
OFFICIAL MINUTES OF REGULAR MEETING, MAY 24, 2010  
VOLUME 41

SCHEDULED MEETING:  
7:30 p.m.

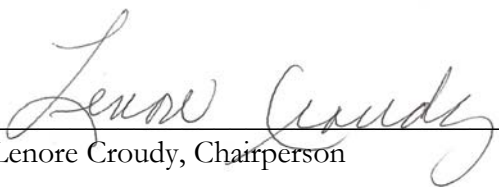
BOARD CONFERENCE ROOM:  
Applewood Café  
Prah! College Center

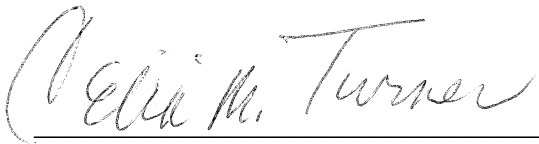
TRUSTEES PRESENT:  
Lenore Croudy  
Andrew (Andy) Everman  
Pamela M. Faris  
Sally Shaheen Joseph  
Albert J. Koegel  
John L. Snell, Jr.  
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairperson  
Regular Board Meeting: 7:40 p.m. to 9:01 p.m.

Certified As Correct:

  
\_\_\_\_\_  
Lenore Croudy, Chairperson

  
\_\_\_\_\_  
Celia M. Turner, Secretary

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
Regular Meeting, May 24, 2010  
Volume 41

Minutes of Regular Meeting of May 24, 2010

COMMITTEE OF THE WHOLE SESSION:

Chair Croudy began the Committee of the Whole session by introducing President Shaink. Dr. Shaink explained that the purpose of the workshop was to provide a financial outlook for the College, and give the Trustees time to contemplate the information received. He called on Mr. Larry Gawthrop, Chief Financial Officer, who discussed the College's funding sources, highlighting funding trends over the years. He explained changes in property taxes and proactive steps made by the Administration to cut costs in anticipation of revenue loss. He went on to show that despite the Administration's balanced approach to cost-cutting measures, the loss of revenue, combined with changes in factors such as increased health insurance and pension costs, will likely result in a shortfall for the College, and as a result, presented extrapolations of how changes in tuition rates and student service fees could compensate for 35% of the shortfall, with the remaining 65% covered as a result of budget cuts. Scott Jenkins, Vice President for Student & Administrative Services, added to the presentation by discussing the student aid process as well as the support systems such as case management offered by the College. Mr. Gawthrop provided a summary of budget cuts and provided a tuition comparison of the College as opposed to several local institutions.

Following a brief question and answer segment, the session ended at 7:33p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:40 p.m.

Chair Croudy asked for a moment of silence in memoriam for Keith Yarbrough, staff member, Duane Raffin, part-time faculty member, and Shareka Marshall, recent MCC graduate. There was also a call for well wishes for MCC employee Keith Frye's father, who was scheduled to have surgery. There was no objection.

A moment of silence was held.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Treasurer Koegel moved that the agenda be adopted. Vice-Chair Snell seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

#### IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Shaink, who commented on how proud the College is of its athletic teams, and introduced Vice President Jenkins, who in turn introduced Mr. Tom Healey, Athletics Director. Mr. Healey provided an update on College athletics, focusing on three recent accomplishments. First, he discussed the induction of Head Men's Basketball Coach Steve Schmidt into the National Junior College Athletic Association (NJCAA) Hall of Fame earlier this year. Second, he introduced the Women's Softball Team and their Coach, Barry Hershon, who won the Regional Championship this year and played in their first ever National Championship Tournament. Lastly, Mr. Healy celebrated the Men's Golf Team, introducing Coach Rick Austin. Coach Austin provided highlights of the season and introduced team members Jake Worthington and Tommy Thompson; Mr. Thompson, who is the outgoing captain, qualified for and competed in the National Championship Tournament, and Mr. Worthington, who will be captain next year, attended the Tournament supporting his teammate.

Following the presentation, Tony Alexander, President of the Bruin Club of Genesee County, was acknowledged for the Club's continued support of the College and its student athletes.

President Shaink called on Dr. Amy Fugate, Vice President of Academic Affairs, who introduced Becky Garske, Program Coordinator, Early Childhood Education, and Kathleen Goodrow, Administrative Assistant, Library, as this year's Outstanding Employees of the Year, one to a faculty member and one to a staff member, respectively. Dr. Fugate provided a background on both awardees, as well as comments made by those who nominated them for their awards.

Finally, Dr. Shaink called on Lennetta Coney, President, Foundation for Mott Community College, who delivered a presentation on the Women in Education Fellowship program, providing a history and explanation of the program's creation and structure. She introduced WIE Program Coordinator Kacey Seay, and program volunteers Teresa McClelland-Sargent, Rita Vater Darnton, Roxanne Walker, and Ruby Jean Butler. Ms. McClelland-Sargent, Ms. Vater Darnton, and Ms. Walker each provided testimony as to the impact of the program for them as well as the participants. Ms. Coney also acknowledged MCC Police Chief Theresa Lock, who served as a mentor, and Ms. Thomasina Terrell, who also provided personal commentary on how the program helped her achieve her goal to finish College, the affect on her life, and the benefits of having Chief Lock as her mentor.

#### V. COMMUNICATIONS

There were no communications.

#### VI. COMMENTS FROM THE PUBLIC

Geoffrey Neithercut, Genesee County Circuit Court Judge, addressed the Board to propose the idea that the College assume ownership and operation of Flint's Pierce Park Golf Course and surrounding areas. He cited several potential benefits to the College and community, and presented documentation related to the idea.

#### VII. APPROVAL OF MINUTES

TRUSTEE FARIS MOVED THAT THE REGULAR BOARD MEETING MINUTES OF APRIL 26, 2010 BE APPROVED. VICE-CHAIR SNELL SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of April 26, 2010.

ALL PRESENT VOTED AYE. MOTION PASSED.

### VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Faris, Joseph): Secretary Turner reported that the Personnel Committee met on May 19, 2010. Notes from that meeting appear as Attachment A.
2. Finance/Audit (Koegel, Everman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on May 19, 2010. Notes from that meeting appear as Attachment B.

### IX. UNFINISHED BUSINESS

There was no unfinished business.

### X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY SECRETARY TURNER, SECONDED BY TRUSTEE JOSEPH THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.47, Treasurer's Report for March 2010, Item 1.48, New Certificate Program – Sustainable Construction, Item 1.49, New Certificate Program – Hybrid Technology and Repair, Item 1.50, New Certificate Program – Electrical Technology for Apprentice Electricians, and Item 1.51, New Certificate Program – Media Arts and Entertainment Technology.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.52, New Associate in Applied Science Degree – Media Arts and Entertainment Technology.

MOVED BY SECRETARY TURNER, SECONDED BY TRUSTEE FARIS THAT ITEM 1.52 BE APPROVED.

Chair Croudy called for the vote on Item 1.52.

ALL PRESENT VOTED AYE. MOTION PASSED.

### XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink distributed the Executive Summary, and highlighted upcoming dates. He thanked Vice President Jenkins and Mr. Gawthrop for their workshop presentation, and commended Mr. Healey, Coach Schmidt, and all the student athletes and coaches for their success this season. Dr. Shaink again congratulated Ms. Garske and Ms. Goodrow on being named Outstanding Employees of the

Year. He then invited Ms. Coney to return and provide an update on upcoming events through the Foundation. She introduced Janet Westhoff, Nursing Faculty, who spoke of the College's involvement in the American Cancer Society's Relay for Life, adding that this year's participation is due to collaboration between the Foundation and the MCCEA.

## XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.11):

Trustee Faris commented on how tonight had been an interesting evening, thanking and congratulating all the student athletes and coaching staffs, and commended the Women in Education presentation as well.

Trustee Everman said that it was nice to hear from the athletes, and to hear about Women in Education and the Relay for Life. He congratulated Ms. Garske and Ms. Goodrow, and inquired as to Trustee participation in Trustee Leadership Scholarship presentations.

Treasurer Koegel shared that the Women in Education presentation moved him and reinforced his hope in society.

Trustee Joseph stated how impressed she was with the Women in Education program, citing her involvement with the Salvation Army, which operates as a partner in the program. She also highlighted the accomplishments of the Softball team.

Vice-Chair Snell praised the evening as a night of celebrations, and also commented on what he felt was a sobering financial outlook presented earlier. He commended the Administration on presenting the information in a timely manner, and complimented the use by the Administration of a seven-year budget forecast. He also suggested changes in federal student aid funding. Finally, he thanked Judge Neithercut for addressing the Board with his proposal and commitment to the neighborhood.

Secretary Turner echoed everyone's comments on the evening's presentations. She commented on discussing the issue of Pell Grants and funding on a national level, and commended Mr. Gawthrop and Mr. Jenkins for defining problems and solutions regarding College finances.

Chair Cloudy commented on the College's involvement in the Relay for Life, speaking as a cancer survivor. She also expressed her appreciation for the College and what it stands for, and for her fellow Trustees and their ability to come to decisions that promotes the goals and objectives of the Board.

## XIII. EXECUTIVE SESSION

There was no Executive Session.

## XIV. ADJOURNMENT

Chair Cloudy declared the meeting adjourned at 9:01 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

**PERSONNEL COMMITTEE**

Wednesday, May 19, 2010, 4:00 p.m., CM 1019

Present: Turner, Faris, Joseph

The meeting was called to order at 4:01 p.m. by Trustee Turner.

**Consent Agenda**

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of April 2010. He reported that total revenues were approximately \$66.8 million, representing 89.3% of the annual budget, which is slightly ahead of last year at this time. Expenditures year-to-date were at \$53.6 million, representing 71.6% of the annual budget. Tuition and fee revenues were \$33.4 million, and property taxes were \$21.3 million.

New Certificate Program – Sustainable Construction

New Certificate Program – Hybrid Technology and Repair

New Certificate Program – Electrical Technology for Apprentice Electricians

New Certificate Program – Media Arts and Entertainment Technology: Copies of all resolutions were included for review. Dr. Amy Fugate, Vice-President for Academic Affairs, provided history and background on the each program. All resolutions will be presented for approval at Monday's meeting.

**Individual Items**

New Associate in Applied Science Degree – Media Arts and Entertainment Technology: A copy of the resolution was provided for review. Dr. Fugate provided background while discussing the certificate programs, adding that the MAET degree provided for a continuation of studies past the certificate program. The resolution will be presented for approval at Monday's meeting.

**Other**

Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed the Staffing Transactions Report for April 2010. He also gave an overview on the recent legislation passed by the State Legislature regarding public school employee retirement, and speculated on the possible impact the legislation would have on College employment.

The Committee was briefed on the discussion during the Finance/Audit Committee meeting regarding attempts to contact College Public Safety, in response to an incident that occurred at Woodside Church this past weekend.

There was also brief discussion on a letter received by all Trustees from Circuit Court Judge Geoffrey Neithercut; President Shaink informed the Committee of the Judge's intention to attend Monday's Board meeting to address the Board about this, and advised the Committee that it would be appropriate for the Board to direct the Administration to research the issue.

Trustee Turner adjourned the meeting at 5:07 p.m.

**FINANCE/AUDIT COMMITTEE**

Wednesday, May 19, 2010, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:00 p.m. by Trustee Koegel.

Trustee Koegel commended all those involved with this year's commencement ceremony, and expressed his desire to see Trustees more involved with handing out diplomas next year.

Trustee Snell commended those involved in the Mott, Motown, & More Lip Sync Show.

**Consent Agenda**

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of April 2010. He reported that total revenues were approximately \$66.8 million, representing 89.3% of the annual budget, which is slightly ahead of last year at this time. Expenditures year-to-date were at \$53.6 million, representing 71.6% of the annual budget. Tuition and fee revenues were \$33.4 million, and property taxes were \$21.3 million. Mr. Gawthrop, along with Scott Jenkins, Vice-President for Student & Administrative Services, answered questions from the committee regarding Contracted Services.

During discussion on Operations/Communications, Trustee Everman provided an account of an incident that occurred at Woodside Church, where attempts to contact MCC Public Safety appeared to be unsuccessful. President Shaink said he would look into it.

New Certificate Program – Sustainable Construction

New Certificate Program – Hybrid Technology and Repair

New Certificate Program – Electrical Technology for Apprentice Electricians

New Certificate Program – Media Arts and Entertainment Technology: Copies of all resolutions were included for review. Dr. Amy Fugate, Vice-President for Academic Affairs, provided history and background on the each program. All resolutions will be presented for approval at Monday's meeting.

**Individual Items**

New Associate in Applied Science Degree – Media Arts and Entertainment Technology: A copy of the resolution was provided for review. Dr. Fugate provided background while discussing the certificate programs, adding that the MAET degree provided for a continuation of studies past the certificate program. The resolution will be presented for approval at Monday's meeting.

**Other**

Staffing Transactions Report: Mark Kennedy, Chief Human Resources Officer, reviewed the Staffing Transactions Report for April 2010. He also gave an overview on the recent legislation passed by the State Legislature regarding public school employee retirement, and speculated on the possible impact the legislation would have on College employment.

There was brief discussion on a letter received by all Trustees from Circuit Court Judge Geoffrey Neithercut; President Shaink informed the Committee of the Judge's intention to attend Monday's Board meeting to address the Board about this, and advised the Committee that it would be appropriate for the Board to direct the Administration to research the issue.

Trustee Koegel adjourned the meeting at 12:38 p.m.