

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, JUNE 28, 2010
VOLUME 41

SCHEDULED MEETING:
7:30 p.m.

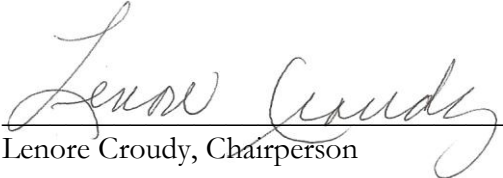
BOARD CONFERENCE ROOM:
Room 1301
Regional Technology Center

TRUSTEES PRESENT:
Lenore Croudy
Andrew (Andy) Everman
Pamela M. Faris
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

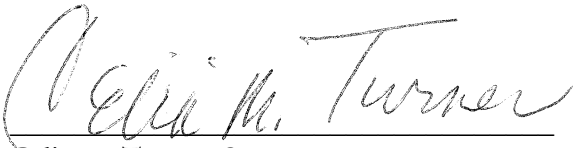
TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:30 p.m. to 8:36 p.m.

Certified As Correct:



Lenore Croudy, Chairperson



Celia M. Turner, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, June 28, 2010
Volume 41

Minutes of Regular Meeting of June 28, 2010

COMMITTEE OF THE WHOLE SESSION:

Chair Croudy began the Committee of the Whole Session by calling on President Shaink, who introduced Larry Gawthrop, Chief Financial Officer. Mr. Gawthrop explained that the purpose of the presentation workshop was to provide a detailed overview of the 2009-2010 final budgets and the proposed budget for 2010-2011.

Mr. Gawthrop provided detailed information on 2009-2010 revenues and expenditures, including tuition and fee revenue, as well as decreases in property taxes and state appropriations. He cited visible and invisible factors that affected the budget, such as increased enrollment, the potential fallout from General Motors's property tax appeals, and other issues.

In discussing the proposed 2010-2011 budget, Mr. Gawthrop emphasized a focus on both long and short term needs, compliance with Board Policy, and no change in budget principles. He discussed other issues, including salaries and wages, contracted services, and capital funding, and presented the seven-year forecast, along with key assumptions made from the forecast.

Following a brief question and answer session, the workshop concluded at 7:21 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Trustee Joseph moved that the agenda be adopted. Trustee Faris seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Chair Croudy and President Shaink recognized the accomplishments of former Trustee Father James Bettendorf, and presented to Father Bettendorf an Honorary Associate of Arts Degree, along with a copy of Board Item 1.54, Conferring of Honorary Associate of Arts Degree and Certificate of Appreciation for Father Dr. James Bettendorf. A brief photo opportunity was held.

Chair Croudy asked Secretary Turner to read the resolution aloud.

MOVED BY CHAIR CROUDY, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.54 BE APPROVED.

Chair Croudy called for the vote on Item 1.54.

ALL PRESENT VOTED AYE. MOTION PASSED.

President Shaink then called on Larry Gawthrop to deliver a brief presentation on both the 2009-2010 Amended Budgets and the 2009-10 Proposed Budgets. Mr. Gawthrop provided an overview of both budgets, referencing the reports given to the Board at the committee meetings, the Committee of the Whole session, and the June 15 Special Committee of the Whole session.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

Brenda Degase, Cosmetology student, addressed the Board regarding issues involving student financial aid. She specifically referred to students within her program, and then spoke to her own situation. Upon hearing that she recently received correspondence from the College regarding her issue, Chair Croudy advised her to pursue a plan of action based on the correspondence, and invited her to return to the Board if the situation was not able to be resolved.

Kim Johnson, Cosmetology student, was prepared to address the Board regarding a student financial aid issue, but informed the Board that she also received correspondence from the College and would respond to the letter. Chair Croudy advised Ms. Johnson to return to the Board as well, if a resolution could not be reached.

Julie Deford, student, addressed the Board regarding issues with student financial aid. Chair Croudy advised her to follow up with Student Services regarding her issue, and to come back to the Board if she could not achieve a resolution.

VII. APPROVAL OF MINUTES

SECRETARY TURNER MOVED THAT THE REGULAR BOARD MEETING MINUTES OF MAY 24, 2010 BE APPROVED. TRUSTEE FARIS SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of May 24, 2010.

ALL PRESENT VOTED AYE. MOTION PASSED.

TREASURER KOEGEL MOVED THAT THE SPECIAL COMMITTEE OF THE WHOLE MEETING MINUTES OF JUNE 15, 2010 BE APPROVED. SECRETARY TURNER SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of June 15, 2010.

ALL PRESENT VOTED AYE. MOTION PASSED. VICE-CHAIR SNELL ABSTAINED FROM VOTING AS HE WAS NOT IN ATTENDANCE FOR THE MEETING.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Faris, Joseph): Secretary Turner reported that the Personnel Committee met on June 23, 2010. Notes from that meeting appear as Attachment A.
2. Finance/Audit (Koegel, Everman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on June 23, 2010. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY SECRETARY TURNER, SECONDED BY TREASURER KOEGEL THAT THE BOARD APPROVE THE CONSENT AGENDA, WITH THE EXCEPTION OF ITEM 1.56, WHICH WILL BE MOVED TO INDIVIDUAL ITEMS.

Chair Croudy called for a vote on the Consent Agenda, Item 1.55, Treasurer's Report for May 2010, Item 1.57, Oscilloscopes – Purchase Award, and Item 1.58, Digital Pianos for Fine Arts – Purchase Award.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

MOVED BY VICE-CHAIR SNELL, SECONDED BY SECRETARY TURNER THAT ITEM 1.56 BE APPROVED.

There was discussion on the impact of keeping the millage rate at .69 mills, or letting it adjust to .84 mills. Mr. Gawthrop explained that doing so would have no impact on this year's budget, as money was set aside in last year's budget to make up for the shortfall. He also pointed out that he was not making any recommendations regarding the millage rates, but presenting calculations as to what is required to retire the debt. Trustee Joseph expressed concern that not adjusting the millage would not create long-term solutions to potential future shortfalls. President Shaink reminded the Board of the promise made to voters in 2004 to not raise the millage rate past .69 mills for the life of the bonds, and the Board will have lived up to its promise next year. Secretary Turner expressed her desire to uphold the commitment made to voters. Trustee Everman argued that not adjusting the millage was in conflict with Board policy, and presented promotional literature he said made no reference to a promise to keep the rate at .69. President Shaink pointed out that the literature had to do with the 2007 operating millage.

TRUSTEE JOSEPH CALLED FOR THE QUESTION, TRUSTEE FARIS SECONDED.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a vote on Item 1.56.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for public comments regarding the proposed 2010-2011 Operating Budget. There were none.

Chair Croudy called for a motion to approve Item 1.59, 2009-2010 Amended Budgets.

MOVED BY SECRETARY TURNER, SECONDED BY TRUSTEE FARIS THAT ITEM 1.59 BE APPROVED.

Chair Croudy called for the vote on Item 1.59.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.60, 2010-2011 Budgets for Adoption.

MOVED BY TRUSTEE JOSEPH, SECONDED BY SECRETARY TURNER THAT ITEM 1.60 BE APPROVED.

Chair Croudy called for the vote on Item 1.60.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.61, 2011 Tuition and Fees.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TREASURER KOEGEL THAT ITEM 1.61 BE APPROVED.

Chair Croudy called for the vote on Item 1.61.

SIX AYES, ONE NAY (EVERMAN). MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.62, Approval of Faculty Collective Bargaining Agreement.

MOVED BY SECRETARY TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.62 BE APPROVED.

Chair Croudy called for the vote on Item 1.62.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.63, Appointment of Michigan Community College Association (MCCA) Representatives.

MOVED BY SECRETARY TURNER, SECONDED BY VICE-CHAIR SNELL THAT ITEM 1.63 BE APPROVED.

Chair Croudy called for the vote on Item 1.63.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.64, Appointment of American Association of Community Colleges (AACC) Representatives.

MOVED BY TRUSTEE JOSEPH, SECONDED BY TRUSTEE FARIS THAT ITEM 1.64 BE APPROVED.

Chair Croudy called for the vote on Item 1.64.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.65, Appointment of Association of Community College Trustees (ACCT) Representatives.

MOVED BY SECRETARY TURNER, SECONDED BY TRUSTEE FARIS THAT ITEM 1.65 BE APPROVED.

Chair Croudy called for the vote on Item 1.65.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy called for a motion to approve Item 1.66, Approval of Meeting Dates for 2010-2011.

MOVED BY TREASURER KOEGEL, SECONDED BY SECRETARY TURNER THAT ITEM 1.66 BE APPROVED.

Chair Croudy called for the vote on Item 1.66.

ALL PRESENT VOTED AYE. MOTION PASSED.

Trustee Everman moved that a two-year moratorium be placed on Board travel. There was no second.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink distributed the Executive Summary, and highlighted upcoming dates. He thanked Mr. Gawthrop for his presentations, and also thanked the bargaining teams for their work in creating mutually beneficial collective bargaining agreements.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.12):

Trustee Joseph thanked Mr. Gawthrop for his presentation, adding that she was amazed by all the work that he and his staff must put in to produce and report the information.

Treasurer Koegel had no comments.

Trustee Everman thanked Mr. Gawthrop for his presentation.

Trustee Faris commended faculty and staff for their work in collective bargaining.

Vice-Chair Snell had no comments.

Secretary Turner commented on the student concerns regarding student aid, reiterating that those issues should be turned over to the Administration so they be addressed properly. She also thanked Mr. Gawthrop for his hard work.

Chair Croudy thanked President Shaink and all College staff for the work they do, and commented on how pleased she was to have Father Bettendorf in attendance. She also expressed her appreciation for her fellow Board members and what they bring to the table.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:36 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

PERSONNEL COMMITTEE

Wednesday, June 23, 2010, 4:00 p.m., CM 1019

Present: Turner, Faris, Joseph

The meeting was called to order at 4:00 p.m. by Trustee Turner.

Human Resources Items

Approval of Faculty Collective Bargaining Agreement: Kristi Dawley, Senior HR Generalist, announced that the MCCEA had ratified the agreement, and distributed a copy of the resolution, along with a summary of key provisions in the agreement. She provided background and details on the provisions, and significant changes. The resolution will be presented for approval at Monday's meeting.

There was discussion on the issue of class overloads and the potential impact on students.

Staffing Transaction Report: Ms. Dawley presented the Staffing Transaction Report for May 2010.

Academic Affairs Items**Oscilloscopes – Purchase Award****Digital Pianos for Fine Arts – Purchase Award**

Copies of both resolutions were included for review. Dr. Amy Fugate, Vice-President for Academic Affairs, provided history and background on the awards. She pointed out that the oscilloscopes would be purchased with Perkins money. Dr. Fugate, along with Larry Gawthrop, Chief Financial Officer, also explained how the piano bid was awarded to MGR as a result of an administrative policy designed to allow preference for vendors within the College District. Both resolutions will be presented for approval at Monday's meeting.

Financial Items

Treasurer's Report for May 2010: Mr. Gawthrop detailed the Treasurer's Report for May 2010, reporting that total revenues were approximately \$68.8 million, representing 91.9% of the annual budget, which is 1.5% ahead of last year at this time. Expenditures year-to-date were at \$59.1 million, representing 78.9% of the annual budget. Tuition and fee revenues were \$33.9 million, and property taxes were \$21.3 million.

Adoption of Property Tax Millage Rates for 2010-2011: President Shaink provided background and rationale on the resolution, citing the Board's promise to voters in 2004 to keep the bond millage rate at 0.69 mills for the projected life of the bond—seven years, with this being the final year. He added that next year the Board would be free of that commitment and allow the millage to rise, which on average would not cost residents any more in property taxes. Mr. Gawthrop also informed the Committee that with the exception of the monies earmarked for Library renovations, all bond monies have been depleted. An overview of the discussion on this issue by the Finance/Audit Committee was given.

2009-2011 Amended Budgets**2010-2011 Budgets for Adoption**

Mr. Gawthrop gave a brief overview of both budget resolutions; he explained that he would provide greater detail during the Committee of the Whole session as well as a truncated version during Special Presentations on Monday.

2011 Tuition and Fees

Mr. Gawthrop explained that the resolution reflects one of the options presented to the Board during the June 15 Special Committee of the Whole, which asks for an 11.7% increase in tuition and a per semester increase in student services fees that equal one contact hour. The resolution will be presented for a vote on Monday.

Other

Appointment of Michigan Community College Association (MCCA) Representatives

Appointment of American Association Community Colleges (AACC) Representatives

Appointment of Association of Community College Trustees (ACCT) Representatives

Approval of Regular Meeting Dates for 2010-2011

Conferring of Honorary Associate of Arts Degree and Resolution of Appreciation for Father Dr. James Bettendorf

All resolutions will be presented for a vote on Monday. The Finance/Audit Committee's recommendation that the resolution regarding Father Bettendorf be moved up in the agenda was relayed; the Committee expressed their agreement.

Trustee Turner adjourned the meeting at 5:48 p.m.

FINANCE/AUDIT COMMITTEE

Wednesday, June 23, 2010, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:01 p.m. by Trustee Koegel.

Human Resources Items

Approval of Faculty Collective Bargaining Agreement: Kristi Dawley, Senior HR Generalist, announced that the MCCEA had ratified the agreement, and distributed a copy of the resolution, along with a summary of key provisions in the agreement. Ms. Dawley, along with Mark Kennedy, Chief Human Resources Officer (via telephone) provided background and details on the provisions, and significant changes. The resolution will be presented for approval at Monday's meeting.

Staffing Transaction Report: Ms. Dawley presented the Staffing Transaction Report for May 2010.

Academic Affairs Items**Oscilloscopes – Purchase Award****Digital Pianos for Fine Arts – Purchase Award**

Copies of both resolutions were included for review. Dr. Amy Fugate, Vice-President for Academic Affairs, provided history and background on the awards. She pointed out that the oscilloscopes would be purchased with Perkins money. Dr. Fugate, along with Larry Gawthrop, Chief Financial Officer, also explained how the piano bid was awarded to MGR as a result of an administrative policy designed to allow preference for vendors within the College District. Both resolutions will be presented for approval at Monday's meeting.

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Adoption of Property Tax Millage Rates for 2010-2011: President Shaink provided background and rationale on the resolution, citing the Board's promise to voters in 2004 to keep the bond millage rate at 0.69 mills for the projected life of the bond—seven years, with this being the final year. He added that next year the Board would be free of that commitment and allow the millage to rise, which on average would not cost residents any more in property taxes. Mr. Gawthrop also informed the Committee that with the exception of the monies earmarked for Library renovations, all bond monies have been depleted. There was significant discussion on the issue; Trustee Everman felt that the millage rate could be raised this year and that the voters would understand. Trustee Koegel expressed a desire to maintain the commitment made to voters.

2009-2001 Amended Budgets**2010-2011 Budgets for Adoption**

Mr. Gawthrop gave a brief overview of both budget resolutions; he explained that he would provide greater detail during the Committee of the Whole session as well as a truncated version during Special

Presentations on Monday.

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Mr. Gawthrop explained that the resolution reflects one of the options presented to the Board during the June 15 Special Committee of the Whole, which asks for an 11.7% increase in tuition and a per semester increase in student services fees that equal one contact hour. The resolution will be presented for a vote on Monday.

Other

Appointment of Michigan Community College Association (MCCA) Representatives

Appointment of American Association Community Colleges (AACC) Representatives

Appointment of Association of Community College Trustees (ACCT) Representatives

Approval of Regular Meeting Dates for 2010-2011

Conferring of Honorary Associate of Arts Degree and Resolution of Appreciation for Father Dr. James Bettendorf

All resolutions will be presented for a vote on Monday. The committee suggested moving the resolution for Father Bettendorf earlier in the agenda to better accommodate Father Bettendorf.

Trustee Koegel adjourned the meeting at 1:38 p.m.