

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, AUGUST 22, 2005
VOLUME 37

SCHEDULED MEETING:
7:30 p.m.

BOARD CONFERENCE ROOM:
North Ballroom,
Prah College Center

TRUSTEES PRESENT:

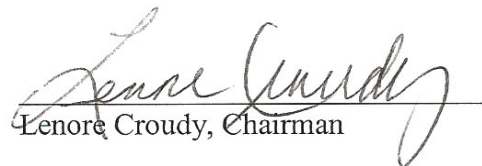
James Bettendorf
Lenore Croudy
Andrew (Andy) Everman
Ehren J. Gonzales
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

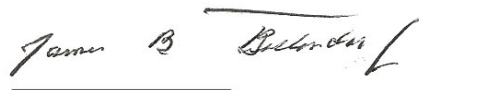
TRUSTEES ABSENT:

PRESIDING OFFICER:

Lenore Croudy, Chairman
Regular Board Meeting: 7:31 p.m. – 8:20 p.m.

CERTIFIED AS CORRECT:


Lenore Croudy, Chairman


James B. Bettendorf, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
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Official Minutes of Regular Meeting of August 22, 2005

COMMITTEE OF THE WHOLE SESSIONS:

The Committee of the Whole session consisted of an update by Steve Robinson on the AQIP process. The session concluded at 7:18 p.m.

I. CALL TO ORDER:

Chairman Croudy called the meeting to order at 7:31 p.m.

II. ADDITIONS TO THE AGENDA

Chairman Croudy stated that there were no additions to the agenda.

III. ADOPTION OF AGENDA

MOVED BY TRUSTEE SNELL, SUPPORTED BY TRUSTEE BETTENDORF, THAT THE AGENDA BE ADOPTED AS PRESENTED.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Summer activity updates were provided by Tom Healy on the National Youth Sports Program (NYSP) and the “No Excuses” basketball camp; planned activities for the Science and Math area by Johanna Brown; the Jim Lee Fine Arts Camp by Frank Yon; and the Virtual Simulation Camp by Tom Crampton.

V. COMMUNICATIONS

There were no communications to the Board this month.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES:

MOVED BY TRUSTEE SNELL, SUPPORTED BY TRUSTEE BETTENDORF, THAT THE REGULAR MEETING MINUTES OF JUNE 27, 2005 AND THE SPECIAL MEETING MINUTES OF JULY 1, 2005 BE APPROVED AS PRESENTED.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Changes in appointments to Standing Board Sub-Committees: Chairman Croudy stated that due to scheduling conflicts, changes in the sub-committee assignments were necessary. Trustee Koegel will chair the Finance Committee with Trustees Everman and Snell; Trustee Turner will chair the Personnel Committee with Trustees Bettendorf and Gonzales.

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Gonzales): Trustee Turner reported that the Personnel Committee met on August 17, 2005. Minutes from that meeting appear as Attachment A.
2. Finance (Koegel, Everman, Snell): Trustee Koegel stated that the Finance Committee also met on August 17, 2005. Minutes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

MOVED BY TRUSTEE GONZALES, SUPPORTED BY TRUSTEE TURNER, THAT ITEMS 1.12, 1.13, 1.14 AND 1.15 BE APPROVED EN MASSE.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Action Items:

There were no individual action items.

XI. ADMINISTRATIVE ITEMS

President Shaink began his report by thanking Steve Robinson for his excellent presentation on AQIP during the Board Workshop. He also thanked Tom Healy, Johanna Brown, Frank Yon and Tom Crampton for their presentations on summer activities. He noted the staffing transactions report and upcoming dates, and the fact that the Executive Summary was prepared by the Executive Cabinet members to provide the board with detailed information about campus activities. He asked Mark Kennedy to introduce new employees who were present. Mark introduced H.R. Supervisor Kate Accivatti, and Registrar Troy Boquette.

XII. MISCELLANEOUS BUSINESS:

COMMENTS FROM BOARD MEMBERS (Item 4.01):

Trustee Turner thanked all of the presenters and added that she was excited about the AQIP process.

Trustee Everman shared materials from the Transitions Program which he attended recently at the University of Michigan-Flint. He encouraged MCC to continue to strengthen this relationship in the future. He also requested a quarterly update on the status of the recommendations brought forward by the State Audit Team, and suggested that MCC invite Mike Hanson to the campus to discuss community college funding. (Chairman Croudy indicated that these items would be discussed at the Special Committee of the Whole session on October 3rd.)

Trustee Koegel had no comments.

Trustee Snell congratulated Chairman Croudy for being recognized for her community service at the upcoming Don Riegle Community Service event. He thanked Steve Robinson for his update on AQIP, and added that hearing about the summer programs was wonderful.

Trustee Bettendorf stated that he was pleased with the community involvement of MCC and enjoyed hearing about the summer camp activities. He also complimented Michael Kelly and his department for “enhancing the public face” of MCC.

Chairman Croudy stated that she hoped that Trustee Gonzales will be successful in his election to the national ACCT Board, and she complimented all of the faculty and staff for the fine job they do everyday. She added that the campus grounds look wonderful, and she encouraged all of the board members to attend the Welcome Back breakfast on September 1st.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chairman Croudy declared the meeting adjourned at 8:20 p.m.

PERSONNEL COMMITTEE

August 17, 2005 – 4:00 p.m., CM 1019

Present: Turner, Bettendorf, Gonzales via speakerphone.

Trustee Turner called the Board Personnel Committee meeting to order on Wednesday, August 17, 2005.

Consent Agenda Items:

Treasurer's Report: Kelli Sproule reviewed the budget statements for the month of July 2005.

Grant Awards: Kelli Sproule reported that two grant awards are on the agenda for acceptance by the Board of Trustees this month. These are annual Carl Perkins grants from the State of Michigan for professional development "Fast Track" and the annual allocation of funds for vocational and applied technology education.

Request for Proposal – Gas Supplier Initiative: Kelli Sproule indicated that approval of this resolution will authorize Administration to negotiate and enter into a twelve month agreement with a third party supplier for gas. A similar resolution for electrical energy was approved at the May 23, 2005 board meeting. These agreements provide substantial savings to MCC for energy costs.

Special Reports:

State of Michigan Performance Audit: Michael Kelly reported on the findings of the State of Michigan Performance Audit which was conducted from March 2004 through July 2004 to review records and procedures for the period July 1, 2001 through July 31, 2004. This audit is part of a regular state process that selects state colleges and universities for review on a random basis. It is not a financial audit, but rather an evaluation of how well MCC has met State of Michigan objectives. Several recommendations for improving procedures were suggested by the audit team, most of which were already underway prior to the audit. Michael stated that MCC agrees with all of the State Audit Team conclusions, and has forwarded a summary of their findings to all MCC employees.

(Due to time constraints, Trustee Gonzales left the discussion at this point – 4:30 p.m.)

Informational Reports:

Mark Kennedy reviewed the Staffing Transactions report, noting that the report is longer than usual because it reflects hiring for the past two months.

Mark also provided a brief update on employee related issues.

FINANCE COMMITTEE

August 17, 2005, 12:00 noon, CM 1019

Present: Koegel, Everman, Snell.

Trustee Koegel called the Board Finance Committee meeting to order on Wednesday, August 17, 2005.

Special Reports:

The meeting began with a special report from Michael Kelly on the State of Michigan Performance Audit which was conducted from March 2004 through July 2004 to review records and procedures for the period July 1, 2001 through July 31, 2004. Michael explained that this audit is part of a regular state process that selects state colleges and universities for review on a random basis. It is not a financial audit, but rather an evaluation of how well MCC has met State of Michigan objectives. Several recommendations for improving procedures were suggested by the audit team, most of which were already underway prior to the audit. He stated that MCC agrees with all of the State Audit Team conclusions, and has forwarded a summary of their findings to all MCC employees.

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Informational Items:

Mark Kennedy reviewed the Staffing Transactions report, and provided a brief update on employee related matters.