

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, AUGUST 28, 2006
VOLUME 38

SCHEDULED MEETING:
7:30 p.m.

BOARD CONFERENCE ROOM:
North Ballroom,
Prah College Center

TRUSTEES PRESENT:
Lenore Croudy
James Bettendorf
Andrew (Andy) Everman
Ehren Gonzales
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairman
Regular Board Meeting: 7:33 p.m. to 8:30 p.m.

Certified As Correct:

(signature on file)

Lenore Croudy, Chairman

(signature on file)

James B. Bettendorf, Secretary

BOARD OF TRUSTEES
 CHARLES STEWART MOTT COMMUNITY COLLEGE
 Regular Meeting, August 28, 2006
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Official Minutes of Regular Meeting of August 28, 2006

COMMITTEE OF THE WHOLE SESSION:

The Committee of the Whole session consisted of a tour of the Gorman Science Building. The session concluded at 7:20 p.m.

I. CALL TO ORDER:

Chairman Croudy called the meeting to order at 7:32 p.m.

II. ADDITIONS TO THE AGENDA

MOVED BY TRUSTEE EVERMAN THAT THE COLLEGE FREEZE ALL TUITION RATES FOR STUDENTS WHO GRADUATE FROM THE COLLEGE WITHIN FOUR YEARS AND THAT ANY TUITION INCREASE WILL BE REFUNDED UPON GRADUATION WITH AN ASSOCIATE DEGREE, UPON APPLICATION FOR A REFUND WITHIN TWO WEEKS OF THE COMPLETION OF THE FOURTH YEAR BE PLACED ON THE AGENDA.

THERE WAS NO SUPPORT. MOTION FAILED.

MOVED BY TRUSTEE EVERMAN THAT THE COLLEGE GUARANTEE ANY TRANSFER CREDIT COURSES COMPLETED WITH A "C" GRADE OR BETTER WILL TRANSFER TO A COLLEGE OR UNIVERSITY IN THE STATE OF MICHIGAN WITHIN TWO YEARS OF GRADUATION OR THE TUITION FOR EACH CLASS THAT DOES NOT WILL BE REFUNDED BE PLACED ON THE AGENDA.

THERE WAS NO SUPPORT. THE MOTION FAILED.

MOVED BY TRUSTEE EVERMAN THAT COLLEGE CAREER PROGRAM GRADUATES SHALL BE GUARANTEED TO HAVE TECHNICAL SKILLS EXPECTED OF AN ENTRY-LEVEL EMPLOYEE AND, IF NOT, EMPLOYERS CAN REQUEST THAT THE GRADUATE BE RETRAINED FOR FREE AT THE COLLEGE FOR UP TO 16 SEMESTER CREDIT HOURS BE PLACED ON THE AGENDA.

THERE WAS NO SUPPORT. THE MOTION FAILED.

MOVED BY TRUSTEE EVERMAN THAT ANY CLASS CANCELED DUE TO LACK OF ENROLLMENT WILL REQUIRE THE COLLEGE TO REFUND THE STUDENT'S TUITION AND FEES WITHIN THE SAME TIME FRAME THAT THE COLLEGE REQUIRES PAYMENT OF CLASSES BE PLACED ON THE AGENDA.

SUPPORTED BY TRUSTEE GONZALES.

CHAIRMAN CROUDY CALLED FOR A VOTE.

TWO AYE VOTES. FIVE NAY VOTES. THE MOTION FAILED.

MOVED BY TRUSTEE EVERMAN THAT THE COLLEGE SEND A LETTER OF APOLOGY TO JEFF R. SYMONS FOR VIOLATION OF HIS FREE SPEECH RIGHTS BE PLACED ON THE AGENDA.

THERE WAS NO SUPPORT. THE MOTION FAILED.

MOVED BY TRUSTEE EVERMAN THAT THE MICHIGAN CIVIL RIGHTS INITIATIVE BE PLACED ON THE AGENDA.

THERE WAS NO SUPPORT. MOTION FAILED.

III. ADOPTION OF AGENDA

Chairman Croudy called for a vote on the adoption of the agenda as presented.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Larry Koehler provided a comprehensive overview of the Office of Physical Plant operating system. He described the new organizational structure and how it includes Facilities Services, College Architect, and Construction Services. He also said that the goal is to develop an institutional planning model for the department with a 7-year path to a 7-year plan with a 50-year horizon. In this way, the Physical Plant can be a steward of the buildings and land resources we have and combat waste and inefficiency with quality service and shared accountability.

COMMUNICATIONS

There were no communications to the Board this month.

VI. COMMENTS FROM THE PUBLIC

Mr. James Coviak, a member of the Steelheads mentioned the band's upcoming Labor Day weekend performance with Andy Narell, internationally renowned recording artist and steel pan player.

VII. APPROVAL OF MINUTES:

MOVED BY CHAIRMAN CROUDY, SUPPORTED BY TRUSTEE SNELL, THAT THE REGULAR BOARD MEETING MINUTES OF JUNE 19, 2006 BE APPROVED AS PRESENTED.

Chairman Croudy called for a vote on the motion to approve the June 19, 2006 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Gonzales): Trustee Turner reported that the Personnel Committee met on August 23, 2006. Notes from that meeting appear as Attachment A.
2. Finance (Koegel, Everman, Snell): Trustee Koegel reported that the Finance Committee also met on August 23, 2006. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Nomination and Election of Assistant Secretary: Board Attorney James Delaney reviewed the rationale supporting the use of an assistant secretary and why the board should continue to maintain such a position.

MOVED BY TRUSTEE SNELL THAT MATTHEW PAKULA BE NAMED ASSISTANT SECRETARY, SUPPORTED BY TRUSTEE GONZALES.

CHAIRMAN CROUDY CALLED FOR A VOTE

SIX AYE VOTES. ONE NAY VOTE. THE MOTION PASSED.

Consent Agenda:

MOVED BY TRUSTEE GONZALES, SUPPORTED BY TRUSTEE BETTENDORF, THAT ITEMS 1.01, 1.02, 1.03 AND 1.04 BE APPROVED EN MASSE.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Action Items:

President Shaink called on Mark Kennedy to detail the selection process the college undertook to find the new Vice President of Academic Affairs. Mark Kennedy described the process. President Shaink shared Amy Fugate's qualifications and welcomed her.

Secretary Bettendorf read resolution 1.05 in its entirety.

MOVED BY TRUSTEE BETTENDORF, SUPPORTED BY TRUSTEE KOEGEL, THAT ITEM 1.05, CONFIRMATION OF AMY FUGATE AS VICE PRESIDENT OF ACADEMIC AFFAIRS BE CONFIRMED AS PRESENTED.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

Dr. Shaink distributed the executive summary report for August and referred to the staffing transactions report. He reviewed important upcoming dates and made note that the college would be holding a Welcome Back Breakfast on August 31st and that the MCC Alumni Foundation would be holding its lip sync fundraiser on September 17th.

He thanked Larry Koehler for his special report and Dean Johanna Brown and the math and science faculty at the Gorman Building for the informative tour. He also thanked Jessie Sirna for her exceptional work as the Interim Vice President of Academic Affairs. Dr. Shaink thanked the custodial staff for their work on our facilities and buildings.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.01):

Trustee Everman referenced the MCCA meeting last month in Traverse City and suggested that workers from outside the U.S. were being hired to work at the hotels in positions traditionally held by college students. He went on to suggest that the college develop a policy to check out hotels that were outsourcing jobs that could be made available to our students and that trustees not stay at these hotels.

Trustee Koegel said that Koegel Meats hired 20 local college students this summer and suggested that hiring others besides college students in resort communities might serve a significant labor issue because students often leave employment in mid-August to return to school when resorts are still serving significant numbers of guests. He also stated that he was pleased by Larry Koehler's process at the physical plant and that the Steelheads came out to his company to play for the employees at lunch time.

Trustee Gonzales had no comments.

Trustee Bettendorf stated that the presentations were impressive and that the Gorman renovations have come a long way since presentation to the board. The realized renovations speak to the opportunity available to students and the community on campus.

Trustee Snell welcomed Dr. Fugate and stated he was impressed with the Gorman Building. He also said that because of the excellence of the Gorman Building resources and physical plant process students will do better. He also stated that Larry Koehler's presentation and plan ensured the grounds and buildings are very well taken care of. He congratulated Chairman Croudy on her election to the MCCA Board of Directors.

Trustee Turner welcomed chairman Croudy back. She also stated that she was impressed with the Gorman Building and the live animals there. She then welcomed Amy Fugate and Matthew Pakula to the college. She also mentioned Ruth House and the health testing that the community can have done if they wish to visit the Ruth House facility.

Chairman Croudy thanked everyone who sent her cards and encouragement. She thanked Trustee Snell for filling in for her and the board for its teamwork. She went on to mention that she was invited to the governor's house for an event for women leaders and the diverse number of individuals on the governor's staff.

XIII. EXECUTIVE SESSION

There was no executive session.

XIV. ADJOURNMENT

Chairman Croudy declared the meeting adjourned at 8:27 p.m.