

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
OFFICIAL MINUTES OF REGULAR MEETING, SEPTEMBER 26, 2005  
VOLUME 37

SCHEDULED MEETING:  
7:30 p.m.

BOARD CONFERENCE ROOM:  
North Ballroom,  
Prah College Center

TRUSTEES PRESENT:

James Bettendorf  
Lenore Croudy  
Andrew (Andy) Everman  
Ehren J. Gonzales  
John L. Snell, Jr.  
Celia M. Turner

TRUSTEES ABSENT:

Albert J. Koegel

PRESIDING OFFICER:

Lenore Croudy, Chairman  
Regular Board Meeting: 7:30 p.m. – 8:14 p.m.

Certified As Correct:

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Lenore Croudy, Chairman

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James B. Bettendorf, Secretary

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
Regular Meeting, September 26, 2006  
Volume 37

Official Minutes of Regular Meeting of September 26, 2005

COMMITTEE OF THE WHOLE SESSION:

The Committee of the Whole session took place in the Genesee Room of the Prah College Center and consisted of a power-point presentation by Tom Crampton on the RTC/M-TEC initiatives. The session concluded at 7:25 p.m.

I. CALL TO ORDER:

Chairman Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

Chairman Croudy stated that there were no additions to the agenda.

III. ADOPTION OF AGENDA

MOVED BY TRUSTEE SNELL, SUPPORTED BY TRUSTEE BETTENDORF, THAT THE AGENDA BE ADOPTED AS PRESENTED.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

Lennetta Coney introduced members of the Hispanic community who were invited to the meeting in recognition of Hispanic Heritage month. Those in attendance were: Sixto Olivo, Hector Garcia, Martin Barilla, Arianna Rodriguez, Domingo Berlanga, and Jenny Villanueva.

MOVED BY TRUSTEE BETTENDORF, SUPPORTED BY TRUSTEE SNELL, THAT ITEM 1.16, RECOGNITION OF HISPANIC HERITAGE MONTH, BE APPROVED AS PRESENTED.

Secretary Bettendorf read the resolution in its entirety. A photo was taken of the Board members and the guests from the Hispanic community.

ALL PRESENT VOTED AYE. MOTION PASSED.

Lennetta Coney also provided a brief overview of the Women in Education scholarship award process. She indicated that this year's two recipients were unable to attend the board meeting this month. She added that she would invite them to a future board meeting.

V. COMMUNICATIONS

There were no communications to the Board this month.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES:

MOVED BY TRUSTEE SNELL, SUPPORTED BY TRUSTEE BETTENDORF, THAT THE REGULAR MEETING MINUTES OF AUGUST 22, 2005 BE APPROVED AS PRESENTED.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Gonzales): Trustee Turner reported that the Personnel Committee met on September 21, 2005. Minutes from that meeting appear as Attachment A.

2. Finance (Koegel, Everman, Snell): In Trustee Koegel's absence, Trustee Snell reported that the Finance Committee met on September 20, 2005. Minutes from that meeting appear as Attachment B.

Other:

1. Trustee Gonzales and Chairman Croudy reported on their experiences while in attendance at the ACCT Congress meeting in Seattle, Washington on September 7-10<sup>th</sup>.

#### IX. UNFINISHED BUSINESS

There was no unfinished business.

#### X. NEW BUSINESS

First Reading:

CHAIRMAN CROUDY STATED THAT POLICY CHANGES ARE BEING PROPOSED TO SECTIONS 5104 AND 5105 REGARDING THE GRANTING OF EMERITUS STATUS. THIS IS A FIRST READING OF THE POLICY CHANGES. A RESOLUTION TO APPROVE THE SUGGESTED CHANGES WILL BE PLACED ON THE OCTOBER 24, 2005 MEETING AGENDA.

Secretary Bettendorf read the proposed resolution containing the changes to policy sections 5104 and 5105 in its entirety.

CHAIRMAN CROUDY STATED THAT ANY SUGGESTED CHANGES BY TRUSTEES TO THESE POLICIES SHOULD BE FORWARDED TO THE PRESIDENT OR BOARD CHAIR FOR CONSIDERATION.

Consent Agenda:

MOVED BY TRUSTEE SNELL, SUPPORTED BY TRUSTEE TURNER, THAT ITEMS 1.17, 1.18, AND 1.19 BE APPROVED EN MASSE.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Action Items:

There were no individual action items.

## XI. ADMINISTRATIVE ITEMS

President Shaink stated that the regular President's Executive Summary, which is prepared by members of the Executive Cabinet each month to keep board members informed about various activities on campus, was distributed to each trustee. He also noted the new "Campus Weekly" publication which provides information for faculty, staff and students about activities taking place each week on campus.

He noted the Staffing Transactions report for the month, and reviewed important upcoming dates.

He concluded his report by asking Kate Accivatti, in Mark Kennedy's absence, to introduce new employees who were present. She introduced Robert Benard, IT Instructor; Jackie Knoll, English Instructor; and Mary Beth Schmekel, Nursing Instructor.

## XII. MISCELLANEOUS BUSINESS:

### COMMENTS FROM BOARD MEMBERS (Item 4.02):

Trustee Everman asked several clarifying questions regarding how items are approved en masse at MCC board meetings. He also stated that he was pleased to see the lease with Michigan Works at Livingston County approved because it will provide MCC with a "great opportunity for outreach to the community". He added that he feels it will attract students to MCC, and asked if there is any way to track how many Michigan Works students later enroll for MCC classes. He also asked for clarification of a memorandum sent by Chairman Croudy related to board requests for information, and what policy supports the memorandum.

(Chairman Croudy stated that this process is a matter of protocol. Board Attorney Delaney stated that he was aware of the language in the memorandum and that it reflects the past practice that has been used by the MCC Board of Trustees for years. The past practice is based on the premise that the MCC Board operates as a group, and not as individual members, and that all members of the Board should have the same information. Chairman Croudy stated that this issue is on the agenda for the October 3, 2005 Committee of the Whole session, and that this discussion should provide more clarity.)

Trustee Gonzales had no comments.

Trustee Bettendorf thanked Tom Crampton for the presentation on RTC/M-TEC initiatives and commented upon the “amazing comprehensiveness of the entire program”. He stated that the RTC/M-TEC reflects Tom’s special talents and skills, and that he was very impressed with what is being accomplished.

Trustee Snell stated that he was impressed with the number of initiatives that are underway at the RTC/M-TEC and their variety. He stated that he was delighted that the Automotive Program has moved into the RTC/M-TEC, and indicated his support for Hispanic Heritage month activities.

Trustee Turner thanked Tom Crampton for his excellent presentation, and stated that she thinks he is a “visionary”. She also offered her congratulations to Lenore Croudy for being awarded the Riegle Community Service award and added that “Lenore is a beacon throughout the community for service, and a role model for all of us”. She ended her remarks by welcoming the new employees present to the MCC family.

Chairman Croudy invited everyone to attend the upcoming Panhellenic Council Annual Award dinner, at which she (Croudy) will be receiving an award. She noted the death of Mildred Aldridge, and encouraged other trustees to attend the funeral service with her. She concluded her remarks by thanking Tom Crampton for his presentation.

### XIII. EXECUTIVE SESSION

There was no Executive Session.

### XIV. ADJOURNMENT

Chairman Croudy declared the meeting adjourned at 8:14 p.m.

***PERSONNEL COMMITTEE***

*September 21, 2005, 4:00 p.m., CM 1019*

Present: Turner, Bettendorf. Gonzales absent.

Trustee Turner called the Personnel Committee meeting to order on Wednesday, September 21, 2005 to discuss the following items:

Informational Items:

Staffing Transactions Report: Mark Kennedy reviewed the Staffing Transactions report for September. He stated that this is a long report due to the large number of faculty hires for the new semester start-up. He noted retirements, other separations and those employees being granted emeritus status.

Consent Agenda Items:

Recognition of Hispanic Heritage Month: Carol Andrus reported that each year September 15-October 15 is recognized nationally as Hispanic Heritage Month. At MCC, the Office of Institutional Development and the Foundation for MCC works with other community agencies to develop activities that honor and commemorate the many contributions made by Hispanics. Lennetta Coney has invited members of the Hispanic community to be in attendance at the September 26<sup>th</sup> Board of Trustees meeting. Brochures listing all of the activities planned for Hispanic Heritage month will be available at the board meeting.

Treasurer's Report: Kelli Sproule reviewed the budget statements for the month of August 2005.

Grant Award: Bill Angus reported that this Carl Perkins grant award for \$18,400 is for local administrative costs associated with a grant award for Vocational and Applied Technology education which was accepted by the Board of Trustees at the August 22<sup>nd</sup> meeting.

Lease with Livingston County Michigan Works: Scott Jenkins reported that this lease is for space at the Livingston County M-TEC for Michigan Works programs. The lease is for five years beginning November 1, 2005 through October 31, 2010.

First Reading – Policy Revisions to Sections 5104 and 5105: Mark Kennedy suggested changes to the current policies regarding emeritus status in order to clarify language. Changes to the policy are being suggested as indicated and will be brought forward for Board approval at the October 24<sup>th</sup> meeting.

***PERSONNEL COMMITTEE***

*September 21, 2005*

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K-16 Educational Funding Guarantee Petition: President Shaink reported that the K-16 initiative to support educational funding levels would provide annual funding increases equal to inflation for K-12 schools, community colleges and universities. It also would reduce the gap between the lowest-spending and highest spending school districts, cap retirement costs at the current 14.87% of payroll, and fund school districts with declining enrollment based on the student enrollment average of the three prior fiscal years. The Finance Committee discussed the implications of the initiative, and recommended that the issue be added to the agenda for the special Committee of the Whole meeting of the Board on October 3<sup>rd</sup>. The Personnel Committee members agreed with this recommendation.

Other:

Mark Kennedy provided an update on employee related issues.

***FINANCE COMMITTEE***

*September 20, 2005, 12:00 noon, CM 1019*

Present: Koegel, Everman, Snell.

Trustee Koegel called the Board Finance Committee meeting to order on Tuesday, September 20, 2005.

Consent Agenda Items:

Recognition of Hispanic Heritage Month: Carol Andrus reported that each year September 15-October 15 is recognized nationally as Hispanic Heritage Month. At MCC, the Office of Institutional Development and the Foundation for MCC works with other community agencies to develop activities that honor and commemorate the many contributions made by Hispanics. Lennetta Coney has invited members of the Hispanic community to be in attendance at the September 26<sup>th</sup> Board of Trustees meeting. Brochures listing all of the activities planned for Hispanic Heritage month will be available at the board meeting.

Treasurer's Report: Kelli Sproule reviewed the budget statements for the month of August 2005.

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First Reading – Policy Revisions to Sections 5104 and 5105: Mark Kennedy suggested changes to the current policies regarding emeritus status in order to clarify language. Changes to the policy are being suggested as indicated and will be brought forward for Board approval at the October 24<sup>th</sup> meeting.

K-16 Educational Funding Guarantee Petition: The K-16 initiative to support educational funding levels was discussed. It was noted that the Michigan Community College Association will be adopting a position on this at their October 7-8 MCCA Board of Directors meeting. The Finance Committee discussed the implications of the initiative, and recommended that the issue be added to the agenda for the special Committee of the Whole meeting of the Board on October 3<sup>rd</sup>.

***FINANCE COMMITTEE***

*September 20, 2005*

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Other:

Trustee Everman requested that the administration look into obtaining natural gas at lower prices by buying either through the State of Michigan “MI Deal” agreement, or possibly by partnering with the Genesee Intermediate School district. Kelli Sproule indicated that she was aware of these partnerships and had considered them in the past, but agreed to contact them again to check current prices.

Informational Items:

Mark Kennedy reviewed the Staffing Transactions report, and provided a brief update on employee related matters.