

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
OFFICIAL MINUTES OF REGULAR MEETING, SEPTEMBER 27, 2010  
VOLUME 42

SCHEDULED MEETING:  
7:30 p.m.

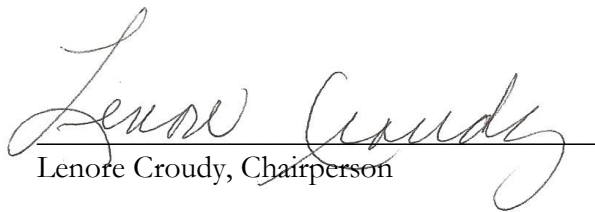
BOARD CONFERENCE ROOM:  
Applewood Café  
Prah College Center

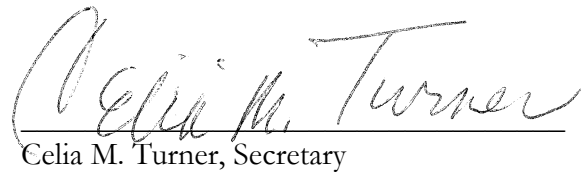
TRUSTEES PRESENT:  
Lenore Croudy  
Andrew (Andy) Everman  
Pamela M. Faris  
Sally Shaheen Joseph  
Albert J. Koegel  
John L. Snell, Jr.  
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairperson  
Regular Board Meeting: 7:30 p.m. to 8:38 p.m.

Certified As Correct:

  
Lenore Croudy, Chairperson

  
Celia M. Turner, Secretary

BOARD OF TRUSTEES  
CHARLES STEWART MOTT COMMUNITY COLLEGE  
Regular Meeting, September 27, 2010  
Volume 42

Minutes of Regular Meeting of September 27, 2010

COMMITTEE OF THE WHOLE SESSION:

Chair Croudy began the Committee of the Whole Session by calling on President Shaink, who announced that the presentation served as the kickoff of the *Achieving the Dream* initiative, joining 119 other colleges in 25 states. He referenced discussions at the Board Retreat regarding student success and partnerships, adding that the feedback from the Retreat would help the Administration identify plans for workshops and presentations throughout the year. He called on Dr. Amy Fugate, Vice President, Academic Affairs, who provided background and history on ATD and its charge to identify student success goals and increase the percentage of graduates. She showed how participation in the initiative fit in with both the College Strategic Plan and with the Academic Quality Improvement Program (AQIP).

Dr. Fugate introduced the ATD coaches, Dr. Eileen Bacchus and Dr. Rene Garcia, and discussed the creation of a Core Team and a Data Team and their responsibilities. Dr. Bacchus and Dr. Garcia explained the mission of the initiative, highlighting the focus on data, accountability, and student success. They also provided an overview of their roles as coaches.

Following a brief question and answer session, the workshop concluded at 7:26 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:30 p.m.

II. ADDITIONS TO THE AGENDA

Trustee Everman requested a moment of silence in honor of a student who recently died. There was no objection. A brief moment of silence was held in memoriam.

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Trustee Everman moved that the agenda be adopted. Trustee Faris seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Lennetta Coney, Executive Director, College and Community Advancement and President, Foundation for Mott Community College, to provide updates on events throughout the area that are occurring in conjunction with Hispanic Heritage Month. Dr. Shaink also called on Carlos Cisneros, Community Outreach Coordinator, Workforce & Career Development, who introduced Armondo Hernandez, Sixto Olivo, David Arceo, Don Lada, Ramon Hill, Marcy Garcia, and San Juana Oliveras, who were in attendance, and also provided information on the College's collaborations with the local Hispanic community.

Chair Croudy then had Secretary Turner read Item 1.05, Recognition of Hispanic Heritage Month, September 15 – October 15, 2010.

MOVED BY SECRETARY TURNER, SECONDED BY TRUSTEE JOSEPH THAT THE BOARD APPROVE ITEM 1.05.

Chair Croudy called for a vote on Item 1.05.

ALL PRESENT VOTED AYE. MOTION PASSED.

Commemorative copies of the resolution (in English and Spanish) were presented. Chair Croudy asked if any of the guests would read the resolution in Spanish, which Mr. Hernandez agreed to do. A short photo opportunity then occurred.

President Shaink then called on Larry Gawthrop, Chief Financial Officer, who introduced Ms. Jody Michael, Manager, Purchasing and Risk Management, who presented an overview of the Purchasing Department and the College's purchasing process. Ms. Michael highlighted the members of her staff, work processes, departmental accomplishments, savings to the College, and future projects. She also pointed out how her department contributes to student success and achievement.

Dr. Shaink then called on Dr. Fugate, who explained that the Ballenger Lecture Series, after focusing on STEM (Science, Technology, Engineering, Mathematics) for two years, would now be focusing on the arts. She introduced the new Ballenger Lecture Series Committee Chair, James Shurter, Fine Arts Faculty, who gave information on the upcoming event, "Making A Living in the Arts," scheduled for Friday, October 8.

#### V. COMMUNICATIONS

There were no communications.

#### VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

#### VII. APPROVAL OF MINUTES

TRUSTEE FARIS MOVED THAT THE REGULAR BOARD MEETING MINUTES OF AUGUST 23, 2010 BE APPROVED. SECRETARY TURNER SECONDED THE MOTION.

Chair Croudy called for a vote to approve the minutes of August 23, 2010.

SIX AYES, ZERO NAYS. MOTION PASSED. VICE CHAIR SNELL ABSTAINED AS HE WAS ABSENT FROM THE AUGUST 23 MEETING.

#### VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Faris, Joseph): Secretary Turner reported that the Personnel Committee met on September 22, 2010. Notes from that meeting appear as Attachment A.

2. Finance/Audit (Koegel, Everman, Snell): Treasurer Koegel reported that the Finance/Audit Committee met on September 22, 2010. Notes from that meeting appear as Attachment B.

#### IX. UNFINISHED BUSINESS

There was no unfinished business.

#### X. NEW BUSINESS

##### Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY TRUSTEE JOSEPH, SECONDED BY SECRETARY TURNER THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.05, Treasurer's Report for August 2010.

ALL PRESENT VOTED AYE. MOTION PASSED.

##### Individual Items:

There were no Individual Items.

#### XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink distributed the Executive Summary, and highlighted upcoming dates, including the Farewell Reception for Larry Gawthrop, the Beagle Family Tribute event, the Ballenger event, and the Board committee and regular meetings for October. He then introduced incoming Interim Chief Financial Officer, Mike Frawley. He called on Mark Kennedy, Chief Human Resources Officer, who introduced new employees Lori Hancock, Teri Hill, Josua Illian, Kathy Irwin, Rebecca Myszenski, Robert Rentschler, and Sunni Samuels. Dr. Shaink thanked all the workshop and Special Presentation participants, and announced that Pastor Urundi (Ron) Knox, Business Division Faculty, would be elevated to Bishop in a ceremony to take place this Friday at his church, Ebenezer Ministries.

#### XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.02):

Secretary Turner echoed President Shaink's remarks regarding the evening's presentations and presenters, and commented on Hispanic Heritage Month. She pointed out that it was an exciting time to be at MCC, highlighting the quality of the new employees. Finally, she announced that she would be welcoming her new grandchild into the world tomorrow.

Vice-Chair Snell mirrored Secretary Turner's comments and praised the work of Mr. Gawthrop, particularly the use of the seven-year forecast in budgeting.

Trustee Faris said she enjoyed the presentations and that it was a lot of information to absorb. She also commented that she would miss Mr. Gawthrop and wished him well in his future endeavors.

Trustee Everman shared similar comments of praise on tonight's presenters and well wishes to Mr. Gawthrop. He congratulated Trustee Faris on her recent appointment to the Foundation for Mott Community College Board, and announced an upcoming lecture to take place at Woodside Church. Mr. Everman thanked Chair Croudy for attending a sermon he gave at church, and made reference to a recent discussion on immigration.

Treasurer Koegel had no comments.

Trustee Joseph congratulated all the workshop and presentation participants, and gave well wishes to Mr. Gawthrop.

Chair Croudy commented that she was sad to see Mr. Gawthrop go, but wished him well. She welcomed all the new employees and said how much she appreciated her fellow Board members as well as President Shaink and his staff.

### XIII. EXECUTIVE SESSION

There was no Executive Session.

### XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 8:38 p.m.

Minutes submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

**PERSONNEL COMMITTEE**

Wednesday, September 22, 2010, 4:00 p.m., CM 1019

Present: Turner, Faris, Joseph

The meeting was called to order at 4:01 p.m. by Trustee Turner.

**Special Presentations**

Recognition of Hispanic Heritage Month, September 15 – October 15, 2010: A copy of the resolution was included for review. President Shaink explained that a resolution is presented annually in commemoration of Hispanic Heritage Month, and that Lennetta Coney, Executive Director, College and Community Advancement, and President, Foundation for Mott Community College, would be on hand to provide an update of activities and events the college is sponsoring or participating in during the Month. Dr. Shaink added that members of the local Hispanic community would also be on hand.

**Consent Agenda**

Treasurer's Report for July 2010: Larry Gawthrop, Chief Financial Officer, first introduced Mike Frawley, who will operate as Interim CFO following Mr. Gawthrop's departure next month. Mr. Gawthrop then detailed the Treasurer's Report for August 2010, reporting that total revenues for the period ended August 31 were approximately \$16 million, representing 21.1% of the annual budget, which is 0.2% behind last year at this time. Expenditures year-to-date were at \$8.7 million, representing 11.5% of the annual budget. Tuition and fee revenues were \$13.4 million, and property taxes were \$2.2 million. During the Treasurer's Report, there was discussion on the impact to the College as a result of changes in Renaissance Zone exemptions, the potential impact of the General Motors property tax appeal, and the Certificates of Deposit Account Registry (CDAR).

**Other**

Staffing Transaction Report: Ronda Brinch, Supervisor, HR Services, presented the Staffing Transaction Report for August 2010.

There was also discussion regarding scholarships administered and disbursed by the College and the Foundation.

Trustee Turner adjourned the meeting at 5:06 p.m.

**FINANCE/AUDIT COMMITTEE**

Wednesday, September 22, 2010, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:03 p.m. by Trustee Koegel.

**Special Presentations**

Recognition of Hispanic Heritage Month, September 15 – October 15, 2010: A copy of the resolution was included for review. President Shaink explained that a resolution is presented annually in commemoration of Hispanic Heritage Month, and that Lennetta Coney, Executive Director, College and Community Advancement, and President, Foundation for Mott Community College, would be on hand to provide an update of activities and events the college is sponsoring or participating in during the Month. Dr. Shaink added that members of the local Hispanic community would also be on hand.

**Consent Agenda**

Treasurer's Report for August 2010: Larry Gawthrop, Chief Financial Officer, detailed the Treasurer's Report for August 2010, reporting that total revenues for the period ended August 31 were approximately \$16 million, representing 21.1% of the annual budget, which is 0.2% behind last year at this time. Expenditures year-to-date were at \$8.7 million, representing 11.5% of the annual budget. Tuition and fee revenues were \$13.4 million, and property taxes were \$2.2 million. During the Treasurer's Report, there was discussion on the impact to the College as a result of changes in Renaissance Zone exemptions, the potential impact of the General Motors property tax appeal, and the Certificates of Deposit Account Registry (CDAR).

**Other**

Staffing Transaction Report: Ronda Brinch, Supervisor, HR Services, presented the Staffing Transaction Report for August 2010.

There was also brief discussion regarding MCC Public Safety and the annual Peace and Dignity Ceremony.

Trustee Koegel adjourned the meeting at 12:37 p.m.