

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, OCTOBER 20, 2008
VOLUME 40

SCHEDULED MEETING:
7:30 p.m.

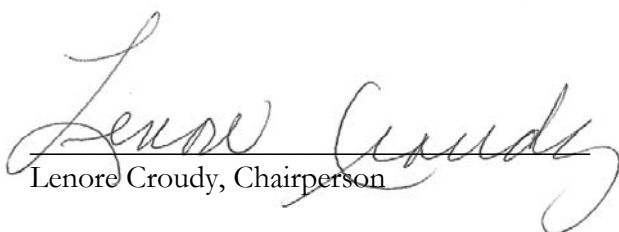
BOARD CONFERENCE ROOM:
Applewood Café
Prah! College Center

TRUSTEES PRESENT:
Lenore Croudy
James Bettendorf
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairperson
Regular Board Meeting: 7:28 p.m. to 9:55 p.m.

Certified As Correct:



Lenore Croudy, Chairperson



James B. Bettendorf, Secretary

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CHARLES STEWART MOTT COMMUNITY COLLEGE
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Minutes of Regular Meeting of October 20, 2008

COMMITTEE OF THE WHOLE SESSION:

Dr. Shaink began the Committee of the Whole Session by introducing Jennifer McDonald, Resource Coordinator, Student & Administrative Services, Larry Koehler, Executive Director, Physical Plant, and Frank Salvati and Doug Graham, Owners/Proprietors of Sam's Italian Restaurant, to deliver a presentation on campus food service. Ms. McDonald provided background on the project, including the high campus-wide sentiment that the College should have food service. Mr. Koehler detailed the steps that led to the creation of the Bear Bistro, highlighting the process and progress of the Bistro's construction. Mr. Salvati and Mr. Graham gave an overview on the food service, including proposed menu items, as well as their commitment to providing quality service to the MCC community.

Following the presentation, Ms. McDonald, Mr. Koehler, and Mr. Salvati conducted a short tour of the Bear Bistro, including the store section, which is in the final stages of completion. They announced that the intended grand opening date is Monday, November 17, 2008. They thanked the Board for their support during this process. The session ended at approximately 7:05 p.m.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:28p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Trustee Everman moved that the agenda be adopted. Trustee Turner seconded the motion.

ALL PRESENT VOTED AYE. MOTION PASSED.

IV. SPECIAL PRESENTATIONS

President Shaink called on Dr. Steve Robinson, Professor, Humanities Division, and Academic Quality Improvement Project (AQIP) Coordinator, to present the Fall 2008 AQIP Update. Dr. Robinson detailed the AQIP quality framework and cycles of continuous improvement. He also provided updates with several of the AQIP action projects, including degree audit, professional development, experiential education, and data integration/faculty assignments. Dr. Robinson also discussed the strategy cycle, systems portfolio, and the formation of "champion groups."

Dr. Shaink then introduced Delores Deen, Executive Director, Student Services, and Lennetta Coney, Executive Director, College & Community Advancement and President, Foundation for Mott Community College. Dean Deen gave a presentation on the Scholarship Tracking Review System (STARS), a software program designed to identify scholarships an MCC student may qualify or be eligible for. Dean Deen explained that the program was activated in August 2008, and since then there have been more than 800 scholarship applicants identified through the system. She also mentioned that the program searches for scholarships offered through the Foundation for MCC, as well as many publicly and privately funded programs.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

There were no comments from the public.

VII. APPROVAL OF MINUTES

TRUSTEE TURNER MOVED THAT THE REGULAR BOARD MEETING MINUTES OF SEPTEMBER 22, 2008 BE APPROVED. SECRETARY BETTENDORF SECONDED THE MOTION.

Chair Croudy called for a vote on the motion to approve the September 22, 2008 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf [absent], Joseph): Trustee Turner reported that the Personnel Committee met on October 15, 2008. Notes from that meeting appear as Attachment A.
2. Finance (Koegel, Everman, Snell): Vice Chair Snell reported that the Finance Committee also met on October 15, 2008. Notes from that meeting appear as Attachment B.
3. Policy (Joseph, Snell, Turner): Trustee Joseph reported that the Policy Committee met on October 13, 2008. Notes from that meeting appear as Attachment C.

Other Reports:

1. MCCA Board of Directors Autumn Meeting: Trustee Turner and Dr. Shaink reported that the Michigan Community College Association Board of Directors met on October 3, 2008 at Kirtland Community College in Roscommon, MI. They received legislative updates from MCCA and the Association of

Community College Trustees (ACCT), and had a presentation on the state of the economy from the Senate Fiscal Agency. Dr. Shaink distributed copies of materials they received from the meeting.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY VICE-CHAIR SNELL, SECONDED BY TRUSTEE TURNER THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.11, Treasurer's Report for September 2008.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

There were no individual items.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink distributed the Executive Summary, and then introduced Mark Kennedy, Chief Human Resource Officer, who announced that there were no new hires present at the meeting. He listed upcoming events, including the ACCT Congress, November 28-December 1. He also announced the November 29 Distinguished Alumni and Outstanding Retiree Reception, citing Treasurer Koegel as one of the Distinguished Alumni honorees. The other Distinguished Alumni are Michael Rachor, Gladys Beckwith, and the Honorable Judge Robert Ransom. The Outstanding Retiree award will be presented to Grayce Scholt.

Dr. Shaink also thanked Jennifer McDonald, Larry Koehler, Frank Salvati, and Doug Graham for their presentation on campus food service and the tour of the Bear Bistro. He then recognized Dr. Steve Robinson and Dean Delores Deen for their presentations during the Board meeting as well.

Dr. Shaink then read aloud a letter received from the Michigan Department of Treasury commending the College on its successful efforts to help students prevent student loan default, adding that he would make sure that each Trustee received a copy.

He then made reference to a series of articles and stories covered by CNN, the Wall Street Journal, and others, regarding MCC Professor Lillie McCain and the story of her ancestry, and her connection to Senator John McCain.

Finally, he introduced Mary Cusack, Dean, Fine Arts Division, who presented, on Professor Thom

Bohnert's behalf, bowls he made in commemoration of the program he conducts (highlighted as last month's Board meeting) with children at the North End Soup Kitchen.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.03):

Trustee Joseph thanked Michael Simon for his work with the Policy Committee, and stated how much she enjoyed the tour of the Bear Bistro. She announced the November 17, 2008 grand opening date, and made reference to information received from Dr. Shaink, indicating a desire to pursue further examination.

Treasurer Koegel had no comments.

Trustee Everman had no comments.

Secretary Bettendorf had no comments.

Vice Chair Snell noted that the AQIP update was very timely, and that the creation of a system portfolio helps the College look toward the future. He also thanked Dean Deen for the STARS presentation.

Trustee Turner commended the Bear Bistro presentation as well as the Bistro's appearance. She also said that the STARS presentation was excellent, and provided clarity.

Chair Croudy extended congratulations to all the presenters for their preparations and delivery. She recounted her recent address to the MCC Student Government, where she discussed standards of good Trustee practice, and other issues. She also acknowledged Trustee Turner's son Rafael, on receiving the Emerging Alumni award from the University of Michigan-Flint, and a Rotary scholarship which will allow him to study in Brazil.

XIII. EXECUTIVE SESSION

Chair Croudy called for a motion to adjourn to an Executive Session in the Genesee Room for the purpose of discussing issues related to collective bargaining strategies.

MOVED BY TRUSTEE JOSEPH, SECONDED BY VICE-CHAIR SNELL, THAT THE BOARD ADJOURN TO AN EXECUTIVE SESSION TO DISCUSS COLLECTIVE BARGAINING STRATEGIES.

A ROLL CALL VOTE WAS TAKEN.

BETTENDORF – AYE	TURNER – AYE	CROUDY – AYE
KOEGEL – AYE	SNELL – AYE	
JOSEPH – AYE	EVERMAN – AYE	

SEVEN AYE VOTES. NO NAY VOTES. MOTION PASSED.

The Board adjourned to Executive Session at 8:50 p.m.

The Board reconvened at 9:55 p.m.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 9:55 p.m.

Minutes respectfully submitted by Michael Simon, Assistant Secretary, Mott Community College Board of Trustees.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

ATTACHMENT A

PERSONNEL COMMITTEE

Wednesday, October 15, 2008, 4:00 p.m., CM 1019

Present: Turner, Joseph

Absent: Bettendorf

The meeting was called to order at 4:03 p.m. by Trustee Turner.

Consent Agenda

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of September 2008. He noted that total revenues were \$21.7 million, which was 2.3% ahead of last year at this time. He cited that the expenditures year-to-date were at \$11.8 million, which was 0.1% lower in spending than this time last year. Mr. Gawthrop then discussed the stock market's current effect on the College, specifically as it relates to Michigan Public Service Employee Retirement System (MPSERS) rate fluctuations, and also mentioned how there has been no money lost from the College's investments. Finally, Mr. Gawthrop discussed HB 6337, a bill introduced in the Michigan House which seeks to restructure property tax assessment.

Other

Capital Outlay Update: Larry Koehler, Executive Director, Physical Plant, provided background on the capital outlay process as it relates to the College Library renovation project. He explained how the funds were acquired and the role of the Michigan Department of Management & Budget during the process. He also detailed the programmatic and cosmetic/structural changes that will occur from the project.

Staffing Transactions Report: Ronda Hitchcock, Supervisor, HR Services, reviewed the Staffing Transactions Report for September 2008.

Trustee Turner adjourned the meeting at 5:15 p.m.

ATTACHMENT B

FINANCE COMMITTEE

Wednesday, October 15, 2008, 12:00 p.m., CM 1019

Present: Koegel, Everman, Snell

The meeting was called to order at 12:04 p.m. by Trustee Koegel.

Consent Agenda

Treasurer's Report: Larry Gawthrop, Chief Financial Officer, reviewed the Treasurer's Report for the month of September 2008. He noted that total revenues were \$21.7 million, which was 2.3% ahead of last year at this time. He cited that the expenditures year-to-date were at \$11.8 million, which was 0.1% lower in spending than this time last year. Mr. Gawthrop then discussed the stock market's current effect on the College, specifically as it relates to Michigan Public Service Employee Retirement System (MPSERS) rate fluctuations, and also mentioned how there has been no money lost from the College's investments. Finally, Mr. Gawthrop discussed HB 6337, a bill introduced in the Michigan House which seeks to restructure property tax assessment.

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Staffing Transactions Report: Ronda Hitchcock, Supervisor, HR Services, reviewed the Staffing Transactions Report for September 2008.

Trustee Koegel adjourned the meeting at 12:59 p.m.

ATTACHMENT C

POLICY COMMITTEE

Monday, October 13, 2008, 12:00 p.m., CM 1019

Present: Joseph, Snell, Turner

The meeting was called to order at 12:20 p.m. by Trustee Joseph.

The committee continued their thorough review of Section 1000, along with President Shaink, Board Attorney Jim Delaney, and Dr. David Spathelf. Several recommendations for amendment were offered. Discussion ensued on these proposed changes, and will continue at next month's meeting.

Trustee Joseph adjourned the meeting at 2:30 p.m.