

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
OFFICIAL MINUTES OF REGULAR MEETING, DECEMBER 17, 2007
VOLUME 39

SCHEDULED MEETING:
7:30 p.m.

BOARD CONFERENCE ROOM:
Applewood Cafe

TRUSTEES PRESENT:
Lenore Croudy
James Bettendorf
Andrew (Andy) Everman
Sally Shaheen Joseph
Albert J. Koegel
John L. Snell, Jr.
Celia M. Turner

TRUSTEES ABSENT:

PRESIDING OFFICER: Lenore Croudy, Chairman
Regular Board Meeting: 7:37 p.m. to 9:12 p.m.

Certified As Correct:


Lenore Croudy, Chairman


James B. Bettendorf, Secretary

BOARD OF TRUSTEES
CHARLES STEWART MOTT COMMUNITY COLLEGE
Regular Meeting, December 17, 2007
Volume 39

Minutes of Regular Meeting of December 17, 2007

COMMITTEE OF THE WHOLE SESSION:

There was no committee of the whole session.

I. CALL TO ORDER:

Chair Croudy called the meeting to order at 7:37 p.m.

II. ADDITIONS TO THE AGENDA

There were no additions to the agenda.

III. ADOPTION OF AGENDA

Chair Croudy called for a vote on the adoption of the agenda.

ALL PRESENT VOTED AYE. MOTION APPROVED.

IV. SPECIAL PRESENTATIONS

Chair Croudy called on President Shaink who introduced Attorney George Butler from the law firm of Dickinson and Wright. Mr. Butler reviewed the relationship between the college and the Foundation for MCC, and stated that the Foundation's private, non-profit status allows it to continue to award race- and gender-based scholarships because it is not subject to Proposal 2, or the Michigan Civil Rights Initiative. He further stated that although there is some overlap in terms of three of the Foundation's employees being paid by the college, this is quite the norm for many 501c3 entities and should not cause concern because one does not govern the other. Mr. Butler concluded his presentation by commenting that the college is not alone in its concerns and that many other colleges and universities across the state are examining this issue as well. He commended the college for being at the forefront of the issue and for putting in place an agreement that will allow the Foundation to continue to do good work for those students in need.

V. COMMUNICATIONS

There were no communications.

VI. COMMENTS FROM THE PUBLIC

The following individuals addressed the Board:

- Mr. Jim Drummond, retired MCC faculty member, regarding the Kathleen Drummond Scholarship.
- Mr. Joseph Black, Treasurer, Foundation for MCC, regarding scholarship programs.
- Ms. Gloria Scruggs, Board Member, Foundation for MCC, regarding the Women in Education program.
- Mr. Hector Garcia and Mr. Dominga Berlanga from the American GI Forum, regarding scholarship programs.
- Mr. Casarus Brown, MCC student, regarding scholarship programs.
- Dr. Steve Robinson, outgoing MCCEA President, to introduce incoming MCCEA President, Dr. Brian Ivory.

VII. APPROVAL OF MINUTES

MOVED BY TRUSTEE JOSEPH, SUPPORTED BY TRUSTEE TURNER, THAT THE REGULAR BOARD MEETING MINUTES OF NOVEMBER 26, 2007 BE APPROVED AS PRESENTED.

Chairman Croudy called for a vote on the motion to approve the November 26, 2007 meeting minutes.

ALL PRESENT VOTED AYE. MOTION PASSED.

VIII. INFORMATIONAL REPORTS

Acceptance of Standing Board Committee Reports:

1. Personnel (Turner, Bettendorf, Joseph): Trustee Turner reported that the Personnel Committee met on December 12, 2007. Notes from that meeting appear as Attachment A.
2. Finance (Koegel, Everman, Snell): Trustee Snell reported that the Finance Committee also met on December 12, 2007. He noted one correction to the Finance Committee minutes. Notes from that meeting appear as Attachment B.

IX. UNFINISHED BUSINESS

There was no unfinished business.

X. NEW BUSINESS

Consent Agenda:

Chair Croudy called for a motion to approve the Consent Agenda.

MOVED BY TRUSTEE BETTENDORF, SECONDED BY TRUSTEE EVERMAN THAT THE BOARD APPROVE THE CONSENT AGENDA.

Chair Croudy called for a vote on the Consent Agenda, Item 1.25.

ALL PRESENT VOTED AYE. MOTION PASSED.

Individual Items:

Chair Croudy called for a motion to approve Item 1.26, Resolution of Appreciation for Dr. Steve Robinson, MCCEA President 1997-2007, and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY TRUSTEE BETTENDORF, SECONDED BY TRUSTEE KOEGEL THAT ITEM 1.26 BE APPROVED.

Chair Croudy called for the vote on Item 1.26.

ALL PRESENT VOTED AYE. MOTION PASSED.

Chair Croudy and President Shaink asked Dr. Robinson to come forward to say a few words and presented him with a framed copy of the resolution.

Chair Croudy called for a motion to approve Item 1.27, Food Service, Catering and Vending, and asked Secretary Bettendorf to read the resolution. Secretary Bettendorf read the resolution.

MOVED BY TRUSTEE BETTENDORF, SECONDED BY TRUSTEE EVERMAN THAT ITEM 1.27 BE APPROVED.

Chair Croudy called for the vote on Item 1.27.

ALL PRESENT VOTED AYE. MOTION PASSED.

XI. ADMINISTRATIVE ITEMS

President's Report: President Shaink distributed the executive summary report and referred to the staffing transactions report. He reviewed the calendar of upcoming events. He then called on Mark Kennedy who stated that there were no new employees present to introduce this evening.

President Shaink thanked Attorney George Butler for the review and clarification of the relationship between the college and the Foundation. He extended a very special thank you to Steve Robinson

for his leadership and commitment as MCCEA President over the past ten years, and welcomed incoming President Dr. Brian Ivory.

XII. MISCELLANEOUS BUSINESS

COMMENTS FROM BOARD MEMBERS (Item 4.05):

Trustee Joseph said that she was moved by Jim Drummond's remarks and the comments from other individuals regarding scholarships, and that she appreciates what the Foundation does for those less fortunate. Her concern is that we not put these much-needed programs in jeopardy.

Trustee Bettendorf said he concurred with all the positive comments made tonight, and that he was impressed with Mr. Butler's presentation. He thanked all for keeping the board informed.

Trustee Koegel recognized outgoing MCCEA President Steve Robinson and thanked him for a positive working relationship with the college and the Board over the past ten years.

Trustee Snell commented that he was much more comfortable with the college/Foundation for MCC relationship after hearing Attorney Butler's presentation and remarks. He welcomed incoming MCCEA President Brian Ivory.

Trustee Everman said he was pleased with Mr. Butler's presentation, it had answered many of our questions and it was good to have a record of why we made this decision. He wished Trustee Turner a happy birthday and presented MCC cookies to board members and staff. He presented a photo to Lenore Croudy.

Trustee Turner thanked Trustee Everman for reminding everyone of her birthday and for the cookies. She thanked Attorney Butler for his remarks and clarification, and for making good on his commitment to come back should the Board have any additional questions. She commended the Foundation on doing an outstanding job helping students meet their educational goals. She wished all a Merry Christmas and a Happy New Year.

Chair Croudy thanked Dr. Shaink and college staff for all they do – it ensures that the college is always out front leading the way. She introduced several board members from the Flint Community Schools.

XIII. EXECUTIVE SESSION

There was no Executive Session.

XIV. ADJOURNMENT

Chair Croudy declared the meeting adjourned at 9:12 p.m.

Minutes respectfully submitted by Lisa Poma, Administrative Assistant, Office of the President.

A copy of the official meeting minutes and a compact disc recording of the meeting in its entirety are available for public viewing/listening in the Mott Library, main campus.

PERSONNEL COMMITTEE

Wednesday, December 12, 2007, 4:00 p.m., CM 1019

Present: Turner, Bettendorf, Joseph (excused)

Chairwoman Turner called the meeting to order at 4:05 p.m.

Consent Agenda

Treasurer's Report: Larry Gawthrop provided an overview of the Treasurer's Report for the month of November. He indicated that expenditures for the month were \$4.1 million in the general fund and \$4.4 million in all other funds. He also noted that both revenues and expenditures are in-line with budgeted amounts. Larry stated that the College is in the process of collecting budget revisions from all cost center managers for the first fiscal year budget amendment which will be presented at the January board meeting for approval.

Individual Items

Resolution of Appreciation for Steve Robinson, MCCEA President 1997-2007: President Shaink noted that this resolution would be presented to Steve Robinson at Monday night's board meeting – his last official meeting as President of the MCCEA Union. He noted that this is a fitting opportunity to recognize Steve for his service to the MCCEA membership and the college.

Food Service, Catering & Vending: Larry Gawthrop reported that five proposals were submitted – two for food service and catering and three for vending. After careful consideration, the committee is recommending that the college negotiate contracts with the following selected vendors: Sam's Italian Restaurant for food service and catering services, and Coley Vending, Inc. for vending services.

Chairwoman Turner asked when the new Events Center would be open. Scott Jenkins responded that if all the final work is completed without a hitch, the center would be operational in February. President Shaink suggested that a tour of the center be conducted in conjunction with the February board meeting.

Other Items

Staffing Transactions Report: Mark Kennedy reviewed the staffing transactions report. He noted that one of the new hires, a Public Safety Officer, is the first hire with a starting salary based on the new wage agreement with the PSO unit. He indicated that there are many opportunities for growth/higher pay such as taking on additional duties/responsibilities, or by graduating from the police academy. He also noted two voluntary resignations.

Chairwoman Turner adjourned the meeting at 4:35 p.m.

FINANCE COMMITTEE

Wednesday, December 12, 2007, 12:00 pm, CM 1019

Present: Snell, Croudy, Everman (Koegel excused)

Trustee Snell served as chairman in Mr. Koegel's absence. He called the meeting to order at 12:05 p.m.

Consent Agenda

Treasurer's Report: Larry Gawthrop reviewed the Treasurer's Report for the month of November. He noted that both revenues and expenses are comparable to last year at this time. Larry Gawthrop also noted that the College is in the process of collecting budget revisions from all cost center managers for the first fiscal year budget amendment which will be presented at the January board meeting for approval.

Individual Items

Resolution of Appreciation for Dr. Steve Robinson, MCCEA President 1997-2007: President Shaink stated that this resolution would be presented to Steve Robinson in appreciation for his service to the MCCEA membership and the college for the past ten years. Trustee Croudy asked that Steve's family be made aware of this so they may attend the board meeting. Trustee Everman stated that this item would be open for discussion at the board meeting.

Food Service, Catering and Vending: Larry Gawthrop stated that five proposals were received – 2 for food and catering only and 3 for vending services only – and that approval of this resolution authorizes the College to negotiate contracts with the following selected vendors: Sam's Italian Restaurant for food service and catering services, and Coley Vending, Inc. for vending services. Trustee Everman asked a question about flexibility of catering choices. Larry Gawthrop responded that the College would negotiate the right to use outside caterers in the event that Sam's could not deliver an acceptable/appropriate menu.

Trustee Everman made a comment about vending machines that dispense pencils, scantrons, etc. as he has seen these at other colleges and asked where these machines were located at MCC. Scott Jenkins responded that we did have several on the main campus (one in the library and one in the RTC), but that he would have to look into how students can purchase these items at the various extension sites.

Other Items

Staffing Transactions Report: Mark Kennedy presented the staffing transactions report. He noted that one of the new hires, a Public Safety Officer, is the first hire with a starting salary based on the new wage agreement with the PSO unit. He indicated that there are many opportunities for growth/higher pay such as taking on additional duties/responsibilities, or by graduating from the police academy. Trustee Everman asked why Lisa Poma was on the report. Mark Kennedy responded that she is receiving out-of-class pay for taking on additional responsibilities until the now vacant position of Manager, Office of the President and Board of Trustees is filled. Trustee Everman questioned the resignation of Kathryn Defever and the posting of the position as full-time. Amy Fugate responded that this was a seasonal position as no Open Entry/Open Exit classes are offered in the summer, so the position was reduced to part-time. Subsequently, it was combined

with other computer-related responsibilities and posted as full-time. Unfortunately, none of the applicants (nor the former employee) possessed both of the skill sets necessary for the job. So, the position was again reduced to part-time and re-posted as such.

Trustee Snell inquired about Public Safety and how they would react to an emergency given the number of shooting incidents in the news recently. Scott Jenkins responded that in addition to having a top notch staff, MCC's Public Safety department is well-prepared to respond to any emergencies or crises that should arise on campus. Jim Delaney discussed other security measures the college pursues to protect the security of employees and students.

Trustee Everman asked that the date and information for the Martin Luther King, Jr. Tribute Dinner be included on the calendar.

Trustee Everman asked President Shaink for a pandemic planning update. President Shaink shared some general information and indicated that an update on pandemic planning and public safety would be given at an upcoming board workshop or meeting.

Acting Chairman Snell adjourned the meeting at 12:50 p.m.