



Student Development Transcript Request Form

A CoCurricular Transcript can be requested anytime throughout the year. A student can request up to 2 unofficial transcripts a semester or 2 official transcripts a semester.

Student Information

Last Name

First Name

Student ID

Current Address

City

Zip

Phone Number

Email

Unofficial Transcript Request

____ No. of Unofficial CoCurricular Transcripts requested

____ I will pick up at Student Life (allow 3 days to process)

____ Please mail to me (allow 5-7 business days)

If you would like it mailed to a different address than indicated above, please list below:

Street

City

Zip

Official Transcript Request

____ No. of Official CoCurricular Transcripts Requested

____ I will pick up at Student Life (allow 5 days to process)

____ Please mail to me (allow 5-7 business days in addition to the processing period)

If you would like it mailed to a different address than indicated above, please list below:

Street

City

Zip

Return to Student Activities

On-Campus Information

Student Life

Prahl College Center

Mailing Address

Mott Community College

Student Life – PCC1240

1401 E. Court Street

Flint, MI 48503

Questions?

Telephone

Student Life 810-762-0022

Dawn Vanniman 810-762-0022

Email

dawn.vanniman@mcc.edu

Student Activities Use Only

Date Received:

Date Printed:

Staff Initials:

Staff Initials: