

# Summary of CPSC Actions

April 24, 2009

## Course Revision

### **COMN-282 prerequisite change**

Change prerequisites to : Pre or Corequisites: COMN-228 AND COMN-271 or permission of instructor.

### **Action/Effective Date**

Approved  
Fall 2009

### **COMN-112 prerequisite change**

Prerequisite change to: Prerequisites: COMG-153 or COMG-154 or COMG-164 or permission of instructor.

Approved  
Fall 2009

### **ACCT-202 Principles of Accounting II**

Change prerequisite to: MATH-110 or Math placement at MATH-120 or higher, and BUSN-180 or permission of the instructor.

Approved  
Fall 2009

### **NAPP-124 Advanced Nurse Aide**

Bracket NAPP-124.

Approved  
Fall 2009

## Minutes

### **Minutes of March 27, 2009**

Approved

## New Associate Degree

### **Business Health Informatics Associate Degree**

Health, medical, biomedical or nursing informatics taps skilled occupations in computer technology, information, records and database systems, creating a cross-disciplined profession. Health or medical informatics mine biostatistical, epidemiological and demographic information from medical records, interviews, diagnostic and therapeutic outcomes. Resulting data analysis builds networks, establishes uniformity of the electronic health record, promotes efficiency, and supports medical or health-related decisions in the field. Informatics provides a technical foundation for degree programs in the medical, life and physical science and health information management.

Approved  
Fall 2009

## New Certificate

### **Medical Data Security - Withdrawn**

Withdrawn

### **Autopsy Assistant**

This certificate is designed to prepare the student to perform the job responsibilities of an autopsy assistant which includes preparation of the body and autopsy station for postmortem examination, conduct evisceration under the guidance of a forensic pathologist, and prepare the body for pick up by the funeral home. This certificate will also prepare the successful student to function in the medical examiner/forensic pathology setting which also entails evidence collection, packaging, storage, chain of custody procedures, postmortem photography and collection of toxicology specimens.

Forwarded to Curriculum  
Subcommittee

## **New Course**

### **ACCT-210 Accounting Reports**

This course focuses on preparing and delivering accounting information to managers and clients. The course will include report analysis to support a financial position as well as preparing financial reports using spreadsheets, databases and electronic presentation methods. Required reports include analyses of accounting topics, and client correspondence.

Approved  
Fall 2009

### **BHSR-121 ehealth Records**

An introduction to the transition from paper documentation to an electronic or digitally stored record of medical history and treatment. A study of process examines emerging technology, effectiveness, regulatory statutes, and the conceptual framework of distinctions between the medical record in digital or electronic form, a patient chart and the ehealth record. Exercises measure proficiency and adherence to standards in maintaining documentation. Simulations survey clinical tools, charting instruments; create the patient chart and subsequent health record.

Approved  
Fall 2009

### **CRJU-266 Computer Crime and Cyber Law**

This course introduces students to the investigation and prosecution of computer-related crime. It explores cyber offenses including identity theft, identity fraud, cyber terrorism, organized crime, exploitation of children and other criminal acts. Course topics also include international, federal and Michigan cyber crime laws, searching and seizing computer related evidence, processing evidence, report writing, forensic terminology and evaluation. Students will learn how to detect computer crimes and conduct cyber crimes and conduct cyber crime investigations.

Forwarded to Curriculum  
Subcommittee

### **ENGL-103 Composition for Technical Fields 1**

ENGL-103 provides students with the equivalent of a traditional freshman composition experience, but with an emphasis on "technical" writing that is geared toward specialized fields like health care, criminal justice, and various technologies. The course emphasizes clear, active writing style and precise word choice, and it includes a research project and oral presentation incorporating PowerPoint. This course replaces the ENGL-101-"T" section.

Forwarded to Curriculum  
Subcommittee

### **ENGL-104 Composition for Technical Fields 2**

ENGL-104 is a technical writing equivalent to ENGL-102. It provides students with the equivalent of a second-component traditional freshman composition experience, but with an emphasis on "technical" writing that is geared toward specialized fields like health care, criminal justice, and various technologies. This course builds on skills taught in English 101 or ENGL-103, focusing on enhancing critical thinking and writing skills through investigation and summarizing information, adapting language levels to user needs, evaluating evidence and logical reasoning, and assembling documents based on these processes.

Forwarded to Curriculum  
Subcommittee

**FRSC-160 Introduction to Forensic Pathology and the Morgue**

Forwarded to Curriculum Subcommittee

This course will give an overview of the discipline of Forensic Pathology, the function of the Medical Examiner Office and the layout of the morgue in both the hospital setting and a medical examiner's office. It will cover the history of these disciplines, discuss their relationships and discuss the physical structure of the morgue and the equipment used to perform the autopsy. This course will review the role of the autopsy assistant and medical examiner investigator in death investigations.

**FRSC-161 Occupational Safety**

Forwarded to Curriculum Subcommittee

This course will instruct the student on the universal precautions and procedures they will need to follow the working in occupations in which they will encounter chemical or biological hazards. Students will be trained in OSHA safety standards for personal protective equipment, blood-borne pathogens, chemical safety, hazard recognition, hand-washing, disinfections methods and hazardous waste disposal. Students will also be instructed on how to handle personal information in regards to the Health Insurance Portability and Accountability Act of 1996 (HIPAA).

**FRSC-162 Autopsy Assistant Practicum I**

Forwarded to Curriculum Subcommittee

This course will instruct the student in preparing the body and morgue for autopsy through hands-on experience in a morgue. Students registering for this course will be assigned to a designated fieldwork site at which they will be trained in the procedures, allowing for graduated responsibility. Students will be evaluated through oral, practical and written examinations. During the course of the semester students will need to accumulate 200 hours in the morgue under the supervision of morgue personnel.

**FRSC-163 Autopsy Assistant Practicum II**

Forwarded to Curriculum Subcommittee

This course will instruct the student in the practical aspects of performing a complete body evisceration with a focus on the student performing daily eviscerations under the guidance of designated morgue personnel. Students will be evaluated through oral, practical and written examinations. During the course of the semester students will need to accumulate 300 hours in the morgue under the supervision of morgue personnel.

**Associate Degree Revision**

**Baking & Pastry Arts**

Program revision includes new Gen Ed requirements and three course number revisions (Course titles remain the same).

Approved  
Fall 2009

**Culinary Arts Associate Degree**

The addition of CULA-103 is to prepare this students for Ala Carte Dining prior to the student enrolling in the laboratory class. The addition of CULA-210 Food and Wine Pairing trains the student in selecting the proper wine with various food items.

Approved  
Fall 2009

**Foodservice Management Associate Degree**

The proposed revisions include Introduction to Ala Carte Dining, a lecture demonstration and hands-on class to introduce Ala Carte Dining, a laboratory class that serves food in Applewood Café. CULA-105 is a lecture demonstration course preparing the student for the laboratory class of

Approved  
Fall 2009

**Accounting Applied Science Degree (AAS) - Withdrawn**

Withdrawn

**Corrections to Technology Division Programs due to changes to Technical Math.**

The following programs were revised due to the revision of the Technical Math courses: Air Conditioning Heating Refrigeration AAS, Applied Technology AAS, Autobody AAS, Auto Tech AAS, Building & Construction AAS, Computer Aided Design & Drafting AAS, Consumer Energy Certificate, Electronics AAS, Fire Protection AAS, Industrial Tech AAS, Machine Tool Technology Certificate, Manufacturing Simulation AAS, Mechanical Operations Technology AAS, and Quality Assurance AAS.

Approved  
Fall 2009

**Report**

**April 2009 Report from the ACS- did not meet**

No Report

**April 2009 Report from the DLAS - did not meet. No report.**

No Report

**April 2009 Report from the Academic Affairs Subcommittee**

The subcommittee will meet in September to review the data that will be collected from the upcoming Spring and Summer Sessions and discuss the issue of short semester registration.

Received for Information

**April 2009 Report from the Academic Honesty Committee**

Academic Honesty Policy.

Approved

**Seminar – 2nd offering**

**WELD-174 Flux Cored Arc Welding I**

Flux Cored Arc Welding I students perform minor external repairs to equipment and accessories. Set up and perform (self-shielding) operations, making fillet and groove welds in all positions within a limited thickness range on carbon steel. In addition, (gas-shielded) operations, making fillet and groove weld in limited positions within a limited thickness range on carbon steel. In addition, (gas-shielded) operations, making fillet and groove weld in limited positions within a limited thickness range on carbon steel.

Received for Information  
Fall 2009

Next CPSC meeting: May 29, 2009