

SUMMARY OF CPSC ACTIONS
April 25, 2008

Item	Action	Comment
Minutes of March 28, 2008	Minutes	Approved with correction to record Anne Gupton as in attendance.
New CPSC Form to be used for questions related to items being referred to Subcommittees	Postponed to May meeting	Discussion
April 2008 report from the DLAS	Received for information	<p>SUMMARY OF TOPIC(S) REVIEWED: The committee discussed the following: Status on Spring DLES sessions Discuss Winter 2009 Start-Up Sessions Discuss a faculty peer-to-peer workshop for Spring</p> <p>COMMITTEE REPORT: Motion by B. Zicha, seconded by L. Massoud for the approval of the Winter 2009 mass start-up day to be Saturday, January 10, 2009.</p>
April 2008 report from the ACS	Received for Information	<p>1. SUMMARY OF TOPIC(S) REVIEWED:</p> <p>1. Update on the windows Vista switch over: While we are a little behind schedule on the process we expect all rooms to be converted to Windows Vista by Fall 2008.</p> <p>2. Brining computer choices to the labs: There are some faculty who like to see choices for students when they use the computers in some of the labs. The lab that was identified was the writing center and it was asked if we could bring a couple Macs into the lab for students to use. Academic Computing will investigate the feasibility of making a subset of the computers in the writing center Macs. A few key items need to be addressed before this plan can move ahead, primarily giving students access to the same resources they would have access to if the students where to use windows. An example of a resource is network shared space, and way that it is accessed. We hope to have an update on this for September meeting.</p> <p>3. Summer 2008 projects: During the summer a number of computer labs will be updated with new computers. Additionally thin clients will be tested and piloted in low resource hungry areas.</p> <p>4. Correction on summary from 03/08: Faculty will be voting on the time for the ACS meeting in September, the September meeting will be at 2pm on the 18th. Votes will be included from members who cannot attend at that time.</p>
March 2008 report from the General Education Subcommittee	No report	No Report
April 2008 report from the Academic Dishonesty Committee	No Report	Did not meet
Seminar – WELD 170 Gas Metal Arc Welding I	Received for Information	New Seminar – 1 st time offering Fall 2008
RTAD – 226 Respiratory Lab IV Seminar	Received for Information	New Seminar – 1 st time offering Fall 2008

OISY-295, Office Management Procedures	Approved	Course Revision- Course name changed to Office Procedures. Effective Spring 2008.
Electronics and Electrical Technology Program	Approved	Program Revision. Delete ELEC-237, add ELEC-150 and ELEC-231. ELEC-150 and ELEC-231 will replace ELEC-237 in the ELEC Course Program Requirements. Effective Spring 2008.
ACCT-220 Governmental & Non-Profit Accounting	Approved	New Course. Effective Winter 2009.
OISY-101, Keyboarding I	Approved	Course Revision. Course description revised. Effective Spring 2008.
OISY-102, Keyboarding II	Approved	Course Revision. Course description revised to include, "Student must demonstrate the prerequisite on the first day of class". Effective Spring 2008.
OISY-104, Intermediate Keyboarding	Approved	Course Revision. Course description revised to include, "Student must demonstrate the prerequisite on the first day of class". Effective Spring 2008.
OISY-136, Notescript (currently Notetaking)	Approved	Course Revision. Course name changed to Notescript. Effective Spring 2008.
OISY-207, Office Administration (currently OISY-107, Office Applications)	Approved	Course Revision. Course number changed to OISY-207. Name changed to Office Administration. Course description revised to include, "Student must demonstrate the prerequisite on the first day of class". Effective Winter 2009.
Office Management Program (currently Administrative Assistant Program)	Approved	Program Revision. Moved software classes to electives; added management hours to program; changed name from Administrative Assistant Program to Office Management Program. Effective Spring 2008.
Business Health Services Management Program	Approved	Program Revision. Deleted PHIL-299 and added BUSN-280 to program. Effective Spring 2008.
Memorandum from the Division of Science & Math regarding CHEM-111 name change	Approved	Course Revision. Course name changed to Fundamentals of Inorganic Chemistry. Effective Spring 2008.
Memorandum from Robert Benard regarding prerequisite change for COMN-130	Forwarded to Curriculum Subcommittee for study and recommendation	Course Revision.
Memorandum from Robert Benard regarding prerequisite change for COMN-181	Forwarded to Curriculum Subcommittee for study and recommendation	Course Revision
General Education Application Form for BIOL-205, Michigan Wildflowers, NTL designation	Forwarded to Curriculum Subcommittee for study and recommendation	General Education Application Form
Form 1A: CHEM 120/SCI 120 Introduction to Forensic Science	Forwarded to Curriculum Subcommittee for study and recommendation	New Course
General Education application Form for ENGL-224 Literature by Women, WAC	Forwarded to Curriculum Subcommittee for study and recommendation	General Education Application Form
Form IAP: Air Conditioning, Heating and Refrigeration – Certificate	Forwarded to Curriculum Subcommittee for study and recommendation	Program Revision
Form IAP: Auto Body Repair & Painting Certificate	Forwarded to Curriculum Subcommittee for study and recommendation	New Program
Form IAP: Cosmetology – Certificate	Forwarded to Curriculum	Program Revision

of Achievement	Subcommittee for study and recommendation	
General Education Application Form for GEOG-142, World Regional Geography, WAC designation	Forwarded to Curriculum Subcommittee for study and recommendation	General Education Application Form