

# AQIP Cooperative & Experiential Education

## MEETING SUMMARY

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**Topic:** Updates and Development of the base-line data survey  
**Meeting Location:** CM 1120  
**Meeting Time:** 2:00 – 3:30 PM  
**Meeting Date:** Thursday, May 24th 2007

Members present: Cindy McDaniel, Carlos Cisneros, Mike Cieslinski, Mike Thompson\*, Carol Nielsen\*, Tom Crampton, Robert Matthews\*, Paul Rozycki, Lillie McCain\*

Members absent: Cheryl Bassett, Mike Benner, Mike Bower, Tom Fonger, Philip Greenfield, Paul Londrigan, Chuck Thiel

Pit Crew members present: Gail Ives

Pit Crew members absent: Matt Pakula, Steve Robinson, Martha Goldstein

Recording secretary: Laurie LaCross-Wright

\* denotes committee leader

### Meeting Handouts

- Storage/resource notebooks
- Meeting agenda
- Initial survey data

### Discussion Highlights

#### Faculty response to Experiential & Cooperative Education survey

G. Ives reported that as of 5/24/07 she has received 47 responses to the online survey. A reminder will be emailed to faculty before the end of Spring term.

There was discussion about the possibility of team members contacting faculty members directly to gather more information about cooperative and experiential opportunities. The data would be added to the information gathered via the online survey.

#### Additional Discussion Points

- It was suggested that the CPSC Form 1A be amended to include a check box denoting whether a course or program included an experiential component. Further discussion is expected.
- "Pit crew" member G. Ives said other AQIP committees had found it helpful to appoint a facilitator to lead committee meetings. Further discussion is expected.
- A motion was made by C. McDaniel and seconded by L. McCain to purchase an annual institutional membership to the Michigan Council for Internships & Cooperative Education. Cost is \$100 yearly. The motion passed unanimously.
- A motion was made by C. Cisneros and seconded by L. McCain to support & recommend approval for any committee member wishing to attend the June 7-8 annual meeting in Bay City hosted by the Michigan Council for Internships & Cooperative Education.

**The next meeting of the AQIP Cooperative & Experiential Education committee will take place at noon, Thursday June 28<sup>th</sup> in CM 1120. Lunch will be provided.**

With no further business, the meeting adjourned at 3:30 PM.

<b>ACTION</b>	<b>WHO</b>	<b>WHEN</b>
Submit to the President's office for processing a request for an annual MC-ICE membership	L. LaCross-Wright	As soon as possible.
Submit to the President's office for processing a travel request for C. McDaniel to attend the MC-ICE annual meeting June 7-8.	L. LaCross-Wright	As soon as possible.
Adapt online survey for use in face-to-face interviews.	L. LaCross-Wright	Before June 28 <sup>th</sup> meeting.
<i>Thank you for participating and contributing.</i>		