

AQIP Cooperative & Experiential Education

MEETING SUMMARY

Topic: Vision and next steps
Meeting Location: CM 1002
Meeting Time: 2:00 – 3:30 PM
Meeting Date: Thursday, November 16th 2006

Members Present: Cindy McDaniel, Carlos Cisneros, Robert Matthews, Mike Thompson, Scott Jenkins, Tom Crampton. Recording secretary: Laurie LaCross-Wright Members absent: Lillie McCain, Carol Nielsen

Pit Crew members present: Gail Ives, Steve Robinson (part of meeting) Pit Crew Members absent: Matt Pakula, Martha Goldstein

MEETING HANDOUTS

- Agenda
- Meeting minutes: 10/19/06
- Definitions: Work-Based Learning and Curriculum Definitions (C. McDaniel & M. Thompson)
- 7-step Quality Model Quick Guide
- Cooperative & Experiential Education PowerPoint handout
- AP Experiential Education Final Goal Statement
- Roles on Improvement Project Teams (G. Ives)
- Previous Experiential Learning Committee: mission statement and term definitions from early 1990s (T. Crampton)

DISCUSSION HIGHLIGHTS

AQIP project sponsors:

- Scott Jenkins, Amy Fugate

Black Board logins:

- L. LaCross-Wright will confirm/and or create log-ins for C. McDaniel, S. Jenkins, T. Crampton, C. Cisneros, C. Nielsen, L. McCain, M. Pakula and M. Goldstein.

Assignment updates:

- G. Ives reported that the first round of information regarding job shadowing, mentoring, and practicum opportunities in MCC courses and programs has been gathered from course and program descriptions and will be compiled into an Excel spreadsheet. She noted that Datatel does not currently provide this information to IR but it may be possible to build a new set of Datatel codes to be added to courses for future tracking.
- Mike Thompson reported that previous Program/Discipline Reviews do not include information regarding shadowing, mentoring... etc. (check with Mike)
- C. McDaniel submitted her findings relating to Department of Labor definitions. Additional words were added to the list and C. McDaniel, M. Thompson & G. Ives will continue to compile definitions for the group to review and discuss.

First Steps in Implementing Quality Tools

The Problem:

- No clear set of terms/definitions.
- Lack of coordinated effort in providing experiential opportunities to students.

- Lack of campus-wide awareness of who is doing what.
- Current practice could leave college vulnerable to discrimination claims.
- Direct contact with uncoordinated results vs. coordinated contacts through a centralized location.

Current Process:

- Employers contact faculty members directly when seeking students for internships and project work.
- If an employer contacts the Student Employment Center, they are referred to appropriate faculty member or program coordinator.

Thanks for being present. Your input is valued !!

ACTION	WHO	WHEN
Continue to work on definition of terms.	C. McDaniel, M. Thompson & G. Ives	Ongoing
Contact members with Blackboard log-in information	L. LaCross-Wright	Week of 11/20/06

Thanks for contributing. Your action is essential !!