

AQIP Professional Development Team Meeting

Date: Thursday, February 15, 2007
Time: 1:30 p.m.
Location: CM 1117
Attendees: A. Fugate, M. Kennedy, B. Reich, K. Schamanek, D. Sharpe (for S. Bradish)
Absent: S. Bradish, L. Koehler, M. Rueterbusch

1. Discussion with sponsors
2. Update on progress
 - a. A template was developed to use when meeting with supervisors to capture the current Professional Development Activities that occurring.
 - b. A pilot was conducted using the template with one Dean. The template is designed to capture Professional Development activities (specifically, what type of training is occurring). When testing the tool, the Dean approached the question from a budget standpoint and provided information about what funds are available. The team discussed that the survey tool might not be the best tool to use as a first step in gathering data – we may want to find where the funds are first before we try to determine what types of Professional Development occurring.
3. Discussed next steps
 - a. Team agreed that we need a facilitator to help us move forward.
 - b. Team agreed that we need to block off a longer amount of time to meet to provide more time to make progress.

Action Items:

Dolores Sharpe to coordinate a date/time to meet with the facilitator.

Next Meeting:

TBD