

AQIP Professional Development Team Meeting Notes

Date: Tuesday, May 15, 2007
Time: 1:30 p.m. – 3:00 p.m.
Location: RTC 1301
Attendees: S. Bradish, B. Cunningham, A. Fugate, M. Kennedy, L. Koehler,
J. McDonald, B. Reich, S. Robinson, M. Rueterbusch, K. Schamanek, R. Schapel,
D. Sharpe, T. Travis
Absent: C. Croffe, J. Fillion, M. Goldstein, G. Ives

1. Briefly reviewed the data compiled during the retreat.
2. Discussed the website reviews conducted by team members.
 - a. Randy S.
 - i. Made the observation that some schools have great sites with a lot of information and some have sites with no information.
 - ii. Found that at the larger schools, there is a person/department committed to professional development.
 - iii. Indiana U – has a partnership with Purdue.
 - iv. Grand Rapids – has a “Learning Academy”, mostly focused on faculty
 - v. Kalamazoo – no centralized organization, but belong to a local network; also focused on faculty
 - vi. Albion – some centralized, some decentralized
 - vii. North Carolina – not much on website, more for faculty
 - viii. Cowley – couldn’t access website
 - ix. Crowder – talk about having staff and faculty prof dev, but only saw info for faculty
 - b. Jennifer M.
 - i. Pennsylvania College of Tech – had a professional development catalog (course catalog)
 - ii. Turkey Meadows – had events similar to our “Welcome Back”; had online registration; offer different classes each month
 - iii. Research shows most information is geared towards faculty and business
3. Discussed readings conducted by team members.
 - a. Jennifer did some research on Amazon and didn’t find much. Will do more.
 - b. Steve is working on a project for his sabbatical that is about Prof Dev and will have a bibliography done soon that we could use as a resource.
4. Discussed NCSPOD conference
 - a. Cost is \$1500 per person
 - b. Conference may not go due to low enrollment
 - c. Amy and Helen talked and think the conference may not suit our current needs, it may be ahead of us. We should probably do visitations first, and then have a workshop similar to that one on site.

5. Discussed potential visitation sites.
 - a. Helen will provide us with a list of recommendations, but it's not ready yet.
 - b. Possible locations include Delta, LCC, Dallas, Kansas, NorthWestern, Nova Scotia, Macomb, Turkey Meadows
 - c. Assigned teams for visitations:
 - i. Delta – Bernie, Randy, Melissa, Jennifer (Dolores S. will make initial contact)
 - ii. Lansing – Terry, Sherry, Kate, Larry (Amy's office will provide a contact name and Kate will coordinate)
 - iii. Macomb – Kate, Dolores, Larry, Bill (Amy's office will provide a contact name and Kate will coordinate)
 - iv. Kansas City – Amy, Dolores, Bill, Steve (Amy will coordinate)
6. Discussed structure of team leadership.
 - a. Decided to stick with current structure (Larry – facilitator, Kate – note taker, Sherry – coordinator)
7. Other items discussed / discussion points:
 - a. Steve is working with AQIP to schedule some facilitator training on site
 - b. IS is working on breaking the AQIP website into three parts, one for each project
 - c. Randy will create a webpage that we can all edit as a place to gather information

Next Meeting:

Tuesday, June 19th from 1:30 p.m. – 3:30 p.m. in CM 1117.