

# AQIP

Idea Analysis Report Form

12/4/2009

**Idea Title:** MCC Boot Camp

**Report from Table Group:** A

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Student Success-literacy
2. Accountability
3. Environment consciousness & community involvement

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Students become better students while enhancing the community and environment
2. **Processes Impacted:** Gen. Ed. requirements
3. **People benefited:** Community & the individual student, college community

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** Making it a general education requirement to do a specific number of hours of giving back to the community (peer to peer on in the county)
2. **Because:** It would make our students more accountable and better workers

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- None

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** First Year Experience

**Report from Table Group:** B

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Workforce Development
2. Classroom Civility
3. Mentoring

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Students who are able to become and stay employed
2. **Processes Impacted:** CPSC, student services, all student specifically
3. **People benefited:** Students, administration, faculty, staff, community, employers

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** The development of a first year experience
2. **Because:** We want to ensure the success of students in the workplace and life

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- Experienced students could assist with mentoring
- Do in small groups led by a faculty/staff member with the assistance of a mentor
- Required to attend "x" amount of extracurricular events-lectures, concerts for activities. (dress for success, stem cell research lecture)
- Not required of all students, for example: Guests, Students with previous degrees, Gold card, Mostly for first time students
- On application/datatel

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Improve admissions/advising/registration

**Report from Table Group:** C

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. It's the entry point for students where they get the first impression of MCC
2. This is critical for student success & retention
3. This is critical for accomplishing MCC's mission for educating students

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Seamless process to get students into the correct classes
2. **Processes Impacted:** Advising, registration, admission, financial aid
3. **People benefited:** Everyone

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:**

- a) Hire full-time advisors that specialize in different disciplines
- b) Wait list to get implemented
- c) Enforce pre-requisites prior/post to final grading
- d) Better training of academic advisors

2. **Because:**

- a) It's fair to students-first come/first gets in class
- b) Monitor student enrollment
- c) Eliminated when signing overloads

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- None

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Enhancing the current coordination of student information & records via establishment of central database (computerized & bridging the gap)

**Report from Table Group:** D

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Coach concept for students (academic)
2. Establish a central database
3. Virtual advising to address students questions

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Anyone with access can go & see online where a student is at in the process at anytime. Ongoing comments. (log)
2. **Processes Impacted:** Student process throughout system would be improved
3. **People benefited:** Students, staff, faculty, coaches, everyone

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** To enhance the transition of students through MCC
2. **Because:** The purpose of staff, coordination and to provide our students with a quality academic experience

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- Virtual website orientation development for website

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Student orientation process

**Report from Table Group:** E

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Save student time
2. Clear expectations for student success
3. Financial aid streamlined

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Student retention, student activity, better grades, success
2. **Processes Impacted:** Advising, registration, financial aid, placement, orientation, campus (overall)
3. **People benefited:** Students, staff, faculty, administration, future employers, community

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** Expanded orientation process
2. **Because:** To improve student understanding of MCC

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- Multiple day seminar (orientation)
- Freshman orientation class (semester long)
- Trained orientation people
- Time set aside for ongoing orientation in everyday classes

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Student preparedness program prior to college

**Report from Table Group:** G

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Student success retention
2. Student retention
3. Faculty and staff unsure where to draw the line when trying for be committed to student success

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Better performance academically of all students. More well behaved students with knowledge of student classroom expectations. Student success and retention
2. **Processes Impacted:** Financial aid, classroom behavior, library reserve usage for students who can't afford textbooks
3. **People benefited:** Everyone

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** That the college provides preparedness programs. The college does more to foster student preparedness (in all areas) prior to starting college by identifying level of preparedness defining and determining how to improve current level of preparedness, and incorporating a preparedness college program
2. **Because:** Currently students do not know class expectations and it impedes the learning process. Students do not have college needs (financial aid, registration, advising) and are underprepared to succeed.

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- Determining student preparedness, online course prior to being able to register (similar to DL courses prior to taking online classes)
- Define & determine what is needed for preparedness improvement
- Incorporate a preparedness college program for first-time college students, whether as a separate program or included within new student orientation

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Teaching-learning Innovation meetings

**Report from Table Group:** H

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Making time for faculty collaboration across campus-grass roots
2. Making time for faculty to collaborate with facilities & ITS people on teaching/learning issues
3. To improve student learning & retention we need to pause and look at the big picture together

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** To draw upon ideas, talent that is already here to promote learning, making staff and faculty more aware of how we can help each other promote learning
2. **Processes Impacted:** Meeting scheduling-making time and space for conversation
3. **People benefited:** Students, faculty & staff morale & administrators

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** That time allocated from our mandatory meeting schedule for grass-roots (faculty & staff led) conversations to foster collaboration, creativity & innovation to improve student learning and retention
2. **Because:** It is very hard to find time to get a hundred people together to talk; and because professional development does not always have to involve a formal presentation

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

None

# AQIP

Idea Analysis Report Form

12/4/2009

**Idea Title:** Improving student retention

**Report from Table Group:** I

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Students are demonstrating a lack of readiness for college level functioning both academically and culturally
2. There is a lack of coordination between the disciplines-occupational programs that is resulting in students being unable to complete their program requirements successfully
3. Lack of student knowledge of financial aid processes and policies

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Retaining our students in the college until they complete their program or academic goals successfully
2. **Processes Impacted:** Advising, financial aid, mentoring, admissions, agreement within the disciplines of student assessment
3. **People benefited:** Students, faculty, staff, administrator in short everyone

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** That a process be developed with retention in mind that addresses student readiness, the coordination between academic discipline and occupational programs and the financial aid process & policies.
2. **Because:** The strategic plan and MCC clearly states that promoting student success is our mission.

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

None

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Academic advising information consistency

**Report from Table Group:** J

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Student success: better advising so students don't take classes they don't need-wasting time & money, this causes them to lose trust in the system & in individuals (getting different information from different people)
2. Students confidence in Mott & educational experience will be built by their beginning contact and continuing contact with advisors
3. Students live to talk about how advisors fouled them up, tracking system should be implemented so all advisors give the same information

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Students should get consistent & accurate information more professional atmosphere
2. **Processes Impacted:** Advising process-registration-degree audit
3. **People benefited:** Students, advisors, faculty, staff

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** A process be put in place to improve the accuracy and consistency at academic information to students
2. **Because:** Advising is the first contact students have and provides guidance to them as they go through their educational process

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- Develop a web-based tracking system so all advisors have access to specific recommendations given to students in the past
- Better feedback from students about their advising process including after graduation; an advising survey
- Professional development for advisors
- Better opportunities for students to get advising at satellite campuses
- Collaboration between advising and departments
- Full-time advisors

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Better assessment of new students to enhance student success including mandatory placement, study skill, tutoring, civility & behavior

**Report from Table Group:** K

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Will enhance success of all students, when everyone is ready the class proceeds more efficiently
2. Retention & success of the student
3. Better college campus environment

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Better student success in retention
2. **Processes Impacted:** Admissions, counseling & advising
3. **People benefited:** College community including faculty, students and support staff

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** That the college assess internal/external best practices., the improvement of mandatory placement, expansion of tutoring services & develop a process to promote civility in the classroom
2. **Because:** Better assessment, mandatory placement, tutoring and classroom civility will lead to successful students and promote good citizenship

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- Mandatory placement (for misbehavior-mandatory classroom etiquette class)

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Developmental courses: number of offerings; restricted time frames

**Report from Table Group:** L

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Student success-with the number of students who need these courses
2. Students are not prepared for the level of content in college level classes
3. Students are going through their financial aid before getting to college level courses

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Student success and placement into college level courses-grants developed to enable NAFTA, TRA, NWLB, take necessary courses before using program monies.
2. **Processes Impacted:** Admissions, advising, financial aid, happier faculty
3. **People benefited:** More student success=positive reputation in community. Better retention

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** Internal grant development to enable students who are placed into pre-college classes to start taking courses without that cost affecting their financial aid. (TRA, NAFTA, Workforce Development)
2. **Because:** With mandatory placement, which we support, problems are created regarding timelines required for use of TRA, NAFTA NWLB, etc. monies

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- None

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Mandatory, comprehensive & streamlined orientation

**Report from Table Group:** M

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Student dissatisfaction with current wait time of the registration process, including financial aid
2. Student preparedness, both academically & behaviorally, the current placement test process is inadequate, antiquated & fragmented. More people need to be involved.
3. General lack of awareness of the services MCC offers

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** More fluent orientation/registration/financial aid process; higher rate of student success & retention; better prepared, less frustrated students, staff & faculty
2. **Processes Impacted:** Orientation, registration, financial aid-eventually, through a ripple effect, all processes will be impacted
3. **People benefited:** Everyone involved with MCC, including the community & stakeholders

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** A mandatory comprehensive orientation for students to register, that will include assistance with & explanation of financial aid, placement testing, a campus & services available orientation, a "how to be a college student workshop," and a meeting with an advisor to discuss college goals. Ideally, faculty, staff & administration would participate
2. **Because:** It will improve Mott's reputation in the community

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- Comprehensive mandatory orientation for students (3 full days of orientation which will include): financial aid, sample process, all the rules, help with the forms, FAQs, placement test, why it's important (explanation) of the test to students & what it means, assistance for transfer students, campus & service orientation, where stuff is, services we offer, "how to be a college student", expectations, study skills, tutorial services, meeting with advisor, discuss placement test, discuss college goals
- Ideally this orientation will include faculty & staff as participants, which means additional training may be needed for faculty & staff

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Student intake process improvement

**Report from Table Group:** N

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Lose enrollment to other colleges
2. Bad reputation
3. Cost savings by reduced contact/assistance with student

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Positive student experience, improve reputation, improve classroom experience, so students won't be late starting
2. **Processes Impacted:** \*see back
3. **People benefited:** Students, student service workers, faculty

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** That a cross-functional team (including students) is formed to analyze current process & identify areas of improvement, with a goal of providing positive student experience by implementing enhanced data integration and intensity
2. **Because:** Students deserve a positive experience that will continue MCC's success with enrollment & reputation within the community

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- Admissions (get image now for transcripts instead of paper)
- Counseling/orientation (expanded info & training)
- Placement testing (develop/implement real time integration of results in Datatel)
- Advising & registration
- Process will be streamlined if everything is already done and in place
- Possible use of "wait list" in Datatel
- Ultimately would like to see the amount of time student comes here be minimized

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Creating comprehensive planning interventions for totally effective student careers-admissions through graduation

### Report from Table Group: O

#### A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:

1. The student-what the student knows, has, and how life impacts student success
2. The continuous process of admissions and advising, how a student moves through the system
3. The academic aspects-and intervention-what we can do/teach/use, enable

#### B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)

1. **Results desired:** Students successfully complete their course of study, achieve, transfer to employment, graduate, find closure to the process that is positive
2. **Processes Impacted:** Admissions-all students services umbrella-academics-course offerings-support-how can this be created (developmental, counseling, mentoring)
3. **People benefited:** Students, stakeholders, staff

#### C. Provocative Proposition that we forward for consideration:

1. **We Propose:** Increased opportunity for communication among admissions, financial aid and others work with advising-renewal of needs for success and providing training or reviews such as technical reading, social skills-before taking course of study-mentor or advisor throughout the process
2. **Because:** Constant capacity to intervene and support the student in the process will increase success

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- None

# AQIP

## Idea Analysis Report Form

12/4/2009

**Idea Title:** Creating a “right to success” climate

**Report from Table Group:** P

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Low level reading scores prevent success in most 100 level courses
2. The “time limited” constraints of funding sources & academic performance requirements make it imperative students are able to successfully complete the classes
3. Student success in classes is tied to their ability to maintain financial aid

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** High academic achievement, better prepared students, higher retention rate, improved student self-esteem and confidence, improved faculty-student relationships
2. **Processes Impacted:** Registration, counseling & advising, ITS, financial aid, English & math
3. **People benefited:** Students, employers, faculty

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** Mandatory advising for all incoming students, a skills threshold to prevent selective self enrollment and a academic liaison with public schools to discuss minimum required criteria for incoming Mott Students
2. **Because:** Increased academic success rates and a highly marketable group of graduated students with pride & self esteem

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- None

# AQIP

Idea Analysis Report Form

12/4/2009

**Idea Title:** Collaborative efforts in college facility improvements

**Report from Table Group:** Q

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. Student utility of area
2. Staff/maintenance/cleaning/upkeep of facility
3. More storage space on campus for custodial items

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** Cleaner, healthier campus
2. **Processes Impacted:** Efficient use of space with incorporated facilities in affected areas
3. **People benefited:** Students, staff, faculty

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** Those affected by improvements and additions to campus facilities have representation in decision making
2. **Because:** None

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- None

# AQIP

Idea Analysis Report Form

12/4/2009

**Idea Title:** Parking and remodeling

**Report from Table Group:** R

**A. Most Critical of Pressing Aspects that Make this Area Most Important for Action:**

1. More parking for faculty, staff and students
2. Remodeling in buildings that need remodeling

**B. Difference to be made by acting on this area: (What results do you most want to see? What processes, what people, and what cultural characteristics of the college would benefit?)**

1. **Results desired:** None
2. **Processes Impacted:** None
3. **People benefited:** Everyone

**C. Provocative Proposition that we forward for consideration:**

1. **We Propose:** That we get more information for parking to give staff or students
2. **Because:** We really don't know the parking area

**ON BACK: WRITE SPECIFIC STRATEGIES OR ACTIONS FOR ACCOMPLISHING YOUR RECOMMENDATION- I.E., IDEAS IN SPECIFICALLY WHAT COULD BE DONE:**

- None