

November 14, 2008 Systems Portfolio Update

Champion Group Leaders:

Here's a quick update on a couple of things we've done to make your task a little easier by using technology:

1) Systems Portfolio page on AQIP@MCC web:

As you create documents related to the questions in your area, we encourage you to post them online. We have created a Systems Portfolio page at AQIP@MCC; for the next several months, we can use this space as a "parking lot" or "bulletin board" for the development of our portfolio. In June of 2009, this space will become our actual portfolio and we will move these materials to an archive. Amy and Dolores have some of their materials posted already:

http://www.mcc.edu/aqip/aqip_sys_portfolio.shtml

To post materials on the page, feel free to send them to me as e-mail attachments.

2) Systems Portfolio e-mail address:

Electronic documents that document existing processes in our organization will be particularly useful as we assemble the Systems Portfolio. If you or any of your team members have relevant documents, please have them send a copy to our new "Systems Portfolio Project" e-mail address. It couldn't be easier; send an e-mail with attachment to:

systems.portfolio@mcc.edu

This is a dedicated e-mail created to capture relevant documents and information in one central location. You may also use the e-mail address as a way of gathering information from employees.

Let me know if you have any questions about these new developments. Hopefully they will make your task a little easier as we move forward.

Thank you,

Steve Robinson
Planning, Research & Quality