

## **Cutting Edge Campus Ministry: 2011 Constitution**

**PREAMBLE:** We the members of the Cutting Edge Campus Ministry (CECM), in order to form an organization beneficial to Mott Community College and our surrounding community, do ordain and establish this constitution for the Glory of our Lord Jesus Christ.

### **ARTICLE I—Name**

Section 1—Cutting Edge Campus Ministry (CECM).

### **ARTICLE II—Purpose**

Section 1—To provide a networking community of students at Mott Community College who share similar spiritual faith in Jesus Christ. CECM desires to provide a supportive environment and outlet for students that will positively impact both their academic success and individual growth.

Section 2—To empower Mott Community College students through biblical solutions for everyday life. To develop a community of college students who encourage each other to grow in their Christian faith.

### **ARTICLE III—Membership**

Section 1—Membership will be open to students who are currently enrolled at Mott Community College.

Section 2—There will be no membership dues.

Section 3—In lieu of no membership dues, each member will be encouraged to be involved in an arm of CECM's ministry activities, including one or more community service projects.

### **ARTICLE IV—Offices and Duties**

Section 1—The CECM shall have as officers a President, Vice-President, Secretary and Treasurer. Collectively they will be known as the CECM Leadership Team.

Section 2—The duties of the Officers are as follows:

A. The Office of President: Spiritual Leadership and Accountability

1. The CECM President shall set both the organizational and spiritual direction for the organization.
  2. Conduct all business meetings with decency and order.
  3. Consult, develop and follow-up with accountability the general operations of all committees under the auspices of other officers. This includes being accountable to the CECM advisor, officers and the membership at large.
  4. Submits a type written report to the CECM Leadership Team of all activities that the Office of President is responsible for.
  5. Oversee the development and progress of the worship committee and community celebrations.
  6. Institute a National Day of Prayer Service on campus.
  7. Represent CECM in the Flint/Genesee County communities.
  8. Promote CECM as a dynamic instrument of student action and growth. This includes all welcome back to school activities sponsored by Student Life.
  9. Minister to the membership of CECM as needed.
  10. Oversee the development of the annual budget, financial reports and the approval of the disbursement of funds.
  11. Consult with both the CECM advisor and Student Life Director.
  12. Appointment of a representative to the Student Government Association.
- B. The Office of Vice-President: Campus and Community Outreach
1. Works in close relationship with the President, being aware of all general and committee business, projects, etc.
  2. Conducts business meeting in the President's absence.
  3. Will become the president if current President is unable to complete the term.
  4. Submits a type written report to the CECM Leadership Team of all activities that the Office of Vice-President is responsible for.
  5. Development of Flint/Genesee County communities outreach opportunities
  6. Recruits and develops the ministry of Campus Evangelism Coordinator.
    - a. Recruit new members
    - b. Create ways to promote events with the Office of Secretary
    - c. Train CECM members in how to pray and lead others to Christ.
    - d. Promote prayer groups within the CECM membership.
- C. The Office of Secretary: Communication and Promotion
1. Take the minutes of all business meetings.
  2. Reports the minutes of all previous business meetings, including special meetings.
  3. Submit a type written report to the CECM Leadership Team of all activities that the Office of Secretary is responsible for.
  4. Develop a committee to promote CECM to both those on the Mott Community College campus and the Flint/Genesee County communities. Including:

- a. Press Releases
  - b. Campus Posters
  - c. Campus TV
  - d. Promotional Materials
  - e. Email list
  - f. Contact local TV/Radio outlets.
  - g. Development of a CECM Website/Facebook Page
  - h. Contact local churches with CECM information
- D. The Office of Treasurer: Stewardship Opportunities
1. Keep and report an accurate typed account of all CECM funds.
  2. Develop w/ the President an annual budget to be reviewed and approved by the Student Life Director, CLEF and the CECM Leadership Team.
  3. Disburse funds only as approved by the CECM Leadership Team and by approved Mott accounting practices as overseen by the Student Life Director.
  4. Submit a type written report to the CECM Leadership Team of all activities that the Office of Treasurer is responsible for.
  5. Development of benevolence opportunities for the students of Mott Community College and the Flint/Genesee County communities (i.e. Angel Food Ministries).
  6. Develop committees for the purpose of organizing community outreach fundraisers. This could include, but is not limited to:
    - a. Gospel Sing Night
    - b. Teen Lock-In
    - c. Honoring Community Pastors Night

Section 3—Officers shall be ex-officio members of the CECM Leadership Team.

## **ARTICLE V—Elections**

Section 1—Regular annual elections will be held the 3<sup>rd</sup> week of the Fall Semester. The annual election must be promoted by various communications (email, campus posters and closed circuit TV) at least 1 week prior to its being held.

Section 2—Nomination shall take place at the regular annual election meeting, either by written or verbal nomination.

Section 3—Any CECM member who is present may vote in this ballot election.

Section 4—Special elections may be called by the CECM Leadership Team. 48 hours notice must be given to the membership of CECM regarding the purpose, time and location of the special election. Notification will be by email with an

appropriate memo of explanation accompanying. Otherwise, said special election will be considered invalid.

## **ARTICLE VI—Meetings**

Section 1—Regular CECM Leadership Team meetings shall be scheduled on the 1<sup>st</sup> and 3<sup>rd</sup> Fridays of each month from September through June. Meeting days and times may be changed with prior consent from all CECM Leadership Team members.

Section 2—Special CECM Membership Meetings may be called by the President, in consultation with the CECM Advisor, and with the approval of a quorum of members from the CECM Leadership Team.

Section 3—Minutes of all regularly scheduled and special meetings must be taken and be presented at the next regularly scheduled meeting.

Section 4—Approved minutes from CECM Leadership Team meetings will be emailed to the CECM membership within 48 hours of their approval.

Section 5—No official decisions regarding membership business or the disbursement of funds may take place unless under the auspices of Sections I and II. A quorum must be present.

## **ARTICLE VII—Amendments**

Section 1—Amendments shall be made only at a duly called and/or scheduled CECM membership meeting.

Section 2—An amendments must first be presented to the CECM Leadership Team prior to its being presented for vote.

Section 3—An annual review will be conducted as to the Officers responsibilities. Any permanent changes need to go through the Amendment process.

Section 4—Amendments to the constitution must be ratified by a two-thirds (2/3) majority of all voting members of CECM.

## **ARTICLE VIII—Committees**

Section 1—Officers are responsible for the development of specialized committees, both temporary and ongoing, within their area of responsibility. Officers will report in

typed form the progress of these committees at the regular CECM Leadership Team meetings.

Section 2—The CECM Leadership Team has the responsibility and duty to oversee and interpret the effective fulfillment of the constitution.

### **ARTICLE IX—Quorum**

Section 1—A “Quorum” is a simple majority of the voting members present at a duly called meeting.

### **ARTICLE X—Recall**

Section 1—The electors reserve for themselves the right to recall any or all of their elected representatives (officers) with a two-thirds (2/3) majority of the entire CECM voting members at a duly called meeting.

Section 2—The recall election must be by secret ballot.

### **ADDENDA—CECM’S STATEMENT OF FAITH**

This statement is adopted from “*The Apostle’s Creed*” (A.D. 542).

We believe in God, the Father Almighty, creator of heaven and earth.

We Believe in Jesus Christ, God’s only Son, our Lord, who was conceived by the Holy Spirit, born of the Virgin Mary, suffered under Pontius Pilate, was crucified, died, and was buried; He descended to the dead. On the third day he rose again; He ascended into heaven, He is seated at the right hand of the Father, and He will come again to judge the living and the dead.

We believe in the Holy Spirit, the universality of the church, the communion of saints, the forgiveness of sins, the resurrection of the body, and the life everlasting.