

The Constitution and By-Laws of the MCC Future Teachers Association

Motto

“I Touch the Future...I Teach”

PREAMBLE:

We the members of the MCC Future Teachers Association, in order to form an organization beneficial to ourselves and the college, do ordain and establish this constitution for the MCC Future Teachers Association.

ARTICLE I - Name

Section 1: The name of this organization shall be known as the MCC Future Teachers Association or MCCFTA.

ARTICLE II - Purpose

Section 1: To provide support for education students who are interested in becoming future teachers.

Section 2: To promote leadership and service through experiential learning, volunteer opportunities, and community service. To learn about the education field and explore teaching as a career.

ARTICLE III - Membership

Section 1: This organization's membership shall be open to any education student or any student interested in the education field enrolled at C.S. Mott Community College.

Club Members

- a. Must be enrolled at MCC and be in good standing, not on probation or having outstanding debt with the college.
- b. Must attend three (3) consecutive meetings to have voting rights in the club. Three consecutive absences from regularly scheduled meetings will result in the loss of voting privileges.
- c. Must have declared education as a program of study.
- d. Must maintain an average (G.P.A.) of 2.0
- e. Adhere to the Mott Community College Student Code of Conduct.

Club Supporters

- a. Club participants may be previous club members, alumni or interested Citizenry, and participates in club events and meetings. No requirement for enrollment to be involved in club meetings and events at MCC. No voting rights.

Section 1: Each voting member should participate regularly in at least one (3) club event every semester.

Section 2: No member of the MCC Future Teachers Association may share club information and/or documents with outside organizations/personnel, campus clubs, staff, faculty or students.

- a. Any such distribution of club information/documents without the permission of the club will be dealt with by the executive branch of the Mott Community College Future Teacher Association consisting of the Club Advisor and the remaining club officers.

ARTICLE IV – Officers and Duties

Section 1: The MCC Future Teachers Association shall have as officers a President, Vice President, Secretary and Treasurer. All MCCFTA officers must be enrolled at MCC for at least six (6) credit hours and serve a one-year term of office. All officers must maintain an average (G.P.A.) of 2.5

Section 2: The duties of the officers are as follows:

President:

- a. Presides and enforces order at all meetings
- b. Call special meetings with consent of members
- c. Leads and guides the club objectives
- d. Serve in a mentor capacity for at least one semester to assure smooth transition of leadership
- e. Maintain completed up-to-date files
- f. Reviews and approves financial activity

Vice President:

- a. Presides at meetings in the absence of the President,
- b. Shall be an ex-office member of all committees.
- c. Assume the duties of President should the president be unable to full-fill their term
- d. Coordinate efforts to recruit new members, officers, and works with officers to plan events/fundraisers, and other duties as assigned.

Secretary:

- a. Handles all correspondence with guidance from the advisor
- b. Keep accurate records of all meetings/actions taken by FTA
- c. Assist with CLEF proposals.
- d. Responsible for all incoming and outgoing material from the organization.
- e. Works with officers to plan events/fundraisers, and other duties as assigned.

Treasurer:

- a. Handles all finances, keeps an accurate, up-to-date on all financial records/accounts.
- b. Including CLEF allocations
- c. Responsible for preparation of organization's budget
- d. Present financial report at meetings
- e. Processes financial paperwork needed to deposit and expend funds.

Section 3: All officers shall be ex-office member of the executive committee.

Section 4: In the event of a vacancy in the office of President, the Vice-President shall assume the Presidency. Other vacancies among the other officers shall be fulfilled by appointment by the President, subject to confirmation by a majority vote of the organization.

ARTICLE V – Elections and Voting

Section 1: Any active member present at meetings may vote.

Section 2: A special election may be called by the President with one weeks advance notice, and consent of the members.

Section 3: Elections share occur on a yearly basis. The President, Vice President, Secretary, Treasurer, and Student Representative will be elected during the first meeting of the Winter semester.

Article VI Discrimination

Section 1: FTA does not discriminate on the basis of age, color, disability, gender, familial status, height, marital status, national origin, political persuasion, race, religion, sexual orientation, veteran status or weight.

Article VII Impeachment of Officers

Section 1: If any officers fail to fulfill the duties of his/her office, they may be removed as follows:

- a. A special meeting of the society must be held to discuss the problem.
- b. The Advisor must be invited to attend the meeting and address the problem.
- c. The secretary will notify all active members one (1) week prior to said meeting.
- d. A vote of 2/3 of the total active membership is necessary to remove an officer from office.

Article VIII Removal of a Member

Section 1: Any unprofessional behavior, breaking of RSO rules or not being in good standing with MCC, may result in being excluded from FTA Club as a member or supporter, at the discretion of Club Advisor, and Club Officers. A vote of 2/3 of the Executive Board and Advisor is necessary to exclude a member from membership of the club.

Article IX Eligibility to travel

Section 1: Must be an active member to participate and be selected to attend trips and/or conference.

Section 2: All college policies and rules are in effect during trips. Students and employees can be held liable for violations.

Section 2: No travel arrangements will be made for any student who does not hand in paper work: Club itinerary provided to SLO, Emergency Contact Form and a Code of Conduct Form, and Sexual Harassment Prevention Training.

ARTICLE X - Meetings

Section 1: Regular meetings shall be scheduled with the consent of the Executive Committee

Section 2: There shall be at least one regular meeting held every calendar month of the school year.

ARTICLE XI - Dues

Section 1: Regular dues shall be assessed to all members at the rate of not more than twenty-five cents (\$.25) per week.

Section 2: The President may call for special assessments with the consent of a two-thirds (2/3) majority of the voting members present at the meeting, provided all members have been previously informed of the intent of the meeting.

ARTICLE XII - Amendments

Section 1: No amendment shall be made to this constitution except at regular meetings.

Section 2: Amendments of this constitution must be ratified by a two-thirds (2/3) majority of all voting members.

ARTICLE XIII - Committees

Section 1: All committees shall be appointed by the President with the advice and consent of the elected officers.

Section 2: The following standing committees shall be provided and maintained during the entire school year: Executive Committee: whose duties shall include the enforcement and interpretation of this constitution.

ARTICLE XIV - Quorum

Section 1: A quorum shall constitute a majority of the voting members.

ARTICLE XV - Recall

Section 1: The electors reserve for themselves the right to recall any or all of the officers with a two thirds (2/3) majority of the entire voting membership. The recall election must be in secret ballot.