

**Constitution and Bylaws of the
Student Physical Therapist Assistant Association
A Recognized Organization of Mott Community College**

Preamble:

We the members of the Student Physical Therapist Assistant Association, in order to form an organization beneficial to community and college, do ordain and establish this constitution for the Student Physical Therapist Assistant Association.

Article I: Name

Section (1) This Organization shall be known as the Student Physical Therapist Assistant Association

Article II: Purpose

Section (1) To encourage and promote awareness of the field of Physical Therapist Assisting within the college and the community.

Article III: Membership

Section (1) This organization's membership shall be open to any physical therapist assistant student or pre-physical therapist assistant student enrolled at Mott Community College or any other interested persons.

Section (2) A membership fee of (\$5.00) student member must be paid by each member upon entry or not later than the third regularly scheduled meeting each school year.

Article IV: Officers and Duties

Section (1) The Physical Therapist Assistant Association shall have as officers a President, Vice-President, Secretary/Treasurer and (1) Office Elect positions.

Section (2) The duties of the officers are as follows:

President:

- a. Presides and enforces order at all meetings
- b. Calls special meeting with the consent of the members
- c. Serve in an Advisory Capacity as Past-President when current term expires when possible

Vice President:

- a. Presides at all meeting in the absence of the president
- b. Shall be an ex-officio member of all committees

Secretary:

- a. Handles correspondence and keeps accurate minutes of all business meetings.

Treasurer:

- a. Handles finances and keeps an accurate record of all financial matters.

Officer Elect

- a. Assists the other officers in conducting the business of the club. Works to promote effective communication between both first and second year student groups.

Section (3) All officers shall be an ex-officio member of the executive committee.

Article V: Elections and Voting

Section (1) Any member present at the meeting may vote.

Section (2) A special election may be called by the president with one weeks advance notice, and consent of the members.

Section (3) Election of offices shall occur on a yearly basis. The President, Vice-President, Secretary and Treasurer will be elected during the Spring semester for the following academic year. The Officer-Elect position will be elected during the fall semester from the new group of pre- physical therapist assistant students.

Article VI: Meetings

Section (1) Regular meetings shall be scheduled with the consent of the voting members.

Section (2) There shall be at least one regular meeting held every calendar month of the school year.

Article VII: Amendments

Section (1) No amendment shall be made to this constitution except at regular meetings.

Section (2) Amendments of this constitution must be ratified by a two-thirds (2/3) majority of all voting members.

Article VIII: Committees

Section (1) The following standing committee shall be provided and maintained during the entire school year.

Executive Committee – Whose duties shall include the enforcement and interpretation of this constitution.

Section (2) All committees shall be approved by the members of the Executive Committee with the advice and consent of the elected officers.

Article IX: Quorum

Section (1) A quorum shall constitute a simple majority of the voting members.

Article X: Recall

Section (1) The electors reserve for themselves the right to recall any or all of the officers with a two-thirds (2/3) majority of the entire voting membership. The recall election must be in secret ballot.