

**Phi Theta Kappa
Alpha Omicron Iota Chapter
Board Meeting Minutes
March 20, 2008
Phi Theta Kappa Office**

Roll Call:

Present – Sheila Church, Chris Bahr, Suzie Tallman, Jennie Varney, Heather Douglas, Amanda Merrell, Lori Lewinski, Brenda Zicha

Absent – Beth Mowery, Anthony Hill II

Meeting called to order at 1:04pm

Minutes Approved/Amended: approved

Officer's Reports:

Leadership: No Report

Scholarship: No Report

Fellowship: No Report

Service: No Report

Membership: No Report

PR: No Report

Treasurer's Report: No Report

Old Business:

- Orientation – See below
- Earth Day – April 19th. Need volunteers to help set up on April 18th in the afternoon and all day Saturday April 19th
- Science Olympiad – Event went very well. Discussed possible yearly event for PTK to volunteer at. This event needs a lot of volunteers.

President's Report & New Business:

- Cap and Gown sales – Sheila sent out emails to PTK board members about signing up for student cap and gown sales. Please contact Sheila about available time slots that you are able to commit to.
- Graduation is May 3rd. PTK volunteers are needed to help run this event. If you are able to help PTK and the grads out, contact Sheila at the PTK office. So far we have Lori Jennie and Chris volunteering

Advisor's Report:

- With the new computer program that the college has put into place, they can not print out a list of eligible students to invite. Much discussion about how we can contact students who qualify.
- Decided on a mass email to be sent out to students and they must bring in a current entire transcript with their total credits, cumulative GPA and if they are currently enrolled at Mott Community College with them at orientation.

Next meeting is March 27th 1pm
April 10th at 1pm is following one.