

**Constitution and Bylaws of the Respiratory Care Student Society
A Recognized Organization of Mott Community College**

Preamble:

We the members of the Respiratory Care Student Society, in order to form an organization beneficial to community and college, do ordain and establish this constitution for the Respiratory Care Student Society.

Article I: Name

Section (1) This Organization shall be known as the Respiratory Care Student Society.

Article II: Purpose

Section (1) To encourage and promote awareness of the Respiratory Care profession, participate in community health promotion and health activities and to raise funds to support the educational goals of club members.

Article III: Membership

Section (1) This organization's membership shall be open to any respiratory therapy student enrolled at Mott Community College or any other interested persons.

Section (2) A membership fee of (\$10.00) per second year student member and (\$5.00) per first year student member must be paid by each member upon entry or not later than the third regularly scheduled meeting each school year.

Article IV: Officers and Duties

Section (1) The Respiratory Care Student Society shall have as officers a President, Vice-President, Secretary, Treasurer and (2) Office Elect positions.

Section (2) The duties of the officers are as follows:

President:

- a. Presides and enforces order at all meetings
- b. Calls special meeting with the consent of the members
- c. Serve in an Advisory Capacity as Past-President when current term expires
- d. Represents club for CLEF presentations

Vice President:

- a. Presides at all meeting in the absence of the president
- b. Shall be an ex-officio member of all committees
- c. Assumes responsibility of presidents duties in his or her absence

Secretary:

- a. Handles correspondence and keeps accurate minutes of all business meetings.
- b. Ensures annually update of club website.

Treasurer:

- a. Handles finances and keeps an accurate record of all financial matters.
- b. Collects membership dues on an annual basis.

Representatives: (2) Positions elected from 1st Year Class

- a. Assists the other officers in conducting the business of the club. Works to promote effective communication between both first and second year student groups.
- b. Represents club at student government meetings.

Section (3) All officers shall be an ex-officio member of the executive committee.

Article V: Elections and Voting

Section (1) Any member present at the meeting may vote.
Section (2) A special election may be called by the president with one weeks advance notice, and consent of the members.
Section (3) Election of offices shall occur on a yearly basis. The President, Vice-President, Secretary and Treasurer will be elected during the winter semester. The two Officer-Elect positions will be determined during the fall semester.

Article VI: Meetings

Section (1) Regular meetings shall be scheduled with the consent of the voting members.
Section (2) There shall be at least one regular meeting held every calendar month of the school year.

Article VII: Amendments

Section (1) No amendment shall be made to this constitution except at regular meetings.
Section (2) Amendments of this constitution must be ratified by a two-thirds (2/3) majority of all voting members.

Article VIII: Committees

Section (1) The following standing committee shall be provided and maintained during the entire school year.

Executive Committee – Whose duties shall include the enforcement and interpretation of this constitution and bylaws.

Section (2) All committees shall be approved by the members of the Executive Committee with the advice and consent of the elected officers.

Article IX: Quorum

Section (1) A quorum shall constitute a simple majority of the voting members.

Article X: Recall

Section (1) The electors reserve for themselves the right to recall any or all of the officers with a two-thirds (2/3) majority of the entire voting membership. The recall election must be in secret ballot.