



# Giving Tuition Discounts to Students Per Section

## Scenario:

Students get a tuition discount if they take the entire series of classes. In this example: The students had already been registered and now the discount must be taken from the tuition.

What you need to know **before** you start

- What is the discount per section
- Is the discount on tuition
- Is the discount on books
- Who makes decision if classes have discount

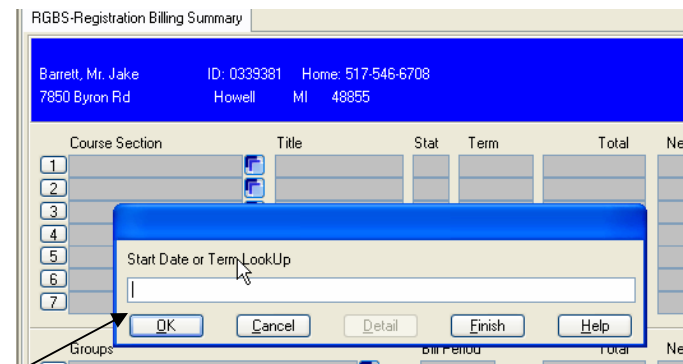
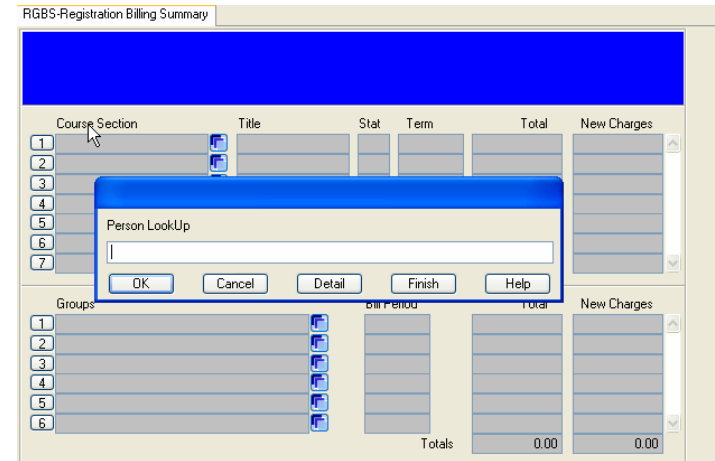
Need to have:

- Student Id
- List of sections to be credited with discount
- Discount amount per section

## RGBS

Enter Student Id

- Don't Enter term to get list of classes that go across terms





# Giving Tuition Discounts to Student Per Section

- Select Section to discount
- Click on button to detail
- SCBO screen

Quick Access: RGBS [Go]

RGBS-Registration Billing Summary

Barrett, Mr. Jake ID: 0339381 Home: 517-546-6708  
7850 Byron Rd Howell MI 48855

| Course Section    | Title          | Stat | Term   | Total  | New Charges |
|-------------------|----------------|------|--------|--------|-------------|
| 1 NOCR-LVHV100-04 | Intro to Hvac/ | A    | 2007/2 | 125.00 |             |
| 2 NOCR-LVHV101-03 | Blueprint Read | A    | 2007/2 | 140.00 |             |
| 3 NOCR-LVHV104-03 | Air Distributi | A    | 2007/2 | 240.00 |             |
| 4 NOCR-LVHV102-22 | Hvac Trade Mat | A    | 2007/2 | 240.00 |             |
| 5 NOCR-LVHV124-02 | Duct Systems I | A    | 2007/2 | 455.00 |             |
| 6                 |                |      |        |        |             |
| 7                 |                |      |        |        |             |

Billing Period Amounts

| Groups            | Bill Period | Total    | New Charges |
|-------------------|-------------|----------|-------------|
| 1 NOCR-LVHV100-04 |             | 125.00   |             |
| 2 NOCR-LVHV101-03 |             | 140.00   |             |
| 3 NOCR-LVHV104-03 |             | 240.00   |             |
| 4 NOCR-LVHV102-22 |             | 240.00   |             |
| 5 NOCR-LVHV124-02 |             | 455.00   |             |
| 6                 |             |          |             |
| Totals            |             | 1,200.00 | 0.00        |

Controller Course Section Value 1/5

process RGBS [Go]

RGBS-Registration Billing Summary SCBO-Section Billing Override

Barrett, Mr. Jake ID: 0339381 Home: 517-546-6708  
7850 Byron Rd Howell MI 48855  
NOCR-LVHV100-04 Intro to Hvac/Tools of Tr Term: 2007/2 Loc: LMTEC

Bill Method From Secti Bill Period Type Sched Type

Billing Credits [D]

| Discount Code | AR Code | Percent | Amount |
|---------------|---------|---------|--------|
| 1             |         |         |        |
| 2             |         |         |        |

Additional Charges/Credits Total 0.00

| AR Code | Description               | Charge | Credit | Net   |
|---------|---------------------------|--------|--------|-------|
| 1 LVTHV | Heating, Ventilation & Ac | 0.00   | 65.00  | 65.00 |
| 2       |                           |        |        |       |
| 3       |                           |        |        |       |
| Total   |                           | 0.00   | 65.00  | 65.00 |

Comments Misc Fee 0.00 Subtot 60.00  
Sec Bill Info X Tuition 105.00 Tax 0.00  
Other Charges 20.00 Total 60.00

Controller Additional Charges/Credits Adding Value 2  
AR Code LookUp

- Enter AR code
- Enter Amount of Credit
- Finish & Update



# Giving Tuition Discounts to Students Per Section

After all corrections have been made for this student(s) Charges must be rebilled

## BILL

- Enter date beyond class end date
- Force Rebill Y
- Enter AR account holder (s)
- Enter Term(s)
- Save & Update
- Print for records
- Save

Datatel - coltest - ST

File Edit Apps Favorites Options Help

Quick Access BILL Go

STR - Student Records STRK - Student Remarks

SRM - Student Remarks/Miscellaneous STMC - Student Miscellaneous

STRK - Student Remarks

File Edit Favorites Tools Help

Quick Access BILL Go

BILL-Batch Reg/Room/Meal Billing

Cutoff Date 01/16/07 Reg Billing/Batch Yes

Invoice Date 01/16/07 Room Billing/Batch No

Force Rebill Yes Meal Billing/Batch No

Include Detail Yes

Reg Billing Saved List Name

Room Billing Saved List Name

Meal Billing Saved List Name

AR Accountholder

1 0339381 Mr. Jake Barrett

2

3

Location Include 1 2 3

Location Exclude 1 2 3

Term Include 1 2 3

Term Exclude 1 2 3

Additional Selection Criteria No

Controller Person/Organization Adding Value 2

AR Accountholder LookUp



# Giving Tuition Discounts to Students Per Section

## Check Students account

### RGBS

Before

RGBS-Registration Billing Summary

Barrett, Mr. Jake ID: 0339381 Home: 517-546-6708  
7850 Byron Rd Howell MI 48855

| Course Section    | Title          | Stat | Term   | Total  | New Charges |
|-------------------|----------------|------|--------|--------|-------------|
| 1 NOCR-LVHV100-04 | Intro to Hvac/ | A    | 2007/2 | 125.00 |             |
| 2 NOCR-LVHV101-03 | Blueprint Read | A    | 2007/2 | 140.00 |             |
| 3 NOCR-LVHV104-03 | Air Distributi | A    | 2007/2 | 240.00 |             |
| 4 NOCR-LVHV102-22 | Hvac Trade Mat | A    | 2007/2 | 240.00 |             |
| 5 NOCR-LVHV124-02 | Duct Systems I | A    | 2007/2 | 455.00 |             |
| 6                 |                |      |        |        |             |
| 7                 |                |      |        |        |             |

Billing Period Amounts

| Groups            | Bill Period | Total    | New Charges |
|-------------------|-------------|----------|-------------|
| 1 NOCR-LVHV100-04 |             | 125.00   |             |
| 2 NOCR-LVHV101-03 |             | 140.00   |             |
| 3 NOCR-LVHV104-03 |             | 240.00   |             |
| 4 NOCR-LVHV102-22 |             | 240.00   |             |
| 5 NOCR-LVHV124-02 |             | 455.00   |             |
| 6                 |             |          |             |
| Totals            |             | 1,200.00 | 0.00        |

Controller Course Section Value 1/5

After discount

RGBS-Registration Billing Summary

Barrett, Mr. Jake ID: 0339381 Home: 517-546-6708  
7850 Byron Rd Howell MI 48855

| Course Section    | Title          | Stat | Term   | Total  | New Charges |
|-------------------|----------------|------|--------|--------|-------------|
| 1 NOCR-LVHV100-04 | Intro to Hvac/ | A    | 2007/2 | 60.00  |             |
| 2 NOCR-LVHV101-03 | Blueprint Read | A    | 2007/2 | 140.00 |             |
| 3 NOCR-LVHV104-03 | Air Distributi | A    | 2007/2 | 240.00 |             |
| 4 NOCR-LVHV102-22 | Hvac Trade Mat | A    | 2007/2 | 240.00 |             |
| 5 NOCR-LVHV124-02 | Duct Systems I | A    | 2007/2 | 455.00 |             |
| 6                 |                |      |        |        |             |
| 7                 |                |      |        |        |             |

Billing Period Amounts

| Groups            | Bill Period | Total    | New Charges |
|-------------------|-------------|----------|-------------|
| 1 NOCR-LVHV100-04 |             | 60.00    |             |
| 2 NOCR-LVHV101-03 |             | 140.00   |             |
| 3 NOCR-LVHV104-03 |             | 240.00   |             |
| 4 NOCR-LVHV102-22 |             | 240.00   |             |
| 5 NOCR-LVHV124-02 |             | 455.00   |             |
| 6                 |             |          |             |
| Totals            |             | 1,135.00 | 0.00        |

Controller Course Section Value 2/5