

START 2010 off with a BANG!

ENROLL YOUR LEADERS TODAY in Mott Community College Livingston Center's (formerly M-TEC) LEAD IN LEAN TIMES

Tough Times require STRONG LEADERSHIP. It's never been more important to prepare and reinforce the skills of everyone on your leadership team, from team leaders to CEOs.



Whether you're in manufacturing, health care, business, education, or another professional setting, your leaders are called to do much more these days, often with fewer resources. Start with some **CORE PRINCIPLES around a leadership mindset, lean concepts, and specific approaches to leading for results.**

Help your organization recover, sustain, or grow by giving your leaders the skills they need with ***LEAD in LEAN TIMES***, a five-week workshop that addresses today's most pressing issues for leaders:

- ***How can I develop or maintain the approach and skills needed to lead during tough times?***
- ***How do I apply "Lean Principles" not only to the work at hand but also to leadership in general?***
- ***What are some of the critical skills I need to help my team stay focused and productive in this tough economic climate?***
- ***How can I better prepare myself and my organization for the recovery that's sure to come?***

Your instructors, Pam Wyess and Marilynn Semonick, have extensive understanding of and experience in leadership and management, Lean principles (including the Toyota Production System), interpersonal communication skills, and emotional/social intelligence concepts. All of these are woven throughout this workshop to guide participants to a mindset and skill set for successful leadership. Collectively, they've worked with thousands of team leaders, supervisors, managers, business owners, and executives from a wide variety of industries. Have your leaders learn from the best!

LEAD in LEAN TIMES is offered in 4-hour modules, once a week over 5 weeks:

- **Leading in Lean Times:** Understanding the roles and responsibilities of leadership—and how leadership is even more critical during tough times; define tasks of a leader and traits necessary for effective leadership; identify leadership and culture characteristics that support or detract from an engaged workforce; discuss critical success factors of exceptional leadership.
- **Standardized Processes and Practical Problem Solving:** Recognize the importance of standardized processes—for people and production; review lean principles and identify practical applications in the workplace; identify problem solving approaches; discuss how leadership influences creativity, cohesiveness, and compliance.
- **Critical Relationship Skills for Effective Leadership:** Identify relationship skills that impact results; increase understanding of key components of effective working relationships; explore strategies to build stronger, more resilient working relationships; improve worker engagement and ownership of continuous improvement success.
- **Leadership Communication Skills That Affect the Bottom-line:** Increase understanding of the complex process of interpersonal communication skills; identify factors that hinder effective communications and ways to address them; manage with the help of non-verbal cues; increase listening that uncovers core issues and drives results; generate a set of personal operating guidelines that support effective communication.
- **Developing High-Performing Teams:** Defining teams and teamwork; identifying characteristics of high-performance teams; the importance of managing expectation and goals; defining responsibility and accountability and how they impact results; team dynamics and how to use them for the greatest results.

Take advantage of our 2010 Super-Pricing: Only \$645 for all 5 sessions!

Classes begin soon. Please call (517) 552-2163.

**YES, I WANT TO ENROLL in Mott Community College Livingston Center's
FAST TRACK LEADERSHIP PROGRAM--**

Employee NAME _____ Company _____

HR/Manager NAME _____ HR/Manager phone _____

HR/Manager E-Mail _____

Will you be using GRANT FUNDS for this training? Y N