

September 2004

Issue 9

The Department of Public Safety Welcomes Faculty, Staff and Students Back

Mott Community College New Police Mini Station

Mott Community College is happy to announce the opening of its new Police Mini Station located in Parking Ramp G , Level Three (Old Student Ramp).

This Police Mini Station will allow the Department of Public Safety to maintain a safe environment in Parking Ramp G. The following services will be provided to faculty, staff and students.

SERVICES PROVIDED:

Unlocks

Gas

Air Up Tires

Jump Starts

Criminal Complaints

Escort Service

Larceny Reports

Accident Reports

Lost and Found

Emergency Notifications

Medical Assistance

The Police Mini Station will be open Monday—Thursday, 7am—11 pm.

The telephone numbers are: 810-232-8659

810-232-8662

810-232-8669

We encourage all faculty, staff and students to visit the new Police Mini Station in Parking Ramp G.

If you have a comment, concern or question regarding the operations of Mott Community College Department of Public Safety, please feel free to call.....

Chief Clydell Duncan at 762-5681 or Lt. Colin Perry at 762-0274

Safety While Traveling (Continued)

- If your car is bumped from behind or if someone says there is something wrong with your car, don't stop. Go to a service station or a well-lit area and call for help.
- Don't pull over for flashing headlights. Police vehicles have red or blue lights.
- Travel in groups when possible. Walk only in well-lit areas and fill the gas tank before dark.
- Ask hotel front desk personnel which areas of town to avoid and what, if any special precautions should be taken when driving a rental car.
- Never leave video cameras, car phones or other expensive equipment visible in your car. Lock them in the trunk.

Lodging Safely

- Make sure the hotel desk clerk does not announce your room number; if so, quietly request a new room assignment.
- Preparation for a safe escape in case of fire in a hotel/motel begins at check-in. As you walk down the hallway, note the location of fire extinguishers and fire alarms. Count the number of doors between your room and the nearest exit, as you may be forced to crawl on the floor in darkness and smoke to your exit.
- Keep your room key close to your bed, where you can easily find it.
- Use room safes or safety deposit boxes provided by the hotel. Store all valuables out of sight, even when you are in the room.
- Use deadbolt and other locks provided by the hotel. Properties which appear in AAA Tour Books must comply with certain room security requirements, including deadbolt locks on all guest room entry and connecting room doors.
- Never open the door to a stranger.

This newsletter is provided to Mott Community College campus by the Public Safety Department.

Director.. Chief Clydell Duncan
Editor..... Lt. Colin Perry
Secretary.. Officer Beverly Davis

NEED INFORMATION

Should you have a comment, concern or question regarding the operations of the Mott Community College Department of Public Safety, please feel free to call...

Chief Clydell Duncan at...
762-5681

Lt. Colin Perry at...
762-0274

EMERGENCY PHONE NUMBERS

All pay phone calls are FREE! Please report all crimes!

CAMPUS EMERGENCY

Dial.....762-5666
or from any campus pay phone DIAL #1

NON-EMERGENCY requests for service

Dial.....762-0222

WEATHER RELATED EMERGENCIES

Follow Evacuation Instructions posted in each classroom and office.

SCHOOL CLOSING INFORMATION

Dial.....232-8989