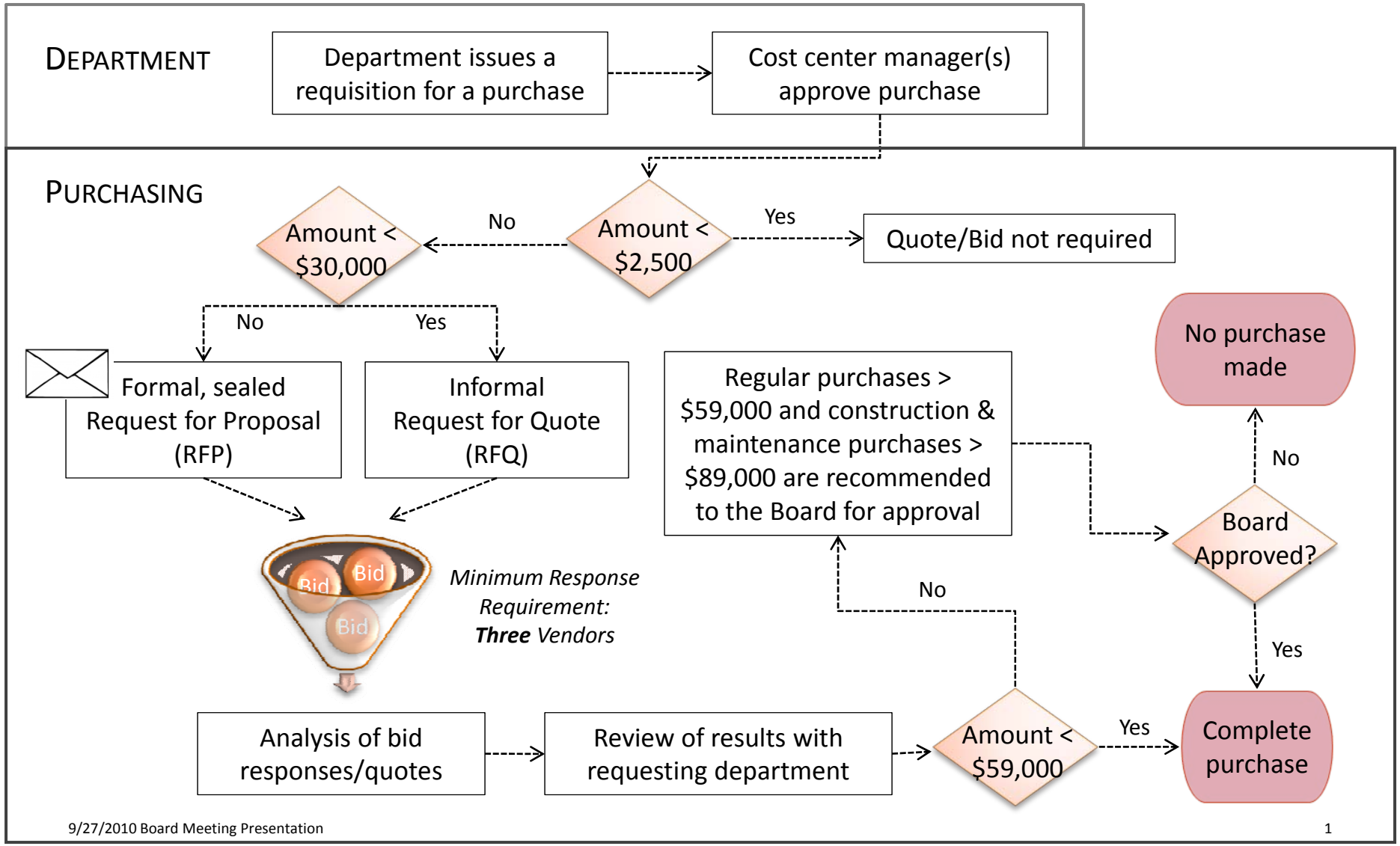SIMPLIFIED PROCUREMENT CYCLE