

MCC Tutoring Services Request Form

Learning Center Prah Building (PCC2280) ☐ Phone: (810) 762-0399 ☐ FAX: (810) 232-9520

It is **required** that we have your name as it appears in your student records, Student ID number, Course Code, Instructor, and any programs in which you participate, in order to serve you better.

-Please *write legibly* so that we may use your information to serve you better-

DATE ____/____/____ Student ID # _____ SEMESTER: ☐ Fall ☐ Winter ☐ Spring ☐ Summer

LAST NAME _____ FIRST NAME _____ MIDDLE _____

Address _____ City _____ Zip _____

Phone # (____) _____ - _____ Cell Phone # (____) _____ - _____ E-mail: _____@_____

Preferred mode of contact: ☐ E-mail ☐ Phone – best time to reach _____

	1 st Class	2 nd Class	3 rd Class
COURSE SECTION CODE(S) (For Example, MATH 050)			
Instructor(s)			
May we contact your instructor about materials covered in the class?	☐ Yes ☐ No	☐ Yes ☐ No	☐ Yes ☐ No

PLEASE ANSWER THE FOLLOWING QUESTIONS:

1. How often do you think you will want a tutoring session?

- Once per week Before tests
 Occasionally, as needed.

2. How do you prefer to study?

- Alone In a group

(If there is a Peer Academic Coaching group for your subject which fits your schedule, you will be encouraged to attend it.)

3. DO YOU PARTICIPATE IN ANY OF THE FOLLOWING PROGRAMS?

- Disability Support Svcs. TRIO/SSS LEP/SP

4. What would you like to accomplish in tutoring?

You may indicate preferences below, if you wish (specific time, tutor, etc.) **It is not always possible to honor such requests.**

✓ = **YES** - I will accept a tutoring appointment at this time

(The more times you mark, the more likely it is that we can schedule you)

Time	MON	TUE	WED	THU	FRI
8-9am					
9-10					
10-11					
11-12n					
12-1pm					
1-2					
2-3					
3-4					
4-5					
5-6					
6-7					
7:00					

(Tutoring is not available during times that are shaded)

Tutoring is available for many MCC classes, BUT not for all classes. We may not be able to schedule a tutor to meet every need.

Peer tutoring services begins the second week of every semester

FOR OFFICE USE ONLY

CHK: Day _____ Time _____ Tutor Assigned _____

DATE: E-mailed _____ Called _____ SSS Database _____ SP Database _____ Peer Database _____

IND _____ Walk-In _____ MSR _____ PAC _____ Other Campus Resources: MEL _____ WC _____ FLL _____ ASLL _____