

WDT Rep/Advisors' Meeting  
Wednesday, November 26, 2008  
2:00-3:30 pm - Genesee Room

Minutes

Attendees:

K. Dawley, L. Gonzalez-Gronauer, K. Martin, L. Motter, E. Murphy, J. Tyler, L. Wcisel, M. Yarbrough, R. Gale-Gonzalez,

Minutes of the October meeting were approved as written. These and future minutes will be posted on the WDT Calendar page.

1. Key Path Review

R. Gale-Gonzalez requested that all Advisors review all Key Paths and return any changes/comments via the page change button.

2. Annual Web Calendar

Group decided that the January meeting will be held as scheduled – January 28, 2009 in the Genesee Room.

3. Web Updates

When a review web page email is received – please check all content including links and functionality of databases. Also, it is very important to respond promptly to keep the website up-to-date. It is also important to review assignments and expire dates. New members were given an overview of the WDT Tracking database features.

4. Financial Aid

Scholarships – Troy Boquette wants all scholarship lists removed from the website. M. Yarbrough reminded group that donors do want to see that their scholarship is being promoted and used. L. Wcisel noted that the Counseling Office likes to show the variety of scholarships available to students during orientations. L. Motter also noted that the website listing of the scholarships is the source material for the catalog. R. Gale-Gonzalez requested that L. Gonzalez-Gronauer relay concerns and recommendations of advisory committee to T. Boquette and ask for a meeting to include all parties concerned.

L. Gonzalez-Gronauer also requested that “Start Here” link on the Scholarships page be changed to a button.

Nelnet - In October, J. Tyler reported receiving feedback from students that there was a problem getting into the Nelnet system. J. Tyler thought this was coming through either IE7 or Firefox browsers. L. Gonzalez-Gronauer reports that the recommended browser for access is Firefox. K. Martin reports that the Call Center is receiving far fewer reports of problems.

## 5. Homepage Presence

Several items have come up regarding presence of particular links directly on the MCC Home Page. It was decided that CTC's will not receive direct access on the Home Page, but the description of Community Resources will be reviewed to include them. Bear Bistro also will not have a home page presence but will have a strong presence on portal pages for Faculty/Staff, Current and Prospective Students, and Community/Visitor.

Several suggestions were offered by advisory members for the Web Production Team to pursue:

- Review Quick Links for duplicates on the Home Page, with due consideration that those who have links lower on the page are not visible and require that added visibility – specifically the Jobs at MCC quick link is referred to in printed material. Any changes here would need to be well thought out.
- Several other MI Community Colleges websites were viewed. The mouse-over menus were generally well liked; however these do not meet ADA accessibility requirements.
- Giving so many links on the Home Page encourages others to think they should have a presence there.
- Suggestions were given on streamlining the Homepage content, to be useable on hand-held devices.
- Perhaps rearrange key paths – move Community/Visitors up to par with Prospective/Current Students, etc.
- Suggestion to remove About MCC and replace with Community/Visitor Link.
- Combine areas that have a duplicate presence ie. Get Connected, Distance Learning... strong homepage presence in this instance serves students, our primary focus, however there may be other groupings we should explore

R. Gale-Gonzalez asked that every please review and submit thoughts on revisions to for review at our January meeting; we should have a good idea of how to proceed before redesign is undertaken.

## 6. New Business

Web Advisor Problem – Express Registration difficulty. Investigation showed this to be a section creation problem, not a WA issue.

Complaint – after a student registers why doesn't WA show student's balance due? Students are now advised to contact the Help Desk.

## 7. Next Meeting

January 28, 2009 in the Genesee Room

Meeting adjourned 3 pm.

Minutes recorded and submitted by:

E. Murphy