

**Mott Community College  
Board of Trustees  
Regular Meeting  
Monday, September 23, 2019  
Room 1301  
Regional Technology Center**

**AGENDA**

*The mission of Mott Community College is to provide high quality, accessible, and affordable educational opportunities and services that cultivate student success and individual development and improve the overall quality of life in a multicultural community.*



Board of Trustees  
Charles Stewart Mott Community College  
Regular Meeting, September 23, 2019  
Volume 48

AGENDA

- |       |   |          |
|-------|---|----------|
| I.    | CALL TO ORDER   |          |
| II.   | ADDITIONS TO THE AGENDA   |          |
| III.  | ADOPTION OF THE AGENDA  |          |
| IV.   | CELEBRATING EMPLOYEE AND STUDENT SUCCESS  |          |
| V.    | SPECIAL PRESENTATIONS<br>DEI Student Series: Female Students and MCC<br>- Jason Wilson, Vice President, Student Success Services<br>- Robert Matthews, Associate Vice President, Workforce and Economic Development   |          |
| VI.   | COMMUNICATIONS  |          |
| VII.  | COMMENTS FROM THE PUBLIC  |          |
| VIII. | APPROVAL OF MINUTES<br>Approval of Regular Meeting Minutes of August 26, 2019   | 134-134i |
| IX.   | INFORMATIONAL REPORTS<br><u>Acceptance of Standing Board Committee Reports:</u><br>1. Personnel ( <u>Joseph</u> , Norwood, Reyes)<br>2. Finance/Audit ( <u>Snell</u> , Everman, Figueroa)<br><br><u>Other Reports:</u><br>1. Goals & Objectives Committee ( <u>Figueroa</u> , Freeman, Norwood) |          |
| X.    | UNFINISHED BUSINESS   |          |
| XI.   | NEW BUSINESS<br><br><u>Consent Agenda</u><br>1.41 Treasurer's Report for August 2019  | 150-154  |
|       | <u>Individual Items</u><br>1.42 Resolution to Approve Best Practices Initiatives  | 155-167  |
| XII.  | ADMINISTRATIVE ITEMS<br>President's Report  | 168      |
| XIII. | MISCELLANEOUS BUSINESS<br>Comments from Board Members   |          |
| XIV.  | EXECUTIVE SESSION   |          |
|       | ADJOURNMENT   |          |

FOR ACTION

Board of Trustees  
Charles Stewart Mott Community College  
Regular Meeting, September 23, 2019  
Volume 48

1.41 Treasurer's Report for August 2019


This resolution is recommended.

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

Receives the financial report of the College for the month of August 2019 as presented by the Administration.

Reviewed and Submitted by:

  
\_\_\_\_\_  
Lawrence A. Gawthrop  
Chief Financial Officer

Date: September 23, 2019

Board Policy Statement Reference: 3100 – Budget Adoption

General: The annual budget represents the programmatic direction and vision of the College. It is also designed to meet both the legal requirements and needs of the College.

# August Treasurer's Report

Larry Gawthrop, CPA  
Chief Financial & Administrative Officer

September 23, 2019

## Summary of Expenditures:

Month of August Spending:

General Fund:	\$	7,589,136
All Other Funds:	\$	<u>1,846,224</u>
Total:	\$	<u><u>9,435,360</u></u>

## Comments on General Fund Financial Statements:

- Statement of Revenues, Expenditures and Changes in Net Assets

In summary, total revenues for the two months ended August 31, were approximately \$19.3 million, representing 24.7% of the annual budget, compared to 23.3% a year ago. The most significant change when compared to the budget and prior year actuals is in *Tuition and fees* and *Transfer from Reserve* which are discussed further below. Expenditures for the two months was roughly \$12.0 million, representing 15.2% of the annual budget, compared to \$10.4 million and 13.2%, one year ago.

### Revenues

*Tuition and fees* revenue is \$14.7 million, \$42 thousand more than last year and up 0.3% from a year ago. Our 2019-2020 budget includes a 3% decline in enrollment and in contact hours.

*Property taxes* collected are \$1.4 million. The amount budgeted is \$19.8 million, \$950 thousand or roughly 5% more than the 2018-2019 fiscal year budget and is based on final taxable value figures provided by the Genesee County Equalization Department.

*State appropriations* payments for FY 2019-20 are paid in eleven monthly installments starting in October. The total budgeted amount for the current fiscal year is \$16.5 million, excluding the UAAL stabilization pass-through and PPT Stabilization.

*Transfer from reserve* account is for the planned transfer from the future funding account.

## Expenditures

*Salaries and Wages* are roughly \$4.8 million or 12.6% of the annual budget, compared to \$4.6 million and 12.8% a year ago.

*Fringe Benefits* are at \$2.3 million and 13.4% of the budgeted amount, compared to \$2.0 million and 12.5% of the budget one year ago.

### *Other Expenditures:*

*Contracted services, Utilities and insurance, Transfers, and Operations communications* variances are due to timing differences in payments compared from year to year.

- **Balance Sheet**

*Total Assets* are at approximately \$21.3 million, down \$1.4 million from last August. The largest differences are a \$2.8 million decrease in *Cash and cash equivalents*, a \$1.6 million decrease in *Due to other funds*, and a net \$421 thousand decrease in *Accounts receivable*, largely due to a decrease in allowance for doubtful accounts. *Prepaid Expenses* have increased due to a couple large, multi-year agreements that were required to be paid in advance.

*Due to/Due from Other Funds* result from the College maintaining one checking account for all of its funds—deposits and disbursements. This necessitates the short-term “loaning” or “borrowing” between the funds throughout the year depending on which funds revenue or expenditures are being deposited or paid out. Each month the accounting department clears these “*due to’s*” and “*due from’s*” respectively assigning the activity to the proper fund. However, significant activity can occur after these transfers are completed, causing large variances when compared to the previous period.

*Total Liabilities* are down \$1.5 million from the prior year. The most significant changes are a \$500 thousand decrease in *Accounts payable*, \$1.7 million decrease in *Other current liabilities*, this is the Jana Robinson Trust funds that needed to be transferred to the Foundation for MCC, and a \$237 thousand increase in *Accrued payroll and related expenses* related to a timing difference in insurance premium payments.

## Comments on spending from other funds:

- Of the roughly \$1.8 million expended in the other funds, \$645 thousand was out of the *Maintenance and Replacement and Bond funds*, for capital related improvements, and \$1.2 million out of the *Agency, Scholarships, and Grants Funds*, for grant activities and student scholarships.

**Mott Community College**  
**General Fund**  
**Statement of Revenues, Expenditures and Changes in Net Assets - Modified Accrual**  
**For the 2 Month Ended August 31, 2019**  
**With Comparative Totals at August 31, 2018**

	FY 2019-2020 Budget	YTD Actuals as of 08/31/19	YTD Actuals as of 08/31/18	Actual to Actual \$ Change	Actual to Actual % Change
<b>Revenues:</b>					
Tuition and fees	\$ 31,350,836	\$ 14,708,282	\$ 14,666,253	\$ 42,029	0.29%
Property taxes	19,800,807	1,444,623	2,023,199	(578,576)	-28.60%
State appropriations	16,458,972	-	-	-	0.00%
State appropriations - UAAL Passthrough	3,174,303	-	-	-	0.00%
State appropriations - Other	313,434	10,325	5,761	4,564	79.22%
State appropriations - PPT Stabilization	536,178	-	-	-	0.00%
Ballenger trust	2,050,000	349,360	362,224	(12,864)	-3.55%
Grants and other	2,063,748	157,384	141,892	15,492	10.92%
Transfer from Reserve	2,678,513	2,678,513	1,253,981	1,424,532	113.60%
<b>Total revenues</b>	<b>78,426,791</b>	<b>19,348,487</b>	<b>18,453,310</b>	<b>895,177</b>	<b>4.85%</b>
<b>Expenditures:</b>					
Salaries and wages	38,023,840	4,785,944	4,578,043	(207,901)	-4.54%
Fringe benefits	16,867,766	2,255,520	2,042,430	(213,090)	-10.43%
Fringe benefits - UAAL Passthrough	3,174,303	-	-	-	0.00%
Contracted services	6,717,819	530,732	526,771	(3,961)	-0.75%
Materials and supplies	2,287,531	260,200	246,147	(14,053)	-5.71%
Facilities rent	383,900	43,949	55,692	11,743	21.09%
Utilities and insurance	3,016,192	751,244	697,772	(53,472)	-7.66%
Operations/communications	5,593,817	1,394,380	934,877	(459,503)	-49.15%
Transfers out	2,002,576	1,548,240	1,297,000	(251,240)	0.00%
Equipment and Improvements	106,499	10,518	8,558	(1,960)	-22.90%
<b>Total expenditures</b>	<b>78,174,243</b>	<b>11,580,727</b>	<b>10,387,290</b>	<b>(1,193,437)</b>	<b>-11.49%</b>
<b>Net increase/(Increase) in net assets</b>	<b>252,548</b>	<b>7,767,760</b>	<b>8,066,020</b>	<b>(298,260)</b>	<b>-3.70%</b>

**Mott Community College**  
**General Fund**  
**Balance Sheet - Modified Accrual**  
**August 31, 2019**  
**With Comparative Totals at August 31, 2018**

	As of August 31 2019	As of August 31 2018	\$ Change
<b>Assets</b>			
Current Assets			
Cash and cash equivalents	\$ 21,557,466	\$ 24,377,650	\$ (2,820,184)
Due from other funds	(9,739,826)	(11,402,723)	1,662,897
Accounts receivable - net of allowance for uncollectible accounts (\$6,552,698 for 2020 and \$5,979,071 for 2019)	9,135,187	9,556,571	(421,384)
Inventories	66,456	55,947	10,509
Prepaid expenses and other assets	238,613	113,312	125,301
<b>Total Assets</b>	<b>\$ 21,257,896</b>	<b>\$ 22,700,757</b>	<b>\$ (1,442,861)</b>
<b>Liabilities and Net Assets</b>			
Current Liabilities			
Accounts payable	\$ 617,543	\$ 1,117,041	\$ (499,498)
Accrued payroll and related liabilities	1,904,183	1,666,788	237,395
Deposits held for others	3,025	2,351	674
Other accrued liabilities	58,390	94,450	(36,060)
<b>Total Current Liabilities</b>	<b>2,583,141</b>	<b>4,564,849</b>	<b>(1,981,708)</b>
Accrued termination pay	2,972,713	2,504,292	468,421
<b>Total Liabilities</b>	<b>5,555,854</b>	<b>7,069,141</b>	<b>(1,513,287)</b>
Net Assets			
Unrestricted	15,702,042	15,631,616	70,426
<b>Total Net Assets</b>	<b>15,702,042</b>	<b>15,631,616</b>	<b>70,426</b>
<b>Total Liabilities and Net Assets</b>	<b>\$ 21,257,896</b>	<b>\$ 22,700,757</b>	<b>\$ (1,442,861)</b>

FOR ACTION

Board of Trustees  
Charles Stewart Mott Community College  
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1.42 Resolution to Approve Best Practices Initiatives

In order to receive the full yearly appropriation, the State of Michigan requires community colleges to meet four of five best practices in the following three categories: *Economic Development and Business or Industry Partnerships, Educational Partnerships, and Community Services*, in order to qualify for the full funding of each college's performance funding appropriation earmarked for local strategic value.

Mott Community College has demonstrated its compliance in all five best practice areas in each of the three categories as evidenced by the attachment showing the requirement and specific examples of each requirement.

On the basis of the preceding information, the following resolution is recommended.

Be it Resolved, That

The Charles Stewart Mott Community College Board of Trustees

Adopts the Resolution to Approve Best Practices Initiatives for the fiscal year ended June 30, 2020, as shown on pages 156-167.

Reviewed and Submitted By:

  
\_\_\_\_\_  
Lawrence A. Gawthrop  
Chief Financial Officer

Date: September 23, 2019

Board Policy Statement Reference: 3920 – Financial Stability

General: The Board is committed to maintaining financial stability of the College, its mission, programs, facilities, faculty, staff, and students, in line with its strategic plan.



## Community Colleges Local Strategic Value Template

Please use this table as a method to succinctly detail what your community college is doing to meet the best practices in each category. Each category is worth one-third of the total amount available for your institution. Your institution must meet 4 out of 5 best practices in a category to receive funding associated with that category.

Best Practices by Category	Examples of Adherence
<b>Category A: Economic Development and Business or Industry Partnerships (must meet 4 of 5)</b>	
(i) The community college has active partnerships with local employers including hospitals and health care providers.	<ol style="list-style-type: none"> <li>1. In Genesee, Lapeer, Livingston, Oakland, Macomb, Ingham, Washtenaw and Wayne Counties, Mott Community College (MCC) partners with Genesys Regional Medical, Hurley Medical, and McLaren Regional Medical centers for clinical rotations.</li> <li>2. MCC partners with Greater Flint Health Coalition in retraining workforce for Health Care fields.</li> <li>3. MCC's Workforce Development Division has strong working relationships with the Mass Transportation Authority (MTA), Hamilton Health Care, Diplomat Pharmacy, Walgreens, Lear Corp., Tribar Inc., Tai Summit, Meijer, TJ Maxx, Corsair Industries, Northgate, Genesee Packaging, Android industries, Richfield Industries, Lapeer Plating &amp; Plastics, Hurley Medical Center, McLaren Flint, Genesee Regional Medical Center, AMD Urgent Care, Vencinia Garden, Stonegate Assisted Care, Lapeer County Medical Facility, Wellbridge Long-Term Care Facilities, Google, AARP Foundation, Tri-Area Trucking, and ELGA Credit Union.</li> <li>4. The MCC Livingston Center works with Trilogy Health Services LLC and Medilodge of Howell, Medilodge of Livingston, Caretel Inns of Brighton, Brightstar Care, Visiting Angels, Independent Village, Right at Home, Ashley Court, &amp; WellBridge of Brighton, providing Certified Nursing Assistant training.</li> </ol>
(ii) The community college provides customized on-site training for area companies, employees, or both.	<ol style="list-style-type: none"> <li>1. MCC provides customized training to local companies throughout the college's service area.</li> <li>2. MCC's Corporate Services provides customized training to numerous entities including: Lear Corp., Michigan Works, Genesee Packaging, Creative Foam, Brighton NC, Ventra, Thai Summit America, T.G. Fluids, Eberspaecher, AA Gear Manufacturing, Inc., Micro Gauge, Inc., Michigan Seamless Tube, Hitachi Automotive Systems Americas, Chassix, Diamond Chrome Plating Inc., CRW Plasticos, Medical Comfort Specialists, LLC, Hatch Stamping, Trijicon, and</li> </ol>

Best Practices by Category	Examples of Adherence
	<p>General Motors plants including a partnership for the New Jobs Training Program with GM. MCC Corporate Services provides customized training and has access to matching funds supporting trainings through Carl Perkins grant funding. In addition we have access to New Jobs Training Funds through the State Of Michigan for companies that qualify and meet the new hire criteria. MCC has contracts for on-site training with 5 separate GM Locals providing in plant training opportunities.</p>
<p>(iii) The community college supports entrepreneurship through a small business assistance center or other training or consulting activities targeted toward small businesses.</p>	<ol style="list-style-type: none"> <li>1. MCC operates a digital fabrication laboratory (FABLAB) through its Regional Technology Center that is available to students, residents and small businesses. The lab helps individuals turn product ideas into working prototypes or models. To date, several individuals and/or companies have matured product ideas and some have been taken to market.</li> <li>2. The FABLAB initiative also led to the creation of an Entrepreneurship Microloan Fund at the Foundation for MCC that will support students and alumni starting and/or growing businesses. This fund is now being leveraged in cooperation with Metro Community Development (MCD) and the MCC Business Division's Certificate in Entrepreneurship to create business loan opportunities for students who complete a given set of courses and qualify for larger amounts of funding offered by MCD.</li> <li>3. The MCC Livingston Center participates in opportunities to further the entrepreneurship in our community. MCC is one of the sponsors of Startup Weekend Livingston. Startup Weekend is a 54-hour weekend event, during which groups of developers, business managers, startup enthusiasts, marketing gurus, graphic artists and more pitch ideas for new startup companies, form teams around those ideas, and work to develop a working prototype, demo, or presentation by Sunday evening. Startup Weekend has grown into an organization with a global presence. As of July 2015, Startup Weekend has reached 135 countries, involving over 210,000 entrepreneurs. Startup Weekend is run by Techstars.</li> <li>4. MCC hosts the Teen C.E.O. (Creating Economic Opportunities) Year Round Program. This initiative is made possible through a grant awarded by the Charles</li> </ol>

Best Practices by Category	Examples of Adherence
	<p>Stewart Mott Foundation. The program is designed to develop 40 young entrepreneurs. The Initiative, targets opportunity youth ages 14-21. Using tested business curricula and experiential learning opportunities, this initiative teaches students the basic skills required to launch a successful new business venture. Students are eligible to receive an award of \$1,000 to fund their new business based on the strength of their business plan.</p> <ol style="list-style-type: none"> <li>5. Mott is a member of the Entrepreneurship Team (e-TEAM) coordinated by the Flint and Genesee Regional Chamber. The e-TEAM is a collection of partners who support entrepreneurship and innovation.</li> <li>6. Mott’s Business and International Studies division offers courses and a certificate in Entrepreneurship allowing students to take their idea from concept to development.</li> <li>7. The Fine Arts &amp; Social Sciences Division hosted “Making a Living in the Arts,” a free and public one-day event that featured a keynote speaker, workshops and panel discussions focusing on teaching students in creative fields how to be successful as freelancers or independent contractors. The division plans on repeating the event every other year.</li> <li>8. MCC leases space to VetBiz Central, in support of veterans and entrepreneurs</li> </ol>
<p>(iv) The community college supports technological advancement through industry partnerships, incubation activities, or operation of a Michigan technical education center or other advanced technology center.</p>	<ol style="list-style-type: none"> <li>1. MCC operates two Michigan Technology Education Centers (M-Tec), its Regional Technology Center on Main Campus in Genesee County and its M-TEC in Livingston County.</li> <li>2. MCC is one of the founding members of the Workforce Intelligence Network representing SE MI community colleges, workforce boards, economic developers and incubators. MCC’s representative serves on the WIN board and meets actively with employers across the region to understand workforce talent needs and develop solutions to those needs.</li> <li>3. Mott’s Regional Talent Initiatives (RTI) department pursues emerging and advanced technology applications. To date, the RTI office has secured several federal grants and awards and has led the development of a new orthopedic medical device and an automated system to streamline the production of high-value composite products with minimal waste, higher quality and greater throughput.</li> </ol>

Best Practices by Category	Examples of Adherence
	<ol style="list-style-type: none"> <li>4. MCC has held a board position and served as president of the National Coalition of Advanced Technology Centers (NCATC) organization. NCATC is an affiliate council to the American Association of Community Colleges in the Economic and Workforce Development.</li> <li>5. MCC is active in the National Network for Manufacturing Innovation effort and serves on the Workforce Development Council for the LIFT (Lightweight Innovations for Tomorrow) lightweight metals center in Detroit.</li> <li>6. MCC has held a board position on the Michigan Design and Manufacturing Alliance for several years. This is an organization that is in existence to encourage and foster communication, networking, and partnerships among design and manufacturing industry companies, their professional associations, government, and all educators across Southeast Michigan.</li> <li>7. MCC works with 100k Ideas to provide collaboration opportunities for our students with local businesses. 100k Ideas is a non-profit with a mission to relieve the innovator of the entrepreneurial burden.</li> </ol>
<p>(v) The community college has active partnerships with local or regional workforce and economic development agencies.</p>	<ol style="list-style-type: none"> <li>1. MCC partners with Michigan Works agencies in multiple counties in Prosperity Regions 6 &amp; 9, including: Genesee, Lapeer, Livingston and Shiawassee. The Livingston Center works closely with SPARK, an economic development organization and The Livingston County Convention &amp; Visitors Bureau.</li> <li>2. MCC provides staffing for Genesee and Shiawassee County Employment Services agencies.</li> <li>3. MCC partners with Law Enforcement Officers Regional Training (LEORTC) for regional law enforcement officers commissions.</li> <li>4. MCC partners with the Employers Support of the Guard and Reserve (ESGR) to support veteran, Guard, and Reserve employment initiatives.</li> <li>5. MCC is currently participating in the Genesee County Regional Cluster initiative involving several regional and state entities seeking to identify and develop strategies related to economic development. MCC also supports the Next Michigan I-69 Corridor Initiative and has developed new curriculum to support the Transportation, Distribution &amp; Logistics industry. These activities are in addition to those undertaken regionally through WIN which includes projects in energy, skilled</li> </ol>

Best Practices by Category	Examples of Adherence
	<p>trades, IT and others that combine the assets of economic and workforce development organizations.</p> <ol style="list-style-type: none"> <li>6. MCC is part of the Prosperity Region 6 Steering Committee developing strategies for regional collaboration in the 7 county area.</li> <li>7. MCC partnered with McDonalds corporation to articulate credits for transition into Business and Culinary degree programs</li> <li>8. MCC is a member of the Region 6 Veterans Community Action Team (VCAT) that provides support services, resources and programs to veterans and their families.</li> <li>9. MCC serves on the board of the University of Michigan – Flint EDA Center for Economic and Community Development which focuses primarily on the (7) county Region 6 district.</li> </ol>
<b>Category B: Educational Partnerships (must meet 4 of 5)</b>	
<p>(i) The community college has active partnerships with regional high schools, intermediate school districts, and career-tech centers to provide instruction through dual enrollment, direct credit, middle college, or academy programs.</p>	<ol style="list-style-type: none"> <li>1. Mott Middle College enrolls an average of 400 students and is located on the MCC main campus.</li> <li>2. MCC has articulation agreements in place for all occupational programs with secondary institutions throughout the county.</li> <li>3. MCC has partnered with all 21 school districts in Genesee County, and several out of county, near our extension centers for dual enrollment.</li> <li>4. MCC has established 10 Early Colleges with high schools in Genesee, Saginaw, Lapeer, and Livingston Counties. There are also Enhanced Dual Enrollment partnerships with 3 Districts that currently do not have Early College programs but seek to provide college credit earning opportunities as a Cohort Program to their students under the Traditional Dual Enrollment umbrella. These partnerships serve at-risk youth in Districts that do not have the resources to establish a fifth year program.</li> <li>5. MCC has partnered with the Genesee Career Institute to develop 13<sup>th</sup> year pathways in Automotive, Nursing, Information Technology, Welding, and Network Security and are working to develop pathways in Business Management, Accounting, Automotive, and Health Fitness Professionals programs.</li> <li>6. MCC is deepening its relationships with area high schools by providing opportunities for High School Counselors and MCC Advisors to better advise Early College students and provide college preparation</li> </ol>

Best Practices by Category	Examples of Adherence
	<p>workshops to high school students in the areas of time and stress management.</p> <ol style="list-style-type: none"> <li>7. Through the Center for Dual Enrollment Partnerships, under the direction of Dr. Chery S. Wagonlander, the college develops and executes technical assistance for more than 26 early college schools and 97 early college programs across the State of Michigan.</li> <li>8. Through an i3 grant, MCC liaisons with Carmen-Ainsworth School District and the Clio School District, with the expectation to improve STEM related activities.</li> </ol>
<p>(ii) The community college hosts, sponsors, or participates in enrichment programs for area K-12 students, such as college days, summer or after-school programming, or science Olympiad.</p>	<ol style="list-style-type: none"> <li>1. MCC hosts Science Olympiad on an annual basis.</li> <li>2. MCC hosts an annual math competition for high school students.</li> <li>3. MCC hosts tours/workshops for area schools. This includes welcoming GCI, Owosso and other area high school students to our kitchens in the Culinary Institute and involving them in classroom discussions or demonstrations.</li> <li>4. MCC also hosts students during manufacturing day, tours, and workshops for area schools.</li> <li>5. MCC offers “MottNEXT” programming throughout the year, inviting pre-K through 12<sup>th</sup>-grade students to participate in academic enrichment activities through field trips, after-school, and summer programming. The college annually hosts “Women in STEM,” Manufacturing Day, Health Sciences, and “Making a Living in the Arts” events to expose middle and high school students to viable career pathways.</li> <li>6. MCC runs programs in the FABLAB for middle and high school students to support STEM and entrepreneurship.</li> <li>7. MCC hosts a Summer Advantage program to assist high school students in Math and English.</li> <li>8. MCC hosts the Summer Youth Initiative (SYI) and Teen CEO summer programs.</li> <li>9. MCC hosts workshops for high school students in a variety of occupational programs.</li> <li>10. MCC participates in an annual College Goal Sunday event that educates and assists local high school students complete FAFSA paperwork.</li> <li>11. MCC annually hosts a College Fair program, bussing in approximately 1,000 area high school students to provide information on opportunities beyond high school, concluding with an evening program that includes parents.</li> </ol>

Best Practices by Category	Examples of Adherence
	<ol style="list-style-type: none"> <li>12. The Business and International Studies Division hosts an annual open house to area high schools welcoming prospective students.</li> <li>13. MCC hosts MFG (Manufacturer) DAY annually to expose students to vocational and CTE career opportunities through experiential learning.</li> <li>14. MCC host Women in STEM annually to expose young women to careers in a STEM related field through experiential learning.</li> </ol>
<p>(iii) The community college provides, supports, or participates in programming to promote successful transitions to college for traditional age students, including grant programs such as talent search, upward bound, or other activities to promote college readiness in area high schools and community centers.</p>	<ol style="list-style-type: none"> <li>1. MCC's TRiO Upward Bound program is a federally funded education program aimed at increasing academic and motivational levels of low income and First Generation high school students so that they will graduate and successfully pursue a college education.</li> <li>2. MCC's TRiO Student Support Services (SSS) program is a federally funded education program aimed at increasing academic and motivational levels of low income and First Generation college students so that they will successfully graduate and transfer to a four-year university.</li> <li>3. MCC's program, Jobs for Michigan's Graduates (JMG) and Leap is committed to helping young people at risk to overcome barriers to graduation from high school and become college and career ready.</li> <li>4. MCC faculty and Deans serve on advisory committees for GISD in English and Math coordinating curriculum.</li> <li>5. MCC Faculty and administrators also serve on advisory committees for specific programs in the GISD Career Institute.</li> <li>6. Mott annually hosts career fairs and open houses for high school students, including MCC4FREE, the Human Services Career Fair, Health Science Information Nights, Criminal Justice Career Fair, and Business and Cosmetology Open Houses.</li> <li>7. Starting in 2008, the first Summer High School Challenge launched which was a collaborative effort by Mott Community College Livingston Center, Michigan Rehabilitation Services (MRS), Work Skills Corporation (WSC), Livingston Essential Transportation Services (LETS), and Livingston Education Service Agency (LESA) to provide an opportunity for upper level high school students with Asperger's Syndrome that would prepare them to transition into their next venture after high school. This program consisted of a sequence of training</li> </ol>

Best Practices by Category	Examples of Adherence
	<p>and job experiences designed to enhance the cognitive strengths of the participants and give them tools to compensate for some of their differences.</p> <ol style="list-style-type: none"> <li>8. MCC has offered summer camp activities in the FABLAB that promote STEM careers and introduce youth to opportunities at Mott.</li> <li>9. In 2019, MCC received a state grant called Pipeline 2 Promise to partner with area school districts to improve college readiness behaviors amongst K-12 graders.</li> </ol>
<p>(iv) The community college provides, supports, or participates in programming to promote successful transitions to college for new or reentering adult students, such as adult basic education, GED preparation, GED testing, or recruiting, advising, or orientation activities specific to adults.</p>	<ol style="list-style-type: none"> <li>1. MCC's Workforce Development Division provides several programs targeting adult and dislocated workers including Introduction to Career Pathways, "Fast Track" an intensive 3-week preparation for college and career readiness with computer-assisted accelerated learning/work preparation modules for individuals, ages 18 and older.</li> <li>2. MCC partners with the Gateway to College Network and Flint Community Schools to serve opportunity youth ages 16 to 24 who have dropped out of high school. These students complete their high school diploma while simultaneously earning college credits.</li> <li>3. MCC delivers Adult Basic Education and General Education Development preparation for the Genesee County residents. These programs help adult learners improve basic literacy and workplace skills to prepare learners to successfully pass the high school equivalency test (GED). Upon passing the GED test they are prepared to enter training, employment and post-secondary education.</li> <li>4. MCC offers accelerated developmental education in Reading, Writing and Mathematics for college students needing more development of foundation skills.</li> <li>5. MCC (JMG Leap) partnered with the Genesee County Prosecutor and court system for a diversion program for first time nonviolent felony offenders providing the alternative of GED or college courses.</li> <li>6. MCC has implemented a Second Chance Pell partnership with Lapeer/Thumb Correctional Facility offering an Associates of Applied Science degrees in Business Management and Social Work Technician.</li> </ol>
<p>(v) The community college has active partnerships with regional 4-year colleges and universities to promote successful transfer, such as articulation, 2+2, or reverse transfer agreements or operation of a university center.</p>	<ol style="list-style-type: none"> <li>1. MCC operates the first university center created in the state of Michigan. Partners include: Michigan State University, University of Michigan-Flint, Ferris State</li> </ol>



Best Practices by Category	Examples of Adherence
	<p>University, Rochester College, Davenport University, and Bellevue University.</p> <ol style="list-style-type: none"> <li>2. MCC has nearly 200 2+2 and 2+3 articulation agreements with 15 colleges &amp; universities in the State. These agreements serve as a bridge from MCC to 4 year colleges and universities, resulting in a seamless transfer of credits to the student's program of study at the university. 2+2 agreements allow for 2 years of study at MCC and 2 years at the college or university while 3+1 agreements allow students to take 3 years at the community college and their final year at the college or university.</li> <li>3. MCC has created a STEM Scholars program designed to recruit and retain underrepresented minority students in STEM programs through baccalaureate degree achievement. The program features partnerships with Michigan State University and Washtenaw Community College in a National Science Foundation-funded S-STEM grant program that provides tuition support to under-resourced students, and with University of Michigan, Michigan State, Wayne State, and Western Michigan Universities and Washtenaw Community College in an NSF-funded LSAMP grant program that provides wraparound support services.</li> <li>4. STEM Scholars who are Pell eligible are also part of the Scholarships in Science, Technology, Engineering, and Mathematics (S-STEM) grant, which provides students with free tuition and fees for their two years at the community college, and an additional two years at Michigan State University if they qualify for admission.</li> </ol>
<b>Category C: Community Services (must meet 4 of 5)</b>	
<p>(i) The community college provides continuing education programming for leisure, wellness, personal enrichment, or professional development.</p>	<ol style="list-style-type: none"> <li>1. MCC provides state testing for the Certified Nursing Assistant credential.</li> <li>2. MCC is a testing site for American Culinary Federation (ACF) Chef's certification.</li> <li>3. MCC annually offers Motorcycle Safety Training in partnership with the State of Michigan.</li> <li>4. MCC hosts a senior lecture series with various presenters called Fridays at Applewood.</li> <li>5. MCC established a Law Enforcement Regional Training Academy.</li> <li>6. MCC offers Concealed Pistol License (CCW) training.</li> </ol>

Best Practices by Category	Examples of Adherence
	<ol style="list-style-type: none"> <li>7. MCC offers the only Factory Five build school in the world, allowing participants the opportunity to build a kit car from bare frame to completed car.</li> <li>8. MCC's FABLAB provides open access to community members to develop products for personal use or business development.</li> <li>9. MCC's Workforce Development Division offers financial literacy through the Financial Opportunity Center which is designed to assist students with budgeting, savings, student loan debt, default, credit card debt, and guidance.</li> <li>10. MCC's Workforce Development is a testing site for the National Retail Federation Certification and ServSafe Manager Certification.</li> <li>11. MCC's Wellness Committee sponsors a partnership with Zagster, allowing students and staff free access to bicycles that can be ridden around campus or to downtown Flint locations.</li> <li>12. MCC's Student Life Department partnered with local community organizations to offer health and wellness workshops to educate residents and community members on the benefits of healthy lifestyles (eating and water safety).</li> <li>13. A number of Mott's academic programs provide community services such as dental cleanings and services, basic health screenings, information sessions, etc.</li> </ol>
<p>(ii) The community college operates or sponsors opportunities for community members to engage in activities that promote leisure, wellness, cultural or personal enrichment such as community sports teams, theater or musical ensembles, or artist guilds.</p>	<ol style="list-style-type: none"> <li>1. MCC Choir, Concert Band, and Guitar ensemble are combinations of students and community members as participants.</li> <li>2. MCC's Ballenger Speaker Series provides free lectures to the public on a variety of topics.</li> <li>3. MCC's Art Program has partnered with local businesses to provide venues for displaying student art.</li> <li>4. MCC's Music Program provides concerts throughout the community as well as partnering with the Whiting Performing Arts Center and Flint Institute of Music to provide discounted opportunities for students to attend music performances.</li> <li>5. MCC has an active service learning component. Students and staff engage in partnerships with the North End Soup Kitchen, Humane Society, Food Bank of Eastern Michigan, Motherly Intercession, Carriage</li> </ol>

Best Practices by Category	Examples of Adherence
	<p>Town, and the Flint River Watershed Coalition to name a few.</p> <ol style="list-style-type: none"> <li>6. MCC supports community cultural and arts endeavors and events, including an active sponsorship and presence at the Flint Jazz Festival, the Global Issues Film Festival, Art Walk, the Flint Folk Music Festival, and Movies under the Stars.</li> </ol>
<p>(iii) The community college operates public facilities to promote cultural, educational, or personal enrichment for community members, such as libraries, computer labs, performing arts centers, museums, art galleries, or television or radio stations.</p>	<ol style="list-style-type: none"> <li>1. MCC operates an art gallery open to the public with both visiting artist exhibits and student exhibits.</li> <li>2. Community members have full MCC library privileges.</li> <li>3. MCC Science division operates a Geology museum open for public and student group tours.</li> <li>4. MCC operates three community-based technology centers that provide computer and internet access to lower social economic communities.</li> <li>5. MCC is a founding sponsor of the Flint &amp; Genesee Literacy Network and currently serves as the fiscal agent.</li> <li>6. Developed in July of 2016, the Division of Student Success developed a Career &amp; Enrollment Center that is open to students and community members to explore career opportunities and academic programs that meet their educational interest and resume writing and critiquing.</li> </ol>
<p>(iv) The community college operates public facilities to promote leisure or wellness activities for community members, including gymnasiums, athletic fields, tennis courts, fitness centers, hiking or biking trails, or natural areas.</p>	<ol style="list-style-type: none"> <li>1. MCC maintains hiking and bike trails throughout the campus which are connected to city hiking and bike trails.</li> <li>2. MCC co-sponsors the Commit to Fit Regional wellness campaign.</li> <li>3. MCC maintains tennis courts, a softball and baseball diamond and a soccer field for student and community use.</li> <li>4. Through partnership with Flint Community Schools, MCC maintains baseball, softball, soccer, football, lacrosse, and track facilities open to the public at the adjacent shuttered Central High School.</li> <li>5. MCC operates a Cosmetology Program that offers a full-service salon open to the public. Services provided are haircuts, coloring, facials, manicures, and pedicures.</li> </ol>
<p>(v) The community college promotes, sponsors, or hosts community service activities for students, staff, or community members.</p>	<ol style="list-style-type: none"> <li>1. MCC offers a variety of service learning opportunities provided by faculty including but not limited to: anti-bullying programs, VITA tax preparation, dental health, reading to children and seniors, and tutoring at Motherly Intercession. The College was recognized</li> </ol>

Best Practices by Category	Examples of Adherence
	<p>with the Governor’s Service Award in 2017 for this work.</p> <ol style="list-style-type: none"> <li>2. VITA Tax Preparation was expanded to the Workforce Education Center location as a result of conversations with IRS Stakeholder partnerships.</li> <li>3. MCC faculty and staff participate in service Saturdays.</li> <li>4. MCC’s Department of Public Safety sponsors a community Halloween party every year.</li> <li>5. MCC is a sponsor of the American Cancer Society Making Strides for Breast Cancer Walk.</li> <li>6. MCC’s Athletics department conducted numerous water distribution events during the water crisis.</li> <li>7. Athletics, Student Life organizations, and the TRiO Upward Bound Program have several community volunteering events that are held multiple times per year. These events include but are not limited to: volunteering at the Eastern Michigan Food Bank, assisting at the Humane Society of Genesee County, hosting a coaches vs cancer event, and “Dig Pink Volleyball” event for breast cancer. Staff have also visited children in the burn unit of Hurley Medical Center in Flint.</li> <li>8. MCC hosts the annual HELP Portrait Event, at which anyone can have a professional portrait taken, and at which parents can get child I.D. kits with photo and DNA swabs in case a child goes missing.</li> <li>9. MCC’s Culinary, and Baking and Pastry Arts program students partner with the Genesee Valley Rotary Club to do Bake Fresh Friday at Carriage Town Ministries. Guests there are exposed to baking techniques and introduced to culinary program options at Mott Community College.</li> </ol>

President's Report  
 Regular Board of Trustees Meeting  
 September 23, 2019

1. President's Report
2. Introduction of New Hires
3. Upcoming Dates

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October 2, 2019	Fall Rally, 11 a.m., Lawn Area Outside of Mott Library
October 3-4, 2019	MCCA Board of Directors Autumn Meeting, North Central Michigan College, Petoskey
October 10, 2019	Distinguished Alumni & Outstanding Retiree Awards, 5 p.m., Event Center
October 14, 2019	Peace and Dignity Ceremony, Mott Memorial Building, South End
October 15, 2019	Finance/Audit Committee, 3 p.m., CM1019 Personnel Committee, 8 p.m., CM1019
October 16-19, 2019	ACCT Leadership Congress, San Francisco
October 21, 2019	Board Dinner, 5 p.m., RTC 1403 Committee of the Whole, RTC 1301 Board Meeting, RTC 1301