

Summary of CPSC Actions

January 30, 2009

Class Size Change

CADD-203, CADD-204, CADD-205, CADD-206

Summary of rationale for change: 1) Software and applications courses have been combined requiring more student contact with instructor, 2) Peripheral lab equipment requires smaller numbers of students to provide ample time to demonstrate competence, 3) CADD analysis tools require more hands on interaction with students to demonstrate competence, 4) Fundamentals courses where design level skills and peripheral lab devices are not employed (100 level) maintain 24 seat count to address program needs with linked programs such as HVAC, MOT, BCON, etc.

Action/Effective Date

Forwarded to Curriculum Subcommittee

Course Revision

Memorandum from Mary Cusack regarding prerequisite changes to ART.-275

Forwarded to Curriculum Subcommittee

Memorandum from Mary Cusack regarding course changes to PHOT-182, 183, 188, 210 & 211

Forwarded to Curriculum Subcommittee

AUTO-221 Automatic Transmission Theory and Repair

This course combines the content of the transmission theory class Auto 121 (4 credit/4 contacts) and the transmission service and repair class AUTO 222 (6 credit/8contact). The new AUTO 221 Transmission Theory and Repair will meet enough hours (120) to satisfy NATEF requirements while allowing students enough lab time to rebuild and repair both front wheel drive and rear wheel drive automatic transmission. The course content will meet all of the standards set forth by NATEF.

Forwarded to Curriculum Subcommittee

PHOT-180 Basic Photography I

References to film have been removed.

Forwarded to Curriculum Subcommittee

PHOT-186 Careers in Photography

Credit and contact hours increased from 2cr/2ct to 3cr/3ct.

Forwarded to Curriculum Subcommittee

PHOT-190 Computer Photo Imaging I

This course replaces PHOT-185 which should be deleted.

Forwarded to Curriculum Subcommittee

PHOT-205 Photography Internship

This course replaces PHOT-195 and PHOT-220 which are to be bracketed.

Forwarded to Curriculum Subcommittee

Minutes

Minutes of December 12, 2008

Action/Effective Date

Approved

New Certificate

Automotive Technology Engine Performance and Electrical Systems Certificate

Action/Effective Date

Forwarded to Curriculum Subcommittee

The Automotive Technology Certificate program in ENGINE PERFORMANCE AND ELECTRICAL SYSTEMS provides complete and comprehensive training in Advanced Engine Performance and Electrical systems theory and repair. The certificate emphasizes skills to help the student function successfully in the field and build a foundation for new technology as it evolves. A key component emphasized is the ability to be a self-directed learner and develop life-long learning skills. Graduates will find employment opportunities in car dealerships, independent garages, fleet operations and other related areas.

Automotive Technology Powertrain Certificate

Forwarded to Curriculum Subcommittee

The Automotive Technology Certificate program in POWERTRAIN provides complete and comprehensive training in Engine Repair and Automatic Transmission theory and repair or Manual Transmissions and Drive Axles. The certificate emphasizes skills to help the student function successfully in the field and build a foundation for new technology as it evolves. A key component emphasized is the ability to be a self-directed learner and develop life-long learning skills. Graduates will find employment opportunities in car dealerships, independent garages, fleet operations and other related areas.

Automotive Technology Automotive Heating and Air Conditioning and Electrical Systems Certificate

Forwarded to Curriculum Subcommittee

The Automotive Technology Certificate program in AUTOMOTIVE HEATING AND AIR CONDITIONING AND ELECTRICAL SYSTEMS provides complete and comprehensive training in Advanced Engine Performance and Electrical systems theory and repair. The certificate emphasizes skills to help the student function successfully in the field and build a foundation for new technology as it evolves. A key component emphasized is the ability to be a self-directed learner and develop life-long learning skills. Graduates will find employment opportunities in car dealerships, independent garages, fleet operations and other related areas.

Automotive Technology Brakes and Suspension Systems Certificate

Forwarded to Curriculum Subcommittee

The Automotive Technology Certificate program in BRAKES AND SUSPENSION SYSTEMS provides complete and comprehensive training in Brakes and Suspension Systems theory and repair. The certificate emphasizes skills to help the student function successfully in the field and build a foundation for new technology as it evolves. A key component emphasized is the ability to be a self-directed learner and develop life-long learning skills. Graduates will find employment opportunities in car dealerships, independent garages, fleet operations and other related areas.

Automotive Technology Automotive Drivetrains Certificate

Forwarded to Curriculum Subcommittee

The Automotive Technology Certificate program in AUTOMOTIVE DRIVETRAINS provides complete and comprehensive training in Automatic Transmissions and Manual Transmission theory and repair. The certificate emphasizes skills to help the student function successfully in the field and build a foundation for new technology as it evolves. A key component emphasized is the ability to be a self-directed learner and develop life-long learning skills. Graduates will find employment opportunities in car dealerships, independent garages, fleet operations and other related areas.

New Course**Action/Effective Date****ANTH-100 Survey of Forensic Science**

Forwarded to Curriculum Subcommittee

This course is a general introduction to the field of forensic science. This course examines the history of field of forensic science and explores various forensic sciences and their relation to presentation of evidence and problems of law. This course introduces the major concepts and areas of specialty within forensic science and the professional requirements for careers in these areas. This course reviews current guidelines for quality assurance/control and certification/accreditation within the field.

CULA-103 Introduction to Ala Carte Dining

Students will gain knowledge in connecting with customers; how to sell, service and market the menu; the needs of every customer, service, price, quality, action and application; the challenges of customer service; problem solving; standards and rules for the basic table-service; professional appearance; serving food and beverages; preparing the table for service; communicating with the guests; the technology of service; and common menu items.

Approved as Amended
Spring 2009

CULA-210 Food and Wine Affinities/International to Food and Wine Pairing

Students will be introduced to the concepts involved in food and wine pairing through formal tasting, food pairing and tasting, and lectures. Students are taught how to use sensory abilities to identify those ingredients in both food and wine that complement each other. They will participate in palate exercises in which foods and wines are paired.

Approved as Amended
Fall 2009

NRSG-105 Basic Health Assessment and Physical Examination

This course will introduce the student to various health assessment techniques and skills used in routine client examinations. The focus will be to develop clinical decision making skills in regard to which assessment technique to use in a given situation. The student will be prepared to perform a complete head to toe assessment and document their findings appropriately.

Forwarded to Curriculum Subcommittee

OTA.-102 Pathophysiology for OTA

Study of pathology, etiology, prognosis, clinical findings, precautions, and medical treatment for selected conditions and the potential impact on occupational performance.

Forwarded to Curriculum Subcommittee

PHOT-192 Computer Photo Imaging II

This class will investigate more deeply issues introduced in PHOT-190. Commercial level pre-press standards, substantial retouching and image restoration, and advanced collage for expressive/creative uses are covered.

Forwarded to Curriculum Subcommittee

PHOT-199 Special Topics in Photography

Special topics of interest and concern to photographers and photography students. Given in a workshop or seminar format; attention in this course is focused on topics which are not usually considered in depth in the other studio courses and/or on special approaches of techniques which are intended to expand the student's base of expression in photography.

Forwarded to Curriculum Subcommittee

PHOT-295 Supervised Photography Projects

An individualized course providing the opportunity for in-depth study or work in an approved photography project. Content will vary based on the project pursued by the individual students.

Forwarded to Curriculum Subcommittee

SOCW-240 Field Work in Social Work I

This course, together with SOCW 250, will cover the content offered in SOCW 239, which is to be deleted. Requires 150 field work hours as primary requirement instead of 300 for SOCW 239.

Approved
Spring 2009

SOCW-250 Field Work in Social Work II

This course, together with SOCW 250, will cover the content offered in SOCW 239, which is to be deleted. Requires 150 field work hours as primary requirement instead of 300 for SOCW 239.

Approved
Spring 2009

Program Revision

Photography Associate Degree Program

The program has been expanded slightly to include video production and professional business practices. The emphasis has been changed from film imaging to digital tools and means.

Action/Effective Date

Forwarded to Curriculum Subcommittee

Occupational Therapy Assistant Associate Degree Program

BIOL 152 has been added to the curriculum to be consistent with other health programs at Mott and OTA programs in the state. AHLT 113 was added because it will provide the multicultural content to the curriculum required by our accreditation. OTA. 102 is a pathophysiology course (new) which is currently missing in the curriculum.

Forwarded to Curriculum Subcommittee

Interpreter Education Associate Degree Program

Changes to class sizes, and courses added and removed from program.

Approved

Fall 2009

Automotive Technology Associate Degree

The revision incorporates the college's new General Education Requirements as well as a change in our automatic transmission courses.

Forwarded to Curriculum Subcommittee

Social Work Technician Program

The proposed revision brings program requirements into line with the splitting of SOCW 239 in half by creating two new courses, SOCW 240 and SOCW-250.

Approved

Spring 2009

Report

January 2009 Report from the Academic Honesty Subcommittee - No report

Action/Effective Date

No Report

January 2009 Report from the ACS

1. SUMMARY OF TOPIC(S) REVIEWED:
 1. Discussion of the gmail deployment to faculty and students. Deployment is going well, while there are troubles with some accounts. These are being handled, please call the computer support services.
 2. Emailing lists are being updated. (note email regarding this went out on 1/22/09 to everyone)
 3. Pay for Print (PFP) request to not only accept PFP cards but allow for central electronic accounts for each student. This is being investigated. (Investigate by Michelle Robinson)
 4. Lab AV equipment requests, request for a projector in VADC 101 (follow up to earlier requests), document camera in VADC129, printer replacement in VADC 103 (being investigate by Chris Bolla)
 5. Requests to upgrade faculty part time computers in VADC. (being investigated, Michelle Robinson)
 6. Computer sale to students time frame. Oct/Nov 2009.

Received for Information

January 2009 Report from the Academic Affairs Subcommittee - Did not meet No Report

January 2009 Report from the DLAS

Received for Information

The committee discussed the following:

- Start Up session attendance
- eLearning Outstanding Educator award
- eLearning annual faculty certifications
- Discussion on the need for start up sessions for WWW courses

COMMITTEE REPORT:

A.) Statistics are incomplete to this point, but there was only a 26% participation rate for the Winter 2009 Saturday startup event. This also led into another discussion of the need for these startup sessions for WWW classes and the possible link to the DLES-100 prep session. It was decided we would track the stats by the course to determine if there is a pattern and report that back to the committee.

B.) The annual eLearning faculty certification process was discussed and a committee formed. It was also communicated that this is the year for the bi-annual Outstanding Distance Educator award.

December 2008 Report from the ACS. Did not meet.

No Report

December 2008 Report from the DLAS.

Received for Information

1. SUMMARY OF TOPIC(S) REVIEWED:

The committee discussed the following:

- SOCY-194 WWW Course – new course: proposal
- ENGL-210 WWW Course – new course proposal

A.) Motion by Chuck Iwanusa, seconded by Rodney Barber for the approval of the offering of ENGL-210 Children’s Literature in a WWW format for the Spring/Summer 2009 semester. WIDS format to be delivered in January 2009. Approved.

B.) Motion by Chuck Iwanusa, seconded by Rodney Barber for the approval of offering of SOCY-194 Human Sexuality in a WWW format for the Spring/Summer 2009 semester. WIDS format completed by prior instructor. Approved.