

**SUMMARY OF CPSC ACTIONS**  
**October 26, 2007**

<b>Item</b>	<b>Action</b>	<b>Comment</b>
Minutes of September 28, 2007	Approved	
October 2007 Report from the ACS	Received for Information	<p><b>I. Windows Vista for summer 08</b></p> <p><b>II. Faculty PC upgrades</b></p> <p><b>III. Student Email address updating -- in blackboard</b></p> <p><b>IV. Internet bandwidth managing</b></p> <p><b>V. Misc Faculty Concerns</b></p> <p><b>2. COMMITTEE REPORT:</b></p> <p>(I) Faculty groups formed by division to approve vista builds was discussed. If you have software that you use in the classroom please participate. Faculty ACS members will be asking if any one is interested at their divisional meetings.</p> <p>(II) Faculty PC updates will be done by division. Faculty will need to read and sign the forms before the upgrade can begin on their computers. Additional details will be contained in the form, along with instructions on what need to be done before the upgrade can take place. Faculty will be able to choose if they want office 2003 or office 2007. If the faculty member chooses 2007, outlook will not function until the software updates can be installed (early 2008, hopefully). In the meantime OCS webmail can be used.</p> <p>(III) Blackboard acts as a repository for student/faculty email addresses for any class that uses blackboard. The Blackboard system allows students to change their email address so they direct it to any email they normally check. While Blackboard does allow students to change their email on that system, it does not redirect other campus emails. To solve this problem we proposed that students not be able to change their email address in blackboard, but allow them to forward all their student mail from their student email account (esmail.mcc.edu) to another address through the webmail system. A vote to move forward and restrict the ability to change student email was taken.</p> <p>(IV) Currently Mott Community College's Internet connection is saturated. This results in webpages that load slowly and some times not at all (among other web resources not working at the speed that are needed). To address this problem the school has purchased a packet shaping device that will allow us to reduce (NOT eliminate) the amount of bandwidth that is available to certain</p>

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		<p>websites/services. Initially it will be used to shape non time sensitive services, services which are already asynchronous in their usage. such as externally bound email. Once this is done additional items may be targeted in the open computer labs (NOT classroom labs), such as access to high bandwidth sites as myspace, facebook and youtube. The device will be used to reduce not eliminate access to these sites. Censorship is not the goal, usability in computer classrooms and smart teacher stations is.</p> <p>(V) A couple faculty concerns were brought forward, most of these targeted the performance in the classrooms computer labs. ACAD and MIS are already working together to try and increase the Internet performance (See IV). Local performance on the computers will take time to address and is done as the machines are replaced over the next year.</p>
October 2007 Report from the DLAS	Received for Information	<p>The committee discussed the following:</p> <ul style="list-style-type: none"> <li>• A review of the Blackboard Student Preparedness session</li> <li>• Reminder of the ETOM Fall conference</li> <li>• Student success and SIEF update</li> <li>• Instructor James Shurter for ART-121</li> <li>• Revisions to MATH-110</li> <li>• Name and number changes to MATH-120, MATH-130, MATH-140, MATH-150</li> </ul> <p>Committee Report:</p> <ul style="list-style-type: none"> <li>• Proposal by James Shurter to teach the ART-121 Graphic Design &amp; Theory Process course in a WWW format beginning Winter 2008 semester. Approved.</li> <li>• Proposal by James Shurter to teach the ART-121 Graphic Design &amp; Theory Process course in a WWW format beginning Winter 2008 semester. Approved.</li> <li>• Proposal by James Shurter to teach the ART-121 Graphic Design &amp; Theory Process course in a WWW format beginning Winter 2008 semester. Approved.</li> </ul>
Memorandum from Jerald Staley regarding WELD-164 seminar offering	Received for Information	To be re-offered for the first time due to cancellation of previous offering.
WELD-166, Shielded Metal Arc Welding I	Received for Information	Seminar – 1 <sup>st</sup> time offering.
JAPA-212, Japanese	Received for information	Seminar – 2 <sup>nd</sup> offering
DHYG-180- Pain Management	Approved	New course. Replaces DHYG-280, Administration of Local Anesthesia by the Dental Hygienist, which is to be deleted.
MECH-249 Mastercam	Approved	New Course. Approved as meeting the NTL general education requirements
Machine Tool Technology – Completion Certificate	Postponed	New Program. Postponed until list of recommended electives has been received

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CRJU-264 Court Testimony and Documentation	Approved	New Course. Approved as meeting the CAC and SAC general education designations.
PHOT-180 Basic Photography	Approved	Course Revision. Class size changed to 20, course description change.
Memorandum from Patricia Ward regarding Paramedic Program, course replacement	Approved	Program revision. Replacing HEAL-131 with HREL-151.
ENGL-095 Writing Exploration	Forwarded to Curriculum Subcommittee for study and recommendation	New Course
MUS.-135, MUS.-136, MUS.-235, MUS.-236	Forwarded to Curriculum Subcommittee for study and recommendation	Course Revision
MUS.-101, Music Fundamentals	Forwarded to Curriculum Subcommittee for study and recommendation	Course Revision
ENGL-228, Latin American Literature	Forwarded to Curriculum Subcommittee for study and recommendation	New Course
Memorandum from Cathy Smith, Dental Hygiene Coordinator regarding Dental Hygiene Program Revision	Approved	Program Revision. Replacing DHYG-280 with DHYG-180.
Memorandum from Technology Division regarding revisions to granting credit for Industry Certifications	Approved	Revision to the structure of the correlation between Mott College courses and Industry Certifications.
Date change for November CPSC meeting	Approved	The November 2007 CPSC meeting was changed from November 16 to November 30.