

# Summary of CPSC Actions

October 28, 2011

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## Certificate Revision

### **Automotive Certificate/Hybrid Technology and Repair Certificate**

Request to bracket the Automotive Certificate and the Hybrid Technology and Repair Certificate.

### **Action/Effective Date**

Forwarded to Curriculum Subcommittee  
Summer 2012

## Class Size Change

### **Change in Class Size for Cosmetology Lab Classes**

Change CSMO-201, CSMO-203, CSMO-205 and CSMO-207 class sized from 20 to 15 in order to accommodate number of lab stations and lecture students.

### **Action/Effective Date**

Forwarded to Curriculum Subcommittee  
Spring 2012

### **FRSC-162 Autopsy Assistant Practicum I**

Request to change class size from 15 to 4.

Forwarded to Curriculum Subcommittee

### **FRSC-163 Autopsy Assistant Practicum II**

Request to change class size from 15 to 4.

Forwarded to Curriculum Subcommittee

## Committee Report

### **October DLAS Committee Report**

### **Action/Effective Date**

Received for Information

### **September ACS Committee Report**

Received for Information

## Course Revision

### **Pre-requisite and Title Changes to MAET-200, MAET-210 and MAET-250**

Pre-requisite changes and title changes to better reflect the nature of the content and to make clear that the courses do not need to be taken consecutively.

### **Action/Effective Date**

Approved  
Winter 2012

### **ACCT-210 Accounting Reports**

The revision adds English and Accounting prerequisites to ensure students have the basics necessary to learn how to write effective accounting reports.

Forwarded to Curriculum Subcommittee  
Spring 2012

### **ANTH-212 Introduction to Physical Anthropology**

Request title and description change.

Forwarded to Curriculum Subcommittee  
Spring 2012

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**AUTO-111 Engine Theory and Repair**

This course will combine the content of AUTO-111 and AUTO-112. The theory and operation taught in the class will not change however, the student will perform fewer engine overhauls than he/she would in AUTO-111 and AUTO-112 combined.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**AUTO-131 Manual Transmission & Drive Axles**

This revision will allow one more contact hour of time to cover the NATEF tasks for area III and give students more time for the disassembly, measuring, inspection and reassembly of drive line components.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**AUTO-141 Suspension and Alignment**

The standards for this class remain the same. The only change will be to remove customer service hence the reduction in credit/contact hours from 6/8 to 4/5. Customer service will be done during the proposed new course AUTO-292 Service Floor 1.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**AUTO-151 Brakes and Braking Systems**

The standards for this class remain the same. The only change will be to remove customer service hence the reduction in credit/contact hours from 6/8 to 4/5. Customer service will be done during the proposed new course AUTO-292 Service Floor 1.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**AUTO-161 Electrical Fundamentals**

The first difference will be the math prerequisite as stated in 1D on the form. The second difference will be using the additional hour of contact time with the student to perform more in depth labs to help insure the standards taught in this class are more completely covered and understood by the student.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**AUTO-182 Ignition and Fuel Systems**

Since the contact time for this class is two hours less, fewer standards and labs from ASE area 8, Engine Performance will be covered in this class. These labs will be added to AUTO-283 Advanced Engine Performance.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**AUTO-221 Automatic Transmission Theory and Repair**

The main difference is one less contact hour of class time. This may equate to students rebuilding one less shop transmission.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**AUTO-262 Electrical Systems**

The standards taught in this class remain the same, the only change will be to remove customer service hence the reduction in credit/contact hours from 6/8 to 4/6. Customer service will be done during the proposed new course AUTO-293 Service Floor 2.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

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**AUTO-263 Hybrid Vehicle Fundamentals and Repair**

This course combines our current AUTO-162 Hybrid Fundamentals and AUTO-263 Advanced Hybrid Repair.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**AUTO-283 Advanced Engine Performance**

The standards for this class will remain the same, the only change will be to remove customer service hence the reductions in credit/contact hours from 6/8 to 4/6. Customer service will be picked up in AUTO-293 Auto Service Floor.

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**HIST-254 African American History to 1877**

This course needs to be changed from 3 credit/contact hours to 4 credit/contact hours.

Forwarded to Curriculum  
Subcommittee  
Spring 2012

**HIST-255 African American History Since 1865**

This course needs to be changed from 3 credit/contact hours to 4 credit/contact hours.

Forwarded to Curriculum  
Subcommittee  
Spring 2012

**MUS.-186 Introduction to Film Music**

Prerequisite change from current prerequisite of None to Prerequisite of a minimum 2.0 in ENGL-101 and recommended MUS.-180

Approved  
Winter 2012

**Information****Elimination of the Auto Body Program**

The Board has approved the elimination of the Auto Body Certificate and Associate and Associate in Applied Science Degree.

**Action/Effective Date**

Received for Information

**Minutes****September 23, 2011 Minutes****Action/Effective Date**

Approved

**New Certificate****Automotive Undercar Repair**

This certificate is designed to offer students enough automotive theory and hands on experience to gain employment at the entry level position. After successful completion of this certificate the student will also have enough training to prepare them for the State and ASE Certification tests in Manual Transmissions, Steering and Suspension, and Brakes and Engine Repair.

**Action/Effective Date**

Forwarded to Curriculum  
Subcommittee  
Summer 2012

**Transportation: Commercial Drivers License**

This program is designed to provide the basic skills needed to achieve a Commercial Drivers License (CDL) with content that includes career and academic paths for more advanced classes within the Transportation and Logistics Industries. Besides the courses being offered, the student must obtain "hands-on drivers training".

Forwarded to Curriculum  
Subcommittee  
Summer 2012

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## **New Course**

## **Action/Effective Date**

### **AUTO-292 Service Floor 1**

Service Floor 1 provides the student with the opportunity to make repairs to customer vehicles in the areas of Brakes, Steering, Suspension, Alignments, Starting and Charging systems and other general engine repairs. As an intern, the student will also learn the business side of running an auto repair facility. This class is designed as a Co-Captone class that puts to work all the theory students have learned in previous classes. Service Floor 1 is designed to mimic the work environment a student will experience as a dealer or independent technician.

Forwarded to Curriculum Subcommittee  
Summer 2012

### **AUTO-293 Service Floor 2**

Service Floor 2 provides the student with the opportunity to make repairs to customer vehicles in the areas of Engine performance, electrical, air conditioning and other general engine repairs. This class is designed as a Co-Capsone class that puts to work all the theory students have learned in previous classes. Service Floor 2 is designed to mimic the work environment a student will experience as a dealer or independent technician.

Forwarded to Curriculum Subcommittee  
Summer 2012

### **CDEV-112 Job Seeking Using Social Media**

This course will develop and enhance knowledge of social media technology and how to incorporate these tools into a job search plan. This is a course that will heavily use technology to explore and utilize interactive and social media to prepare for current hiring trends. The course teaches skills to establish professional contacts for employment opportunities. Workplace professionalism including behaviors and etiquette will also be reviewed.

Forwarded to Curriculum Subcommittee  
Winter 2012

### **COMM-200 Survey of Human Communication Studies**

A survey course in communication that will investigate the theory and scholarly history of the discipline in the following typical and emerging concentration areas in the field: public communication; interpersonal communication; family communication; organizational, workplace, and group communication; interviewing and leadership; healthcare communication; mediated communication and communication technology.

Forwarded to Curriculum Subcommittee  
Fall 2012

### **PEAC-145 Social Dance**

Students will actively participate in various contemporary social dances. Students will develop fundamental knowledge and skills to the intermediate level through participation in a variety of developmentally appropriate teaching progressions relating to contemporary social dance.

Approved as Amended  
Winter 2012

### **PEAC-148 Pilates: Intermediate**

This course builds upon the principles and exercises learned in PEAC-147. Pilates is an anatomically-based approach to exercise pioneered in the 1920's by Joseph Pilates and currently used by fitness and health professionals. You will learn complex movements that involve more choreography as well as adding physically challenging modifications to those learned in beginning Pilates. You will further strengthen and tone muscles, improve posture, flexibility and balance. The course will help you create a personal fitness program.

Approved as Amended  
Winter 2012

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**TDL.-141 Commercial Drivers License (CDL) - Basics**Forwarded to Curriculum  
Subcommittee  
Winter 2012

This course offers instruction to prepare students for the Commercial Drivers License exam and obtain a Temporary Instruction Permit. Instruction in breakdown procedures, hazard driving conditions, basic knowledge of the vehicle systems and various endorsements will be provided, as well as driver wellness. Department of Transportation rules and regulations will be thoroughly covered as well as the Commercial Motor Vehicle entry level requirements under the Federal Motor Carrier Safety Code.

**TDL.-142 Commercial Drivers License - Truck**Forwarded to Curriculum  
Subcommittee  
Winter 2012

This course prepares students to transport cargo and hazardous materials safely. Students will learn various vehicle combinations and basic maneuvers required by the State of Michigan. These maneuvers include Straight Line Backing, Forward Pull Up, 90 Degree Ally Docking and the Precision Right Hand Turn. This course will also have instructional on the road training in which students will learn to navigate city streets and expressways.

**TDL.-145 Motot Carrier Advanced Responder**Forwarded to Curriculum  
Subcommittee  
Winter 2012

Students will learn first aid basics and CPR/AED for adults, children, and infants. This course provides a framework for learning basic skills that may save a life or prevent further injury. This course will introduce students to the concepts of safely providing assistance and advanced care to sick or injured persons that professional commercial vehicle operators may encounter during their career on the nation's roadways. Students will learn from scenarios of actual emergencies that are common in the commercial vehicle industry.

**Program Revision****Action/Effective Date****Dental Hygiene Program**Forwarded to Curriculum  
Subcommittee

The Dental Hygiene Program is seeking a revision to the GPA for pre-program students in General Education courses for acceptance to the program.

**Automotive Technology**Forwarded to Curriculum  
Subcommittee  
Summer 2012

Revised courses: AUTO-111, AUTO-131, AUTO-141, AUTO-151, AUTO-161, AUTO-182, AUTO-221, AUTO-262, AUTO-271. and AUTO-283. Added Courses: AUTO-292 and AUTO-293. Deleted Courses: Auto-291. The proposes revision will require students to take all of the automotive classes offered to cover all 8 ASE areas. Currently our students can graduate with an AAS in Automotive and never study 2 or 3 areas of concentration. The revision also modifies the credit/contact hours of all of our classes to be in line with the NATEF recommendations

**Seminar - 1st offering****Action/Effective Date****HIST-264 Darkness & Light: Medieval Europe**

Received for Information

This course introduces the political, social, cultural, and intellectual history of Europe from the decline of the western Roman Empire to the dawn of the Italian Renaissance.

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**MUS.-106 Advanced Music Technology**

Received for Information

A continuation of utilizing computers to record and produce music, with emphasis on industry-standard software. Students will build upon the fundamental concepts learned in MUS.-105, and develop a more focused understanding of MIDI, digital audio recording, editing, mixing and producing work suitable for diverse media applications.