

AQIP Student Mentoring Committee

Meeting Notes

Project Charge: *The Student Mentoring project will explore, study, and recommend the design of a mentoring program scaled to serve all MCC students and involving the entire campus community.*

Goal Statement: *To increase credit attainment, retention and completion rates by providing guidance to our students to enhance their college experience and achieve their educational goals.*

...To Guide, Lead and Encourage

February 9, 2017

Location:

ML3012

Time:

3:00 pm – 4:30 pm

Co-Chair(s): Ronda Brinch, Jimmie Baber

Note Taker: Amanda Burleson

Liaisons: Aaron Gulyas, Michelle Glenn

In Attendance: Ronda Brinch, Joi Callahan, Aaron Gulyas, Michelle Glenn, Andretta Newton, Lauren Ruffin, Jennie Welliver, Theron Williams, Amy Witham, Amanda Burleson

Absent: Janette Cartagena, Nancy Metcalfe

Agenda:

1. How to encourage faculty/staff to become mentors?
2. How to recruit/attract diverse population of mentors?
3. Begin discussing Constraints
4. Determine agenda for next meeting
5. Next Meeting: **February 23, 2017 3:00 pm - 4:30 pm, ML 3012**

Notes:

- 1) How to encourage faculty/staff to become a mentor?
 - a) Communicate time commitment up front
 - b) Division meetings – Leadership encourage participation
 - c) College Conversation Days, Union Meetings, Faculty Kick-off, Employee Appreciation event.
 - d) Faculty/staff understand the benefits of the program
 - i) Student retention
 - ii) Students more likely follow through with program
 - iii) Keep classes running, less cancellations
 - e) Mentor Appreciation Dinner
 - f) Highlight Mentors in Connection Magazine, and on info channel
 - g) Encouraging staff with less autonomy (i.e.) building, grounds, maintenance, and staff who do not work directly with students (i.e.) purchasing, accounting = increase involvement with students. Add to departmental enrollment/retention plan.
 - h) Mentoring time to count as engagement hours

- i) Amount of contacts per month = TBD
 - ii) Mentor availability depends on mentor preference
 - iii) Use of technology, Skype for mentor contacts
 - iv)
- 2) Need to attract diverse population of mentors
- a) Students may have trouble connecting to a mentor who is unfamiliar with life experiences
 - b) Attract a pool of mentors to reflect population of students on basis of race, ethnicity, religion, life-status.
 - c) Matching process? Mentee completes interest form, what would they like to see in a mentor?
 - i) Student may just need to feel that someone cares about them
 - ii) Mentor can let them know the mentee know they have a lot of skills and abilities to bring to the table
- 3) Constraints
- a) Differentiate constraints vs. assumptions
 - b) What limitations are known and/or expected?
 - i) Review previous notes, gather constraints and add to running document
 - ii) Discuss other constraints
 - c) Do not need an assumption to match each constraint
- 4) Other Considerations:
- a) Alumni as Mentors? Keep it open as a future possibility as program evolves.

Agenda for next meeting:

- 1. Constraints
- 2. Assumptions
- 3. Items for consensus