

AQIP Student Mentoring Committee

Meeting Notes

Project Charge: *The Student Mentoring project will explore, study, and recommend the design of a mentoring program scaled to serve all MCC students and involving the entire campus community.*

Goal Statement: *To increase credit attainment, retention and completion rates by providing guidance to our students to enhance their college experience and achieve their educational goals.*

...To Guide, Lead and Encourage

December 1, 2016

Location:
ML2001

Time:
3:00 pm – 4:30 pm

Co-Chair(s): Ronda Brinch, Jimmie Baber
Liaisons: Aaron Gulyas, Michelle Glenn

Note Taker: Amanda Burleson

In Attendance: Jimmie Baber, Joi Callahan, Michelle Glenn, Aaron Gulyas, Andretta Newton, Lauren Ruffin, Amy Witham, Amanda Burleson

Absent: Janette Cartagena, Nancy Metcalfe, Jennie Welliver, Theron Williams, Robin Brinch

Agenda:

1. Recap of Charter and progress made
2. IV.(c) How will you develop an improvement plan – consensus needed.
3. Next Meeting: **December 15, 2016 3:00 pm - 4:30 pm, ML2001**

Notes:

1. Recap of progress with charter task: “How will you develop an improvement theory?” and steps already taken:
 - Identify the problem: Student feel disconnected from Mott Community College
 - Research and data show student who feel more connected perform better
 - Several mentoring programs on campus, serving special populations/student needs
 - AQIP task: Create mentoring program to help students feel more connected, fill in the gaps of other programs, increase retention, completion and credit attainment.
2. Team needs to come to a consensus on a mentoring model:
 - Every student assigned a mentor (optional participation, not mandatory)
 - Mentor is a faculty/staff member
 - Student may develop peer relationships/natural connections through the program.
 - Mentoring program has monthly meetings, assigned by pathway/division/meta-major (Aaron explained metamajors project, helping undecided and developmental students to narrow-down choices, follow a pathway)

- Students with a major = pathway mentoring
 - Undecided students =meta-major mentoring?
 - Includes presentations on college functions, MCC Backpack, FAFSA, resources, other topics of interest.
 - Student is also able to contact mentor individually (referral to resources, able to follow up with student.)
 - Opportunities to mentor soft-skills, increase levels of cognitive effort
 - Mentor recruitment
 - Initially voluntary, may need release time
 - How often to meet with mentoring group? i.e. 3 times/semester
 - Mentor resources – Job aid and resources, framework for mentoring
 - **Guide, Lead, Encourage**
 - Interested staff/faculty can visit mentoring meetings to learn more, then decide.
 - Follow-up with student about absences?
 - Role/responsibility of student = Student code of conduct.
 - What level of student participation?
 - Change title of “Mentor” to Campus Community Contact
3. Items for Consideration:
- How many students will show up?
 - How many faculty/staff will volunteer?
 - How many students in each pathway/division/meta-major?
 - How to sell the program? Bring people on board?
 - How to we organize the program to include staff mentors? i.e. assigning staff based on their department and its connection to a division?
 - Lead mentor as in “Train the Trainer” model?
 - How to get students involved?

Agenda for next meeting:

1. Charter IV.c: How will you develop an improvement theory?
 - a. Reach consensus
 - b. Items for consideration
2. Charter V: Constraints – What limitations are known/Expected?