AQIP Student Mentoring Committee
Meeting Notes

Project Charge: *The Student Mentoring project will explore, study, and recommend the design of a mentoring program scaled to serve all MCC students and involving the entire campus community.*

January 14, 2016

Location: **Time:**
ML3012   **3:00 pm – 4:30 pm**

Co-Chairs: Joshua Sauvie, Ronda Brinch   **Note Taker:** Ronda Brinch

In Attendance: Amanda Burleson, Joi Callahan, Janette Cartegena, Andretta Newton, Noel Roan, Theron Williams, Amy Whitham, Michelle Glenn, Aaron Gulyas

Absent: Nancy Metcalf, Lauren Ruffin, Jennie Welliver

Agenda:
1. AQIP Process and Charter
2. Committee Member Introductions
3. Co-Chairs & Committee Responsibilities
4. Committee Guidelines
5. Initial Meeting Details
6. Mentoring Program Discussion/Brainstorming
7. Homework Prior to Next Meeting
8. Agenda for Next Meeting

Consensus Items:
1. The group agreed to meet bi-weekly for a few months, then asses the needed frequency as we moved further along in the process. Also agreed that 1 ½ hours should be the right length.

Assignments/Follow-Up Items:
1. Ronda Brinch will send an email asking for a volunteer to take notes at each meeting along with a template for the notes.
2. Research other College's Student Mentoring Programs & Mission Statements – bring examples for group to discuss.
3. Review feedback from Pathways & Conversation Day (handouts).

Notes:
1. Michelle Glenn & Aaron Gulyas explained the AQIP process, charter, timeline, consensus and confidentiality.
2. Each member introduced themselves; their position, # of years at the College, and describe any student contact they may have in their role (if applicable).
3. Joshua Sauvie discussed the importance for consistent attendance and participation from all members.

4. Ronda Brinch stated we need a consistent note taker at each meeting and asked for a volunteer. There were no volunteers at this time.
5. Each member shared what Mentoring meant to them and/or what mentoring they knew of that may currently be going on at MCC – formal or informal (summary below):

Theron: Other colleges are doing it. Not sure what they look like. Student services on campus.

Amanda: Women in education have a fellowship. A lot of people don't get matched up, not enough mentors. There is a need. AAWC in working on creating a program. Need to join forces.
Unique relationship with faculty or staff member. Not just advisor, but someone else to have contact with. Someone who shares the same interests, not just academics.

Amy: Student success in nursing. Twice a year. It fizzled out though. Look at mentoring as being a cheerleader. Faculty seemed more excited to see it continued than students. To get more involved on a personal level. Not just faculty. We don't always want them to talk about school.

Janette: Someone who can help them through the process. Students have goals and aspirations but students might not have the skill. Mentoring by someone in their field of study. We need to help them through the process through school. Finances. Keep their aid. Etc.

Andretta: Paired up with someone as soon as they go through each step. So they don't miss out on anything.   Contacting them if they miss or someone seems wrong. Keeping in touch with that student. Admitting through graduating.

Joshua: Give students opportunity to ask questions. It could be a challenge to be available but not too personal. Need to find out what problems they have. Mentoring right now is done by choice.

Joi: Can be informal. Just knowing Students. Informal conversation. How are things going?

Noel: Students shouldn't be forced into it. Someone that is self-motivated may not want a mentor. I would tell my mentor to back off. Too many details and logistics. Lots of problems with mentoring. How personal does it need to get? Some students might need personal. Racial, gender, etc. issues with feeling comfortable. Get lost in the details.

Agenda for next meeting:
1. Approval of previous Meeting Notes
2. Identify note taker
3. Discuss research of other College's Mentoring Programs & Mission Statements
4. Discuss feedback from Pathways and Conversation Day
5. Begin discussing "Problem Statement" questions.
6. Determine agenda for next meeting.
7. Determine date/time for next meeting.