

AQIP Student Mentoring Committee

Meeting Notes

Project Charge: *The Student Mentoring project will explore, study, and recommend the design of a mentoring program scaled to serve all MCC students and involving the entire campus community.*

June 2, 2016

Location:
ML3012

Time:
3:00 pm – 4:30 pm

Co-Chair: Jimmie Baber

Note Taker: Amanda Burleson

Liaisons: Aaron Gulyas

In Attendance: Janette Cartagena, Nancy Metcalfe, Noel Roan, Lauren Ruffin, Jennie Welliver, Theron Williams, Amy Witham Amanda Burleson

Absent: Joi Callahan, Andretta Newton,

Agenda:

1. Review off-campus existing programs: Miami Dade College Single Stop USA
2. Revise Problem Statement Question: What challenges currently exist? Within scope of the program: Barriers the mentoring program can address or link student to other services.
 - a. Challenges students face outside class
 - b. Challenges students face within the college
 - c. Challenges- Faculty and staff perceptions
3. Review existing programs at MCC
4. Population to serve
5. Scope/goals of the mentoring program
6. Next Meeting: **June 16 3:00 pm - 4:30 pm, ML3012**

Notes:

1. **Existing programs - Off campus:** Jennie Welliver provided information about the Miami Dade College Single Stop USA student mentoring program. Jennie provided a handout detailing the program specifics.
 - a. The team reviewed the program and discussed the eligibility, participation guidelines and similarities/differences to Mott Community College. The team agreed the Single Stop USA program provided structure in their mentoring program including orientation for mentors and mentees and engagement events.
 - b. The team discussed reaching out to Miami Dade College via conference call and presenting a list of questions/concerns about program start-up.
2. **What challenges exist?** Continue revising problem statement question with focus on barriers mentoring program can address or link students to other services.

- a. Challenges students face “Outside stuff”
 - i. Transportation
 - ii. Childcare
 - iii. Career path/indecisiveness
 - iv. Lack of world exposure
 - v. Lack of communication skills

- b. Challenges Students Face within the College: “School Stuff
 - i. No place to study
 - ii. Lack of communication skills
 - iii. Lack of preparation
 - iv. No pre-planning (late-start, funding issues)
 - v. Academic expectations
 - 1. Out of class expectations
 - 2. Reading and computer skills
 - 3. Expectations of self
 - vi. Scheduling/ available classes
 - vii. Sense of belonging (lack of)/ Sense of community
 - viii. Peer interaction
 - ix. Knowledge of student support services

- c. Challenges: Faculty and staff perceptions (start-up, implementation, involvement)
 - i. Commitment: Time, length, number of students
 - 1. Voluntary, pay/release time/engagement hours
 - 2. Management/supervisor buy in
 - 3. Liability/insurance
 - ii. Orientation/Training
 - 1. Defining mentoring, clear expectations
 - 2. Program objectives
 - 3. Boundaries
 - 4. personal safety for mentors
 - 5. Dual relationships
 - iii. Physical space (location, where to mentor)
 - iv. Qualifications, background check
 - v. Matching
 - 1. Personality, career/academic interest, gender
 - 2. Intake process
 - 3. Identifying needs
 - vi. Program oversight (Steering committee)
 - vii. Program improvement
 - viii. Effectiveness, measuring success
 - ix. Accountability
 - x. Budget

3. **Existing Programs at MCC:** Jimmie Baber presented handouts on the existing mentoring programs on campus including MCC AWCC, Women in Education, TRIO-SSS, Talented Men of Tomorrow (proposed) and the Student Success and Mentoring Task Group
4. **Population to serve:** Students not otherwise covered/eligible for other mentoring programs. The team discussed considering an open population, providing mentoring to anyone who is interested.
5. **Scope/Goals of mentoring program:**
Enhance the overall college experience at Mott Community College
Increase credit attainment, retention and completion rates.
6. **Agenda for next meeting: to be Determined**