

March 16, 2020

Good Evening:

It has been a busy day as we prepare to telework and telelearn. Thank you for bearing with the upheaval of gathering work, learning new technologies, and answering questions sometimes all at the same time.

This morning the Greater Flint Health Coalition Board met by Zoom teleconferencing with Congressman Dan Kildee and Senate Minority Leader Jim Ananich to hear the latest information about COVID-19. We were able to ask them unlimited questions about federal and state COVID-19 plans and give feedback. They met the issues head-on and committed to taking our feedback to the appropriate offices for advocacy resolution.

The press release of the Governor's order to close bars, restaurants, and movie theaters was announced during the meeting. Unfortunately, when I read the actual order later in the day, it stated many more places of public accommodations, including libraries, fitness centers, and gymnasiums. I have closed the Mott Library, Ballenger Field House, and Durham Fitness Center. The telework and telelearning system trainings will continue in the CTL. The Library's outer doors will be left open and you must knock on the inner door to be let in by one of the library staff.

This morning Board Chair Michael Freeman canceled all March Board of Trustees meetings to comply with another Executive Order.

I do want to take the time to reiterate emails that have been sent to you today. Please take the time to review the information because a significant amount of time has been spent over the weekend putting together resources to support you.

Earlier today you received the below Employee IT Training Schedule. Please plan on attending one of these sessions to become proficient working with MCC technology options.

ITS will be holding open training sessions for all interested employees in CM1135/1136 computer labs. If you have a laptop or other portable device, feel free to bring it with you but not required. This training includes information on the following:

- Virtual Desktop Infrastructure (VDI)

- How to use your office phone at home (there is an app vs. just forwarding)
- Accessing Zoom
- Advanced features in Gmail
- How to scan without a scanner (an app)
- Process for sending voicemail to email
- Any questions not already listed above

The training schedule is as follows:

- Tuesday - Thursday 8 a.m. - 7 p.m.
- Friday 8 a.m. - 5p.m.

We heard those of you who said you didn't want to come on campus to get training, you wanted a virtual learning experience. Below you will find the Virtual IT Training Schedule.

Tuesday, March 17, 2020, 1:30 p.m.

Topic: IT "Walk-In" training

No RSVP needed, just click on the blue link below to access the session. If you don't have Zoom installed, you will be walked through the steps automatically after clicking the link.

Join Zoom Meeting

<https://zoom.us/j/883153609>

Meeting ID: 883 153 609

One tap mobile

1(646)876-9923

Finally, late this afternoon we released the attached document to the media which gives detailed instructions on how to continue taking care of college business at MCC. We wanted to ensure everyone knows that we are not closed, but simply using technology to work with our community members, students, and colleagues.

Thank you again for all you are doing to help our students complete this semester! I am blessed to serve with you.

Looking Forward,

Dr. Beverly

Beverly Walker-Griffea, Ph.D.

President

Mott Community College