

Special Edition: Coronavirus Communication 10

Monday, March 23, 2020

Good Afternoon:

Immediately after Governor Whitmer's 11 a.m. press conference, I met with the Executive Cabinet, Chief of Public Safety, Public Safety Emergency Response/Health Services Coordinator, and Communications Specialist. We reviewed the "Stay Home, Stay Safe" Executive Order and discussed the ramifications it has for Mott Community College.

The College decisions made are as follows:

The College will remain open and use telework and telelearning options to meet our business continuity and instructional demands through May 3, 2020. Employees necessary to conduct minimal in-person operations on any of our College sites will be notified today.

The College computer labs designated for student computer and internet access will close today at 7 p.m. and will remain closed through April 13, 2020.

Limited Chromebook check out is available (for those who can't travel daily to the lab). All students needing a College-owned Chromebook for their courses must submit a HelpDesk ticket by visiting <https://mojo.mcc.edu/> click "new ticket" and email jennifer.mcdonald@mcc.edu to let her know you made the request, to arrange a pick-up today.

Students needing internet access should use the following link for information on how to work with one of the vendors offering free internet service: <https://www.mcc.edu/remote/learning.shtml>.

This week's Faculty meeting, All-Employee College Meeting and Real Talk student meeting will take place virtually. Instructions will be sent to the appropriate groups on how to join the meetings and ask questions.

The Governor's Executive Order allows for weekly volunteer delivery of pre-packaged food items from the Mott Eats food pantry to continue as planned.

As the Governor explained during the press conference, we need to be smart about the choices we make. The College has transitioned to a virtual format so that we can support the efforts that can save lives. Please adhere to the requests below.

- Stay at home or at your place of residence.
- Practice social distancing.
- Avoid touching your eyes, nose, and mouth with unwashed hands.
- Wash your hands often with soap and water for at least 20 seconds. Use an alcohol-based hand sanitizer that contains at least 60% alcohol if soap and water are unavailable.

- Cover cough with a tissue or sleeve if a tissue is unavailable.
- Routinely clean surfaces that you frequently touch.

More information will be shared tomorrow as we continue the discussions in our virtual Tuesday morning Executive Cabinet meeting.

Looking forward,
Dr. Beverly