



## Application for Fund Allocation 2017/2018

The College Life Enhancement Fund is administered by the CLEF Committee, which is composed of College faculty, staff and students. The CLEF Committee reviews all requests for funds at their monthly meetings, held September through May. The CLEF Committee is committed to helping students, faculty and staff improve the campus and college life. The CLEF Committee will match funds for approved proposals. Please submit all completed forms to Dawn Vanniman, CLEF Secretary/Treasurer, Prah College Center 1240. Completed forms are due the Friday before the CLEF Meeting.

### Club/Group Name

### Advisor/Sponsor Email

### Activity Name

### Activity Date, Time, Location

### Number of Students: Number of Advisors

Students	Advisors
<input type="text"/>	<input type="text"/>

### Total Student CLEF Funding Requested

**Travel Funding will be provided up to \$550 per funded event for each Advisor/Sponsor when traveling with the club/group. This \$550 is not included in the total Student CLEF Funding requested.**

By submitting this application, I agree that all applicable College, CLEF and Student Life procedures will be adhered to by students and staff involved in the funded activities. Failure to provide all documentation, such as forms, receipts and completion reports, will result in suspension of the group's eligibility for future funding. I agree that I have read and understand the CLEF Procedures Guide.

\_\_\_\_\_  
College Employee Signature (Advisor/Sponsor)

\_\_\_\_\_  
Date

\_\_\_\_\_  
Club President/Lead Student Signature

\_\_\_\_\_  
Date

# On Campus Event/Activity Request

Date	Time	Location

	Cost
Room Rental	
Custodial/Events Set Up/Security/AV	
Food/Beverage	
Entertainment/Speaker	
Marketing/Printing	
Other	

Total Amount of CLEF Funding Requested	
Number of Participants Anticipated	
Number of Advisors/Sponsors in Attendance	

**Please describe the educational value and expected learning outcomes of the activity:**

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