



# Club Activities Form

Club Name \_\_\_\_\_

- A food order is needed     Room reservation is needed  
 Drive     Event     Fundraiser     Bake Sale

Table Needed #\_\_     Chairs Needed #\_\_     AV needed What kind? \_\_\_\_\_

o Date and Time of Event \_\_\_\_\_

o Name of Event\_

o Food Order (w/quantities) \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

o Preferred Room(s)\_

o If a fundraiser, please attach details

o If a Bake Sale: a sign must be displayed at the table that states items were created in a non-inspected kitchen and may contain nuts

All events will be posted on the Club Calendar when paperwork is turned in.

\_\_\_\_\_  
President Signature

\_\_\_\_\_  
Advisor Signature