

# Advisor Agreement

The members of \_\_\_\_\_ request \_\_\_\_\_  
Club Name Printed Advisors Name Printed

to serve as the Club Advisor.

In accepting the Club Advisor position, I agree to:

- Become familiar with the Club constitution, history, and purpose in order to provide continuity
- Meet with Club Leaders on a regular basis
- Encourage all Members to participate and become actively engaged in Club activities
- Discuss, review and sign requests and offer suggestions for effective decision-making
- Intervene when appropriate when Officer/Member actions/proposals are counterproductive to the well-being of the group or College and to inform the Student Life Coordinator of any situation potentially needing an intervention
- Chaperone on and off campus Club events, programs and field trips
- Oversee Club elections
- Become familiar with policies and procedures of Mott Community College
- Understand that I may not make decisions on behalf of the Club

This agreement is effective for the time period of July 1<sup>st</sup> – June 30<sup>th</sup> and may be renewed each year upon the agreement of both parties. The Advisor may resign or be requested to step down at any time.

I have met with the Club Officers, discussed the duties and expectations. I agree to serve as Club Advisor and will fulfill these duties and responsibilities to the best of my abilities and to adhere to the policies and procedures of the Student Life Center and Mott Community College.

\_\_\_\_\_  
President Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Advisor Signature

\_\_\_\_\_  
Date